



**Space Coast Transportation Planning Organization (TPO)  
Technical Advisory Committee/Citizens Advisory Committee**

Center for Collaboration  
1100 Rockledge Blvd., Rockledge, Florida

Meeting Date: March 9, 2020

**APPROVED MEETING MINUTES**

*Agenda*

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- 1. Call to Order of the Space Coast Transportation Planning Organization Technical and Citizens Advisory Committees and Pledge of Allegiance**
- 2. Public Comment**
- 3. Executive Director's Report**
- 4. Consent Agenda**
  - A. Approval RE: TAC/CAC Meeting Minutes – February 10, 2020
  - B. Approval RE: Resolution 20-11, FY 20 Unified Planning Work Program (UPWP) Amendment
- 5. Actions**
  - A. Approval RE: 2045 Long Range Transportation Plan (LRTP) Needs Plan
  - B. Approval RE: Project Priorities Process and Ranking Methodology
  - C. Approval RE: Transmittal of Draft FY21 – FY22 Unified Planning Work Program (UPWP)
- 6. Reports**
  - A. Florida Department of Transportation (FDOT) Report
  - B. Bicycle, Pedestrian, and Trails Advisory Committee (BTAC) Report
  - C. Transit Report
  - D. Local Government Report
- 7. Adjourn**

*Technical Advisory Committee Members Present*

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|---------------------------|------------------------------|
| Devin Swanson             | Brevard County Public Works  |
| David Lindemann           | Brevard County School Board  |
| Robert Musser (ALT)       | Canaveral Port Authority     |
| Todd Morley               | City of Cape Canaveral       |
| Abigail Morgan (ALT)      | City of Cocoa                |
| Jared Francis             | City of Cocoa Beach          |
| Rob Strong (ALT)          | City of Cocoa Beach          |
| Frank Guertin             | City of Indian Harbour Beach |
| Jenni Lamb                | City of Melbourne            |
| Frank Watanabe (ALT)      | City of Palm Bay             |
| Michael Jarusiewicz (ALT) | City of Rockledge            |

***Technical Advisory Committee Members Present (continued):***

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|----------------------|--------------------------|
| Liz Alward           | City of Satellite Beach  |
| Brad Parrish         | City of Titusville       |
| Scott Morgan         | City of West Melbourne   |
| Terry Jordan         | Space Coast Area Transit |
| Lauren Farrell (ALT) | Space Florida            |
| Matthew Stinnett     | Town of Malabar          |
| Eric Ting            | Van Pool Services, INC.  |

***Citizens Advisory Committee Members Present:***

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|---------------------|--------------------------|
| Tom Vani            | Canaveral Port Authority |
| James Boothroyd     | City of Palm Bay         |
| Philip Weinberg     | City of Palm Bay         |
| Liz Lark-Riley      | City of Rockledge        |
| David Carter        | City of Titusville       |
| Pete Petyk          | City of Titusville       |
| Gil Ramirez         | City of West Melbourne   |
| Rodney Honeycutt    | District 1               |
| Adam Kohler (ALT)   | District 1               |
| Jack Higgins        | District 1               |
| Bill Vollmer        | District 2               |
| Michelle Balzanto   | District 4               |
| Martin Lamb         | District 5               |
| David Miller        | District 5               |
| Arlyn DeBlauw (ALT) | North Beaches Coalition  |

***Non-Voting:***

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|--------------------|--------------------------------------|
| Jamie Kersey       | Florida Department of Transportation |
| Georganna Gillette | Space Coast TPO Executive Director   |

***Others Present:***

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|------------------|-----------------------|
| Sarah Kraum      | Space Coast TPO Staff |
| Lisa Hickman     | Space Coast TPO Staff |
| Steven Bostel    | Space Coast TPO Staff |
| Chelsea Forgenie | Space Coast TPO Staff |
| Carol Holden     | Space Coast TPO Staff |
| Laura Carter     | Space Coast TPO Staff |
| Abby Hemenway    | Space Coast TPO Staff |
| Nicole Heck      | Kimley-Horn           |
| Mo Hassan        | FDOT                  |

***Others Present (continued):***

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Don Krieger  
 Roger Schmitt  
 Travis Hills

Citizen of Malabar  
 Florida Concrete & Products  
 KAI

***Agenda Items:***

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**Item 1. Call to Order and Pledge of Allegiance**

Technical Advisory Committee Chair, Scott Morgan called the meeting to order at 9:30 a.m. and welcomed those in attendance. All stood for the Pledge of Allegiance.

**Item 2. Public Comment**

No public comments were heard.

