Space Coast Transportation Planning Organization (TPO)
Technical Advisory Committee/Citizens Advisory Committee
Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Space Coast Room, Building C, 2nd Floor
Meeting Date: May 7, 2018

APPROVED MEETING MINUTES

AGENDA

1. Call to Order of the Space Coast Transportation Planning Organization Technical and Citizens Advisory Committees
2. Public Comment
3. Approval of Minutes – April 9, 2018 (TAC&CAC); March 5, 2018 (CAC Only)
4. Space Coast Transportation Planning Organization (TPO) Actions
5. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
6. Approval RE: Work Order 18-04K, Banana River/Pine Tree Dr. Feasibility Study Scope of Service
7. Approval RE: Work Order 18-02A and 18-05K, Miscellaneous Activities with General Planning Consultants
8. Approval RE: Resolution 18-20, Adopting FY19 – FY20 Unified Planning Work Program (UPWP)
9. Approval RE: Resolution 18-21, FY18-FY22 Transportation Improvement Plan (TIP) Amendment
10. Presentation of Committee Recognition Awards
11. Regional Transit Study
12. Staff Report
13. Public Engagement Report
14. Local Government Report
15. Multi-Modal Agencies Report
16. Regional Coordination Report
17. Florida Department of Transportation Report
18. Adjourn

Technical Advisory Committee Members Present:
Erin Sterk Brevard County Planning & Development
Cheryl Campbell (ALT) Brevard County Planning & Development
Devin Swanson Brevard County Public Works
David Lindemann Brevard County School Board
Veronica Narvaez-Lugo Canaveral Port Authority
Robert Musser (ALT) Canaveral Port Authority
Ed Wegerif (ALT) City of Cocoa
Jenni Lamb City of Melbourne
Conroy Jacobs (ALT) City of Palm Bay
Michael Jarusiewicz (ALT) City of Rockledge
Courtney Barker City of Satellite Beach
Kwabena Ofosu City of Titusville
Scott Morgan City of West Melbourne
Terry Jordan Space Coast Area Transit
Abby Johnson St. Johns River Water Management
Christopher Chinault Town of Indialantic
Dona Wayman Van Pool Services, Inc.
Janna Taylor Florida Department of Transportation (non-voting)
Patrick R. Reilly Town of Malabar

Citizens Advisory Committee Members Present
Bob Klaproth City of Melbourne
Howard Ralls City of Melbourne
Daniel Spradling City of Melbourne
James Boothroyd City of Palm Bay
Roy Larry Thomas  City of Palm Bay
Philip Weinberg  City of Palm Bay
Liz Lark-Riley  City of Rockledge
Pete Petyk  City of Titusville
Woody Rice  District 1
Bob Baugher  District 2
Bill Vollmer  District 2
Tony Sasso  District 2
Christopher Durie  District 3
David Miller  District 5
John Price  North Beaches Coalition

Others Present:
Georganna Gillette  Space Coast TPO Executive Director
Sarah Kraum  Space Coast TPO Staff
Lisa Hickman  Space Coast TPO Staff
Laura Carter  Space Coast TPO Staff
Abby Hemenway  Space Coast TPO Staff
Steven Bostel  Space Coast TPO Staff
Carol Holden  Space Coast TPO Staff
Don Krieger  Citizen, Town of Malabar
Rob Strong  Citizen, of Cocoa Beach
Andy Holmes  Brevard County Public Works
Virginia Whittington  MetroPlan Orlando

Item 1. Call to Order

Scott Morgan, TAC Chairman called the meeting to order at 9:30 a.m.

Item 2. Public Comment

No comment heard

Item 3. Approval of Minutes – April 9, 2018; CAC Only to Approve March 5, 2018 Meeting Minutes

Mr. Reilly stated that Don Kreiger and Jason Mahaney are citizens of Malabar not City Representatives.

TAC motion by Mr. Chinault, second by Mr. Swanson, to adopt the meeting minutes of April 9, 2018.  
CAC motion by Mr. Baugher, second by Mr. Sasso to concur with the TAC motion.  
Hearing no objections, the CAC motion passed unanimously.

CAC motion by Mr. Baugher, second by Mr. Honeycutt, to adopt the meeting minutes of March 5, 2018.  
Hearing no objections, the CAC motion passed unanimously.

