AGENDA

1. Call to Order of the Space Coast Transportation Planning Organization Technical and Citizens Advisory Committees

2. Approval of Minutes – February 10, 2014 (page 1)

3. Space Coast Transportation Planning Organization (TPO) Actions (page 6)

4. Bicycle Pedestrian/Trails Advisory Committee (BPTAC) (page 11)

5. Regional Coordination Report (page 15)

6. Approval RE: Work Order 14-12K Safety Analysis (page 29)

7. Adoption RE: Resolution 14-17, New SCTPO Policy PLC-7, Conflict of Interest (page 36)

8. Approval RE: Resolution 14-15, 14-19, FY 14-18 Transportation Improvement Program (TIP) Amendments (page 46)

9. Approval RE: Resolution 14-20, Viera Blvd Interchange Project Development & Evaluation (PD&E) Recommendations (page 52)

10. Approval RE: Resolution 14-18, Authorization to Supplement Unified Planning Work Program (UPWP) with Federal SU funds (page 62)

11. Recommendation RE: Federal SU Funding Project Eligibility and Policy Direction (page 72)

12. Malabar Road Project Development & Environmental (PD&E) Study Update, Atkins Engineering (page 85)

13. Staff Report (page 93)

14. Local Government Report (page 94)

15. Florida Department of Transportation Report (page 101)

16. Public Comment

17. Adjourn

Glossary of Terms – Final Page
Public Comment: Comments will be heard on items that do not appear on the agenda of this meeting. Public comments are solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Note, however, that state law and administrative rules prevent the TPO from taking any formal action on any item discussed at this time. The TPO may schedule such items as regular agenda items and act upon them in the future. The Chairman is authorized to limit discussion, as necessary, with each commentary limited to 3 minutes.

Any person who desires or decides to appeal any decision made by this agency with respect to any matter considered at this meeting or hearing will need a record of the proceedings. For such purpose, such person may need to insure that a verbatim record of the proceedings is made, at his own expense, which record includes testimony and evidence upon which the appeal is to be based. Any questions about this meeting should be directed to Carol Holden, (321)690-6890 or Email: tpostaff@spacecoasttpo.com.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this proceeding or persons who require translation services (free of charge) should contact the Space Coast TPO Office no later than 48 hours prior to the meeting at (321) 690-6890 for assistance.

***CELL PHONES SHOULD BE SILENCED DURING THE MEETING***
ITEM NUMBER 2

Approval of Minutes

DISCUSSION:

Staff has prepared draft minutes for the TAC/CAC from their meeting conducted on February 10, 2014.

REQUESTED ACTION:

Approve minutes from the February 10, 2014 TAC/CAC meeting.

ATTACHMENTS:

- Draft Space Coast TAC/CAC meeting minutes from February 10, 2014
Space Coast Transportation Planning Organization (TPO)
Technical Advisory Committee/Citizens Advisory Committee
Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 2nd Floor, Space Coast Room

Meeting Date: February 10, 2014

DRAFT MEETING MINUTES

Agenda

1. Call to Order of the Space Coast Transportation Planning Organization Technical and Citizens Advisory Committees
2. Approval of Minutes – December 9, 2013
3. Space Coast Transportation Planning Organization (TPO) Actions
4. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
5. Regional Coordination Report
6. Approval RE: Resolution 14-13, Unified Planning Work Program (UPWP) PL FY 13 De-Obligation
7. Approval RE: Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP)
8. Amendment Discussion RE: Ellis Road Project Development & Environmental (PD&E) Status
10. Staff Report
11. Local Government Report
12. Florida Department of Transportation Report
13. Public Comment
14. Adjourn

Technical Advisory Committee Members Present:
Rebecca Ragain
Stuart Buchanan (alternate)
Devin Swanson
Christine Hartnett
John Adair (alternate)
Frank Guertin
Bonily Wilbanks
Jenni Lamb
Rick Cloutier
Sue Hann
Kwabena Ofosu (alternate)
Michael Jarusiewicz (alternate)
Jim Liesenfelt
Steve Szabo
Peggy Busacca
Scott Morgan

Citizens Advisory Committee Members Present:
Rodney Honeycutt
Tony Sasso
Peter Fusscas
Clarence Mills
Tres Holton
Jim Brown
Charles Speegle
Bob Wille
Sandra Michelson

Others Present:
Bob Kamm
Laura Carter
Georganna Gillette
Diana McCartney

TAC/CAC April 7, 2014
Leigh Holt  
Steven Bostel  
Carol Holden  
William “Tuck” Ferrell  
Pat Woodard  
Lorena Valencia  
John Price  
Wayne Justice  
Dona Wayman  
Manny Rodríguez  
Cindy Kane  
Space Coast TPO Staff  
Space Coast TPO Staff  
Space Coast TPO Staff  
Friends of the Parkway  
BOCC District 4 staff  
Florida Department of Transportation Liaison  
City of Cape Canaveral appointee for CAC  
City of Cocoa Beach resident  
VPSI interim appointee for TAC  
Florida Department of Transportation  
Citizen

Item 1. Call to Order

TAC Chairman, Sue Hann called the meeting to order at 10:03 a.m.

Item 2. Approval of Minutes – December 9, 2013

Motion by Mr. Swanson, second by Mr. Cloutier, to adopt the meeting minutes of December 9, 2013 as presented.