**Item 3. Executive Director's Report**

Ms. Georganna Gillette, Executive Director – Space Coast TPO, presented the actions taken at the February 13, 2020 SCTPO Governing Board meeting. The summarized actions in the TAC/CAC agenda package include:

- Approved Committee Appointments
- Approved Transit Asset Management Plan
- Approved Finance and Budget FY19 Fourth Quarterly Report
- Approved First Amendment to Restated Interlocal Agreement for Creation of the Transportation Planning Organization
- Approved Resolution 20-10, Safety Performance Measures and Targets

Ms. Gillette also reviewed:

- SCTPO Status of Projects, February 2020
- Serious Injury and Fatalities Crash Report, January 2020
- SCTPO Member Retreat, April 24, 2020, Center for Collaboration, 8:30 a.m. – Noon
- SCTPO Governing Board, Officers and Representatives
- MPOAC Legislative Newsletter, February 22, 2020
  - Mid-Block Crossing Bill has stalled
- FDOT, Vision Zero Zones

Mr. Petyk asked if a HAWK has the same warrants as a red traffic light.

Ms. Gillette stated there are specific criterion that need to be met before a HAWK can be installed. It is very difficult to get a HAWK due to the warrants and level of activity required, and that is why Brevard has RRFBs at crosswalks.

### Consent Agenda:

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Mr. Morgan read aloud the Consent Agenda:

**Item 4A.** Approval RE: TAC/CAC Draft Meeting Minutes – February 10, 2020

**Item 4B.** Approval RE: Resolution 20-11, FY 20 Unified Planning Work Program (UPWP) Amendment

**TAC motion by Mr. Swanson, second by Mr. Guertin, to approve the Consent Agenda.  
CAC motion by Mr. DeBlauw, second by Mr. Carter, to concur with the TAC motion.  
Hearing no objections, the CAC motion passed unanimously.  
The TAC motion passed unanimously.**

### Actions:

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#### **Item 5A. 2045 Long Range Transportation Plan (LRTP) Needs Plan**

Mr. Steven Bostel, Transportation Program Manager-Space Coast TPO, presented on the 2045 Long Range Transportation Plan (LRTP) Needs Plan development process and discussed the next steps.

Mr. Travis Hills, Senior Engineer-Kittelson and Associates, gave a brief overview on the Financial Forecasting for the 2045 Long Range Transportation Plan Needs Plan. Mr. Hills explained the development of the cost feasible plan, revenue projections and the need to prioritize improvements.

Mr. Petyk discussed land use, scores, funding for the projects and alternative transportation.

Mr. Linderman asked for more information about the county gas tax percentages. He also asked if Brevard County did adopt the additional 6 cents, where would the funds be spent. Mr. Bostel stated half of the Florida counties are collecting the full 12 cents. Brevard County is currently at the minimum level of 6 cents, which leaves a lot of money on the table, especially with the tourist and truck traffic using Brevard roadways.

Mr. Hills stated 315 million dollars in extra revenue is projected if Brevard were to leverage the additional 6 cents out to 2045. Mr. Hills explained the possible additional gas tax options available to Brevard County.

Ms. Gillette stated Brevard County could use the additional funds on road projects which most likely would be in line with the SCTPO high priority projects. Most of these projects need more money than what is available with federal funding.

Mr. Carter asked if a portion of the revenue from speeding tickets get allocated to road projects. Ms. Gillette stated she would research the speeding ticket funds allocation.

Mr. Lamb asked how Brevard County could receive/raise the gas tax for additional revenue.

Mr. Bostel stated the gas tax could be increased through a super majority vote by the County Commission or by a referendum vote.

Mr. Ramirez stated reducing/eliminating the use of fuel is a national goal and increasing the gas tax will only be a short-term solution. Mr. Ramirez asked if there have been any discussions on other alternative methods of generating revenue.

Mr. Hills stated a sales surtax increase would help with additional funding and it would also be a tax collected from tourists.

**TAC motion by Mr. Swanson, second by Mr. Musser, to approve the 2045 Long Range Transportation Plan (LRTP) Needs Plan.**

**CAC motion by Mr. Ramirez, second by Mr. Lamb, to concur with the TAC motion.**

**Hearing no objections, the CAC motion passed unanimously.**

**The TAC motion passed unanimously.**

### **Item 5B. Approval RE: Project Priorities Process and Ranking Methodology**

Ms. Sarah Kraum, Multi Modal Program Specialist – Space Coast TPO, presented an overview of the Project Priorities Process and Ranking Methodology. FDOT has requested that MPO's submit their Project Priorities as one complete list. The Space Coast TPO divides its priorities into different categories; therefore, a new methodology and ranking procedure needed to be developed.