Item 4. Space Coast Transportation Planning Organization (TPO) Actions

Ms. Gillette stated the actions taken at the April 12, 2018 TPO Board meeting are summarized in the TAC/CAC agenda package and include:

- Approved Resolution 18-18, FY18 – FY22 Transportation Improvement Program Amendment
- Approved SCTPO Executive Director 2017 Performance Evaluation

Item 5. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC)

Ms. Kraum reported on the April 23, 2018 BPTAC meeting:

- Bicycle/Pedestrian Master Plan Update Scope of Services
• Heard a presentation on Space Coast Trail PD&E
• Heard a presentation on Sharrows by Mr. Ziarnek, FDOT
• BPTAC Community Event Committee will be meeting in May

**Item 6. Approval RE: Work Order 18-04K, Banana River/Pine Tree Dr. Feasibility Study Scope of Services**

Ms. Carter gave a brief overview of Work Order 18-04K, Banana River/Pine Tree Dr. Feasibility Study Scope of Services. The City of Indian Harbour Beach requested the feasibility study to determine what type of improvements would be needed to make the corridor a Complete Street. A Scope of services has been developed with the TPO’s Kittelson & Associates planning consultant. The study will focus on improvements from just west of Marina Isles Boulevard to SR A1A for a total fee of $141,447.00

*TAC motion by Mr. Chinault, second by Ms. Sterk, to approve Work Order 18-04K, Banana River/Pine Tree Dr. Feasibility Study Scope of Services.*

*CAC motion by Mr. Sasso, second by Mr. Baugher to concur with the TAC motion.*

_Hearing no objections, the CAC motion passed unanimously._

The TAC motion passed unanimously.

**Item 7. Approval RE: Work Orders 18-02A and 18-05K, Miscellaneous Activities with General Planning Consultants**

Ms. Carter gave a brief overview of Work Orders 18-02A and 18-05K, Miscellaneous Activities with General Planning Consultants. These Work Orders are with the TPO’s General Planning Consultants Atkins and Kittelson & Associates not to exceed the budget of $5,000.00 and will automatically renew each year as long as the primary GPC Agreement is in effect. Work that may be performed includes roadway and/or intersection levels of service analyses, attending meetings, providing information to the press, analyzing data from studies, etc.

*TAC motion by Mr. Swanson, second by Ms. Lamb, to approve Work Order 18-02A and 18-05K, Miscellaneous Activities with Atkins and Kittelson & Associates General Planning Consultants.*

*CAC motion by Mr. Sasso, second by Mr. Ralls to concur with the TAC motion.*

_Hearing no objections, the CAC motion passed unanimously._

The TAC motion passed unanimously.

**Item 8. Approval RE: Resolution 18-20, Adopting FY19-FY20 Unified Planning Work Program (UPWP)**

Ms. Carter gave an overview of Resolution 18-20, Adopting FY19-FY20 Unified Planning Work Program (UPWP). The draft UPWP was submitted for review in March and was made available for public comment for 30 days.

*TAC motion by Mr. Chinault, second by Ms. Sterk, to approve Resolution 18-20, adopting the FY 2019-20 Unified Planning Work Program including authorization to execute all related documents and agreements.*

*CAC motion by Mr. Rice, second by Mr. Ralls to concur with the TAC motion.*

_Hearing no objections, the CAC motion passed unanimously._

The TAC motion passed unanimously.

**Item 9. Approval RE: Resolution 18-21, FY18-FY22 Transportation Improvement Plan (TIP) Amendment**

Ms. Gillette reviewed Resolution 18-21, FY18-FY22 Transportation Improvement Plan (TIP) Amendment. This amendment is a request for Transportation Improvement Program changes on Hopkins Avenue from SR 50 to Grace Street in Titusville. The project would be reduced by $4,531,527 to cover a cost increase on a higher priority project due to updating cost estimates and balancing the Department’s Work Program.

Mr. Petyk stated his concern about bike paths being eliminated.

Ms. Sterk stated she would like to see a revised scope, asked if the reduction in cost was generated by their direction and what the project will include after the money has been pulled off this project.
Ms. Gillette stated the City of Titusville will be coming to the table with local funding and FDOT will only approve certain elements. The City of Titusville is aware of the scope changes and funding reduction. This will be a resurfacing project with a 4 foot bike lane with other elements to be paid by the City of Titusville. Mr. Petyk stated he is concerned that the bicycle lanes will be eliminated. Ms. Gillette stated the City of Titusville will be putting local funding on this project to help make this project as much of a Complete Street Project as possible.

