



## Space Coast Transportation Planning Organization (TPO)

Brevard County Government Center  
2725 Judge Fran Jamieson Way, Melbourne, Florida  
Florida Room, Building C, 3<sup>rd</sup> Floor

Meeting Date: April 13, 2017

### APPROVED MEETING MINUTES

1. **Call to Order of the Space Coast Transportation Planning Organization Governing Board**
2. **Pledge of Allegiance**
3. **Reports from Committees**
  - A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)
  - B. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
  - C. Regional Coordination Report
  - D. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report
4. **Consent Agenda**
  - A. Approval RE: TPO Board Minutes – February 9, 2017
  - B. Approval RE: Committee Appointments
  - C. Approval RE: Florida Traffic and Bicycle Safety Education Mini Grant
  - D. Approval RE: WO17-01H, Cost Estimate for Traffic Management Center (TMC) Design
  - E. Approval RE: Intergovernmental Coordination and Review (ICAR) Agreement
5. **Action Items**
  - A. Acceptance RE: FY 206 Audit
6. **Reports and Presentations**
  - A. Staff Report – Space Coast TPO Orientation
  - B. Local Government Report
  - C. Florida Department of Transportation Report
7. **Public Comment**
8. **Adjourn**

#### Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority		Present
Council Member Jeff Bailey	City of Palm Bay	Absent	
Commissioner Jim Barfield	BOCC District 2	Absent	
Deputy Mayor Don Boisvert	City of Cocoa		Present
Deputy Mayor Stuart Glass	South Beaches Coalition		Present
Council Member Tres Holton	City of Palm Bay	Absent	
Commissioner Kristine Isnardi	BOCC District 5		Present
Mayor Walt Johnson	City of Titusville		Present
Council Member Teresa Lopez	City of Melbourne		Present
Chairwoman Kathy Meehan	City of Melbourne		Present
Council Member Betty Moore	City of Melbourne		Present
Council Member Jo Lynn Nelson	City of Titusville		Present
Council Member Pat O'Neill	City of Rockledge		Present
Commissioner Rita Pritchett	BOCC District 1		Present
Council Member Harry Santiago, Jr.	City of Palm Bay		Present
Council Member Barbara Smith	City of West Melbourne		Present
Commissioner Curt Smith	BOCC District 4		Present
Commissioner John Tobia	BOCC District 3		Present
Commissioner Skip Williams	North Beaches Coalition	Absent	
Council Member Paul Alfrey (ALT)	City of Melbourne		Present
Council Member Brendan McMillin (ALT)	North Beaches Coalition		Present
Janna Taylor (non-voting)	Florida Department of Transportation		Present
Paul Gougelman (non-voting advisor)	Space Coast TPO Legal Counsel		Present

#### Others Present:

Lisa Hickman	Space Coast TPO staff
Carol Holden	Space Coast TPO staff
Sarah Kraum	Space Coast TPO staff

Georganna Gillette	Space Coast TPO staff
Laura Carter	Space Coast TPO staff
Steven Bostel	Space Coast TPO staff
Kim Smith	Space Coast TPO staff
Wiley Page	Atkins Global
Kellie Smith	FDOT
Travis Mills	Kittelson and Associates, Inc.
Pat Woodard	District 4 Staff
Dan D'Antonia	HNTB Corporation
Nathan Silva	PB
Mo Hassan	FDOT
Ginger Twigg	Citizen
Robert Musser	Canaveral Port Authority
Steve Martin	FDOT
Randy Farwell	Tindale Oliver
Adam Lougjay	FDOT
Het Patel	RS&H
Jim Liesenfelt	Space Coast Area Transit (SCAT)
Amanda Day	Bike/Walk Central Florida
Erin Sterk	Brevard County Planning & Development
Sarah Ayers	District 3 Staff
Barbara Williams	LWVSC
Homayoon Barekat	City of Palm Bay Staff
Carol Scott	FDOT/Turnpike

### **Item 1. Call to Order of the Space Coast TPO Board**

Chairwoman, Mayor Kathy Meehan, called the meeting to order at 9:00 a.m.