Ms. Alward asked about the ranking and scoring concerning the criteria that some smaller cities won't be able to meet.

Ms. Kraum stated that the smaller cities would be able to utilize the qualitative scoring which awards the project up to 15 additional points. 15 points could move the project from the 10<sup>th</sup> position in priority to the 1<sup>st</sup> position.

Ms. Alward asked if the city could be awarded points for matching funds.

Ms. Kraum stated points will not be awarded for matching funds but, this could prove to be valuable in the qualitative score.

**TAC motion by Mr. Guertin, second by Mr. Jordan, to approve the Project Priorities and Ranking Methodology.**

**CAC motion by Mr. Miller, second by Mr. DeBlauw, to concur with the TAC motion.**

**Hearing no objections, the CAC motion passed unanimously.**

**The TAC motion passed unanimously.**

### **Item 5C. Approval RE: Transmittal of Draft FY21-FY22 Unified Planning Work Program (UPWP)**

Ms. Laura Carter, Assistant Director-Space Coast TPO, presented a brief overview of the Draft FY21-FY22 Unified Planning Work Program (UPWP). Every two years the TPO must develop and approve a Unified Planning Work Program (UPWP) that identifies the TPOs activities in which the TPO will engage in over the next two years. Ms. Carter presented a summary of the

significant work tasks that are included in the draft UPWP along with the estimated funding allocation for the TPO grants. Comments on the draft UPWP will be accepted until April 15, 2020. The final FY 21-22 UPWP, that will include addressing all comments, will be brought back to the board for adoption in May.

**TAC motion by Ms. Lamb, second by Mr. Swanson, to approve the Transmittal of Draft FY21-FY22 Unified Planning Work Program.**

**CAC motion by Mr. Ramirez, second by Mr. Petyk, to concur with the TAC motion.**

**Hearing no objections, the CAC motion passed unanimously.**

**The TAC motion passed unanimously.**

### Reports:

#### **Item 6A. Florida Department of Transportation**

Ms. Jamie Kersey, SCTPO Liaison – FDOT District 5, presented and updated on the following:

- February 24, 2020 – Project Status Report
- cflroads.com to get up to date road project information

#### **Item 6B. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC)**

Ms. Sarah Kraum, Multi Modal Program Specialist – Space Coast TPO, gave a brief update on the BPTAC:

- BPTAC meeting was held, January 27, 2020
  - Election of BPTAC 2020 Officers: Chair-Alix Bernard and Vice Chair-Angelika Keene
  - Adopted the 2020 BPTAC Action Plan
  - Approved 2019 BPTAC Award Nominations
  - Approved the Regional Indian River/Brevard Trail Map
- The Trail Trifecta in Titusville:
  - March 18, 2020: Florida Bicycle Tourism Conference
  - March 19, 2020: St. Johns River to Sea Loop Summit
  - March 21, 2020: Gear Up, Ride It Down Bike Ride
- Bicycle Pedestrian Master Plan was approved in October 2019 and now moving into implementation, one on one meetings are being scheduled with each municipality.
- Next BPTAC meeting will be a walking workshop on Hickory Street, March 30, 2020

#### **Item 6C. Transit Report**

Mr. Terry Jordan, Transit Planner - Space Coast Area Transit, gave a brief update.

- Transit ridership is down, marketing efforts can be seen for the new Route 20-Melbourne area
- Three new beach trollies, one has been delivered, second will arrive next month and the third next year.
- Five new regular passenger busses will be delivered this year and the new ITS system should be in place this year as well.
- Transit summit will be held at the Kennedy Space Center

**Item 6D. Local Government Report**

Mr. Swanson stated Pineda Causeway is moving along as expected with anticipated completion in fall 2020. A traffic pattern shift will happen within 30 days. Westbound will remain at grade but eastbound will be going up over the railroad tracks.

Mr. Musser stated that Veronica Narvaez-Lugo welcomed a happy and healthy baby girl, Malaria Isabelle on Monday, March 2, 2020. Both mother and baby are doing well.

***Adjournment:***

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**Item 7. Adjourn**

Mr. Morgan announced the next TAC/CAC meeting, Friday, May 8, 2020, 9:30 a.m. at the new location, Space Coast Health Foundation – Center for Collaboration, 1100 Rockledge Blvd., Rockledge.

Hearing no further discussion, Mr. Morgan adjourned the TAC/CAC meeting at 11:08 a.m.