Mr. Morgan suggested a presentation from the City of Titusville at a future meeting to update the committee. Ms. Gillette stated she will reach out to Titusville Public Works to present a project status update. Ms. Sterk requested that Titusville provide a revised scope.

**TAC motion by Ms. Lamb, second by Mr. Chinault, to approve Resolution 18-21, amending the FY 18- FY 22 Transportation Improvement Program.**
**CAC motion by Mr. Ralls, second by Mr. Sasso to concur with the TAC motion.**
Vote was 14 yay and 1 nay, the CAC motion passed.

**Item 10. Committee Recognition Awards**

Ms. Gillette presented 2017 Perfect Attendance awards and Service Award to TAC/CAC members who have served four consecutive years with an average of 85% or higher attendance record.

**Item 11. Regional Transit Study**

Ms. Kraum presented the Regional Transit Study. Ms. Sterk questioned the commuter rail that was suggested in the Regional Transit Study but not included in the maps. Ms. Kraum stated the study is giving additional information that can be used in the upcoming LRTP update. Ms. Virginia Whittington of the Central Florida MPO Alliance gave a brief overview of the study in response to the questions on how the information was collected and utilized from the region’s TPO’s adopted Long Range Plans. There was also discussion about data not being collected on the weekends.

**TAC motion by Ms. Sterk, motion not seconded; motion failed, to recommend the Space Coast TPO Board to consider the following revisions to the Regional Transit Study:**
1. Add the Brightline (private) rail connection to the Needs Network list for Brevard County.
2. Broaden language on the Orlando to Beaches connection along SR 528 to include all forms of transit, not just rail between US1 and the Port.
3. Depict the SR 528 Transit connections from US1 to the Port on both the 2040 and 2060 Long Term Vision Maps.
4. Depict the Transit connection to the Orlando Melbourne International Airport as described in the report language on both the 2040 and 2060 Long Term Vision Maps.

**CAC motion by Mr. Sasso, second by Mr. Baugh to recommend the Space Coast TPO Board to consider the following revisions to the Regional Transit Study:**
1. Add the Brightline (private) rail connection to the Needs Network list for Brevard County.
2. Broaden language on the Orlando to Beaches connection along SR 528 to include all forms of transit, not just rail between US1 and the Port.
3. Depict the SR 528 Transit connections from US1 to the Port on both the 2040 and 2060 Long Term Vision Maps.
4. Depict the Transit connection to the Orlando Melbourne International Airport as described in the report language on both the 2040 and 2060 Long Term Vision Maps.

Vote was 13 yay and 2 nays, the CAC motion passed.

The TAC motion failed without a second motion.
Item 12. Staff Report

Ms. Gillette gave a brief explanation of the FDOT/MPO Joint 2018 Certification Report. On June 12th the Federal Highway Administration, Federal Transit Administration and Ms. Taylor will be meeting with the Space Coast TPO for a full day of review. Ms. Gillette stated the Space Coast TPO Strategic Plan Quarterly report is included in the agenda.

Item 13. Public Participation Report

Ms. Hemenway reported on the March Public Engagement Report

Item 14. Local Government Report

Mr. Jarusiewicz stated FPL has a LT1 program to help local agencies to upgrade their street lighting to LED. Mr. Lindemann reported that South Lake Elementary School will reopen this coming school year as a choice elementary school. Ms. Sterk congratulated Georganna Gillette as Executive Director.

Item 15. Multi-Modal Agencies Report

No report

Ms. Naravez-Lugo reported the Norwegian Sun cruise ship will leave the port today for the first cruise to Key West/Cuba

Item 16. Regional Coordination Report

No Report

Item 17. Florida Department of Transportation

Ms. Taylor stated the FDOT and Brevard County Partnering Meeting will be held on May 14th at 1:30 P.M. in the Deland office. The new Brevard Operation Center on Camp Road will hold a video conferencing option. Ms. Taylor also mentioned the May 31, 2018 deadline for the High Visibility Enforcement for Pedestrian and Bicycle Safety grant.

Item 18. Adjourn

There being no further discussion, the meeting adjourned at 11:27 a.m.