### **Item 2. Pledge of Allegiance**

### **Item 3A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)**

Mr. Kamm summarized the TAC/CAC action items to include:

- Approval of Work Order 17-01H, Cost Estimate for Traffic Management Center (TMC) Design and authorize staff to amend FY 17 Operating Budget to include study.
- Approval of SCTPO intergovernmental Coordination and Review (ICAR) Agreement

### **Item 3B. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC)**

Ms. Kraum reported on the March 20, 2017 BPTAC meeting:

- Approved January 23, 2017 Meeting Minutes
- Discussed New Transportation Project Priorities
- Approved 2016 BPTAC Annual Award recipients
- Update on Road Safety Audit
- Presentation, Titusville Welcome Center and Map update

Ms. Kraum stated Bike to School Day will be observed on May 10, 2017. The Space Coast TPO has a meeting scheduled with Sheriff Ivey and staff to share information on pedestrian safety. The Sheriff's Office will consider producing a Public Safety Announcement (P.S.A.) on pedestrian safety, education and driver awareness.

### **Item 3C. Regional Coordination Report**

Mr. Kamm reported the Central Florida Expressway met last month and adopted the resolution supporting the inclusion of Brevard County to the Board and the bill has passed the house and is now waiting on the Senate. Commissioner Smith reported Mayor Buddy Dyer has written a letter to Governor Rick Scott showing interest in the Central Florida Expressway Authority to purchase portions of SR 528, SR 429 and SR 417 owned and operated by FDOT/Florida's Turnpike Enterprise.

**Item 3D. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report**

Mr. Liesenfelt reported on the TDLCB committee meeting of March 13, 2017:

- New Chairman, Deputy Mayor Don Boisvert, City of Cocoa.
- Orientation for new chair and members
- TD Commission has a new billing process, starts July 1, 2017
- New paper signature application needed to certify as transportation disadvantage.
- Tallahassee is proposing to reallocate \$100,000.00 from the Transportation Disadvantage budget effective July 1, 2017.

**Consent Agenda:**

Ms. Meehan read aloud the consent agenda.

**Item 4A. Approval RE: TPO Board Minutes – February 9,2017****Item 4B. Approval RE: Committee Appointments****Item 4C. Approval RE: Florida Traffic and Bicycle Safety Education Mini Grant****Item 4D. Approval RE: WO17-01H, Cost Estimate for Traffic Management Center (TMC) Design****Item 4E. Approval Re: Intergovernmental Coordination and Review (ICAR) Agreement**

*Motion by Mr. Allender, second by Mr. Boisvert, to approve the consent agenda.*

*Hearing no objections, the motion passed unanimously.*

**Item 5A. Acceptance RE: FY 2016 Audit**

Ms. Carter introduced Zach Chalifour of James Moore CPA who conducted an independent agency audit for the Space Coast TPO FY16.

Mr. Chalifour presented the 2016 Audit Report for the Space Coast TPO's operating fiscal year ending September 30, 2016

*Motion by Commissioner Smith, second by Ms. Lopez, to accept the 2016 audit report for the Space Coast TPO's operating fiscal year ending September 30, 2016.*

*Hearing no objections, the motion passed unanimously.*

**Item 6A. Staff Report**

Mr. Kamm conducted an orientation to the Space Coast TPO

- Role of the TPO
- SCTPO Organization
- What does Transportation Planning involve?
- Five steps of project implementation

**Item 6B. Local Government Report**

Mr. Settgast's report attached in this agenda is for information only.

Mr. Holton stated the progress on the St. Johns Heritage Parkway is unacceptable.

Mr. Denninghoff stated he cannot give specific details since this is a legal situation. Ranger Construction was ahead of the deadline until they noticed manufacturing issues with 20 percent of the pipes which could not be seen during delivery. The contractor is currently proposing remedies and the County has already rejected one and currently reviewing a second response.

**Item 6C. FDOT Report**

Ms. Taylor stated Rick Morrow is the new Director of Transportation Development, Frank O'Dea has retired.

Ms. Taylor reviewed the 2017 FDOT Joint Certification Review.

**Item 7. Public Comment**

Mr. Charles Settgast of West Melbourne summarized his report which is attached to the agenda.

There being no further discussion, the meeting adjourned at 10:46 a.m.