



## Bicycle/Pedestrian & Trails Advisory Committee

Brevard County Government Center  
2725 Judge Fran Jamieson Way, Melbourne, Florida  
Building B, 1<sup>st</sup> Floor, Magnolia Room

Meeting Date: Monday, December 5, 2016

### DRAFT MEETING MINUTES

#### Agenda

1. Call to Order
2. Approval RE: BPTAC September 19, 2016 Meeting Minutes
3. Approval RE: New Member and Member Recognition
4. Election of BPTAC 2017 Officers
5. Election of BPTAC Meeting Calendar
6. Meeting Management
7. Bike/Ped Update
8. FDOT Update
9. Information
10. Member Comment
11. Public Comment
12. Adjourn

#### BPTAC Committee Members Present:

Murray Hann	Citizen, South Brevard
Janet Metz	Town of Grant-Valkaria
Dan Gallagher	Citizen, Central Brevard
Deborah Tyrone	Florida Department of Transportation
Erin Sterk	Brevard County, Public Works
Alix Bernard	City of Rockledge
Todd Corwin	City of Melbourne Staff
Carl Kaiserman	Citizen, Melbourne Beach
Devin Swanson	Public Works
Drew Thompson	Malabar
Edyie McCall	City of Titusville
Alex Chamberlain	Citizen, North
Steve Buhk	Citizen, Rockledge

#### Others Present:

Donald Bollinger	Citizen
Georganna Gillette	Space Coast TPO Staff
Sarah Kraum	Space Coast TPO Staff
Kim Smith	Space Coast TPO Staff
Lisa Hickman	Space Coast TPO Staff

#### Item 1. Call to Order of the Bicycle/Pedestrian and Trails Advisory Committee

Chairman Hann called the meeting to order at 5:30 p.m.

#### Item 2. Approval of Minutes – September 19, 2016

*Motion by Mr. Todd Corwin, second by Ms. Alix Bernard, to approve the September 19, 2016 meeting minutes. Hearing no objections the motion passed unanimously.*

**Item 3. Approval RE: New Member and Member Recognition**

Ms. Gillette introduced and welcomed Edyie McCall, Economic Development Director from the City of Titusville as a new member approved by the TPO Board.

**Item 4. Election of BPTAC 2017 Officers**

Current Officers:

President: Murray Hann

Vice President: Joann Gulliver

Mr. Alex Chamberlain nominated Mr. Murray Hann as President.

***Motion by Mr. Alex Chamberlain, second by Ms. Janet Metz, to elect Mr. Murray Hann as President. Hearing no objections the motion passed unanimously.***

Ms. Bernard nominated Ms. Gulliver as Vice-Chairperson.

**Motion by Mr. Devin Swanson, second by Ms. Alix Bernard, to close nominations and elect by acclamation. Hearing no objections the motion passed unanimously.**

**Item 5. Approval RE: 2017 BPTAC Meeting Calendar**

Ms. Georganna Gillette stated that the BPAC 2017 meetings will be held in the Space Coast Room, Building C, Room C216 on the second floor. The change in venue is due to the BPTAC membership is expanding and it will be more comfortable in the Space Coast Room.

Ms. Erin Sterk asked which meeting month will play a roll in Project Development.

Ms. Georganna Gillette stated that the FDOT schedule will be earlier than normal this year so, the TPO will solicit for Project Priorities around February.

***Motion by Mr. Dan Gallager, second by Ms. Alix Bernard, to approve the 2017 BPTAC Meeting Calendar. Hearing no objections the motion passed unanimously.***

**Item 6. Meeting Management**

Ms. Georganna Gillette stated that the meetings are scheduled from 5:30 p.m. to 7:00 p.m. and in order to be considerate of everyone's time the meeting should end at 7:00 p.m.. The meeting needs to stay on schedule so that there is enough time for member and public comment.

Ms. Deborah Tyrone suggested that a time limit is listed on each agenda item to keep the meeting on track.

**Item 7. Bike/Ped Update**

- A. Doppelt Grant - Sarah Kraum introduced herself and explained the annual Doppelt Grant in detail.
- B. Transit Summit Invite – Ms. Kraum stated that the Save the Date and an Invitation will be sent out to all the committees. The event will be on January 26, 2016.
- C. Florida Greenways and Trails System Plan Map Update – Ms. Sarah Kraum discussed the updated maps in detail.

Ms. Erin Sterk asked if a Regional Trails Map might be in the works.

Ms. Sarah Kraum stated that not officially and due to the complexity of this subject she will add this as a future agenda item.

Ms. Kim Smith stated that during this holiday season if anyone is working with a group that is giving away bicycles and is in need of helmets to please contact her. She stated that Mr. Murray Hann has given away over 1600 bicycles in the past 20 years through Harris. Ms. Smith said that she will be working with the Sherriff's office and a local contractor who will be giving away 150 bikes to children through the Handlebars for the

Holidays. Thanks to Alert Today Alive Tomorrow the children will be getting helmets and lights for the front and back of the bikes. Ms. Kim Smith also stated that she will be working to educate different groups on bike safety.

#### **Item 8. FDOT Update**

A. Cyclist Survey Results - Ms. Deborah Tyrone presented a PowerPoint on the survey results. Ms. Erin Sterk suggested that a draft letter of support should be brought to the January BPTAC meeting. Mr. Murray Hann asked Ms. Deborah Tyrone for help or suggestion on who and what to say in a letter to support the Compete Street Initiative. Ms. Deborah Tyrone stated that a letter should be drafted to Steve Martin who is the new District 5 Secretary. The letter may state the support for Complete Streets initiative and further support vehicular cyclists with high volume causeways and other high traffic areas for these users either based on Strava or local knowledge for strategic cleaning.

*Motion by Ms. Alix Bernard, second by Mr. Dan Gallagher, to support the DOT Complete Streets Initiative in particular we would like to see support of the pedestrian cycling community with strategic targeted sweeping and cleaning particularly of the causeways with high volume traffic areas. Hearing no objections the motion passed unanimously.*

#### **Item 9. TPO Actions**

Ms. Georganna Gillette went over the TPO Actions

#### **Item 10. Member Comment**

Ms. Erin Sterk stated that she would like to see the FDOT Liaison come to the BPTAC meeting and go over the Work Program. Ms. Erin Sterk also asked that the State of the System flyer to be distributed. Mr. Steve Buhk commented on the Pedestrian crosswalk countdown signal. Ms. Ginger Twigg stated that the A1A re-pavement should not have a bike lane at all. Ms. Janet Metz stated that the Grant-Valkaria Neighborhood group donated \$3,000.00 designated to start their trails. Ms. Erin Sterk suggested that we send a thank you to the Grant-Valkaria Neighborhood Group.

#### **Item 11. Adjourn**

**Motion by Ms. Metz, second by Mr. Gallagher, to Adjourn at 7:15 p.m.. Hearing no objections the motion passed unanimously.**