The CAC did not attain a quorum, so no motion was heard.

The TAC motion passed unanimously.

Item 3. Space Coast Transportation Planning Organization (TPO) Actions

Mr. Kamm reviewed the significant actions from the December 12, 2013 meeting to include:

- Election of TPO Officers and Committee Members
- Approval of TPO Public Participation Plan
- Approval of Urban Area Boundaries/Functional Classifications
- Approval of TIP Amendments
- Approval to include Cocoa Beach’s Beach Walk project in the TPO Project Priorities
- Request for further discussion of FDOT’s FY 2015 thru FY 2019 Tentative Five Year Work Program

Item 4. Bicycle Pedestrian/Trails Advisory Committee (BPTAC) Actions

Ms. Gillette reported the BPTAC re-elected officers at the January 13, 2014 meeting and endorsed the City of Cocoa Beach’s Beach Walk project pending PD&E study outcome. The committee will select annual award recipients and discuss the Transportation Alternatives evaluation process at the March 17, 2014 meeting.

TAC - Ms. Hann asked about the time schedule for Transportation Alternatives project applications.

Ms. Gillette responded late March is the anticipated time frame.

TAC - Ms. Hann inquired on the status of the City of Cocoa Beach’s feasibility study for the Beach Walk project.

Ms. Gillette replied the feasibility study is the next step.

Item 5. Regional Coordination Report

Mr. Kamm reported the Coast to Coast Trail has gained considerable legislative support and FDOT has hired a Bicycle/Pedestrian Coordinator for each district to monitor trail progress. District 5’s Coordinator is Ms. Debbie Tyrone. The MPOAC has instigated quarterly progress meetings on the Coast to Coast Trail. The February 5, 2014 joint meeting of the Canaveral Port Authority Board and the Orlando Airport Authority Board was well organized and attended.

CAC - Mr. Wille asked for clarification on the MPOAC’s support for Mileage Based User Fee.

Mr. Kamm responded the MPOAC is requesting a pilot study for the Mileage Based User Fee system.

Item 6. Approval RE: Resolution 14-13, Unified Planning Work Program (UPWP) PL FY 13 De-Obligation

Ms. Carter stated a de-obligation is necessary for remaining FY 13 UPWP programmed funds to allow the TPO to utilize the planning funds in FY 14.
Motion by Ms. Lamb, second by Mr. Morgan, to approve Resolution 14-13, Unified Planning Work Program (UPWP) PL FY 13 De-Obligation.

The CAC did not attain a quorum, so no motion was heard.

The TAC motion passed unanimously.

**Item 7. Approval RE: Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendment**

Ms. Valencia stated an amendment to include an aircraft manufacturing hangar at Melbourne International Airport in FY 14 is being requested.

Motion by Mr. Cloutier, second by Ms. Lamb, to approve Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendment

The CAC did not attain a quorum, so no motion was heard.

The TAC motion passed unanimously.

**Item 8. Discussion RE: Ellis Road Project Development & Environmental (PD&E) Status**

Ms. Valencia provided a status update for the Ellis Road and Interchange projects. The Ellis Road Interchange PD&E is expected to be completed in August 2014 and is funded through the right of way step. The Ellis Road segment (from John Rodes to Wickham) is in design awaiting drainage analysis results.

Mr. Kamm stated a letter of support from the TPO might assist FDOT in reprogramming right of way funds.

TAC – Ms. Hann stated documenting the procedures and funding necessary to comply with US Fish and Wildlife requirements may draw attention to the inefficiencies of the PD&E process.

Motion by Mr. Morgan, second by Mr. Cloutier, to recommend the TPO Chairman send a letter to FDOT requesting reprogramming to FY 15 all right of way funds for the Ellis Road Interchange that were deferred in the tentative work program.

The CAC did not attain a quorum, so no motion was heard.

The TAC motion passed unanimously.

**Item 9. Approval RE: 2014/2015 Strategic Plan**

Ms. Holt reviewed the proposed 2014/2015 Strategic Plan Priorities including a new public outreach program. The top ten achievements for the 2013 Strategic Plan were presented.

CAC - Mr. Honeycutt suggested enlisting support of TAC/CAC members for respective City Council meeting presentations.

Mr. Kamm replied TAC/CAC member support would be requested for City Council meetings.

Motion by Ms. Wilbanks, second by Ms. Hartnett, to approve the Space Coast TPO 2014/2015 Strategic Plan.

The CAC did not attain a quorum, so no motion was heard.

The TAC motion passed unanimously.

**Item 10. Staff Report**

Mr. Kamm reported the TPO chairman has requested a letter of thanks be sent to FDOT Secretary Prasad for institutionalizing Space as a mode of travel. The TAC/CAC 2013 attendance reports are included for review.

**Item 11. Local Government Report**
Mr. Kamm stated the Board of County Commissioner’s Blue Ribbon Committee heard from local jurisdictions on January 14th, and will be presented with the TPO survey results on February 11th.

TAC - Mr. Steve Szabo stated Space Florida is proposing a non-Federal commercial launch complex at Kennedy Space Center. Public participation is encouraged at the Feb 11th and 12th Shiloh Scoping Public Meetings.

TAC – Ms. Hann informed the group the City of Palm Bay was impressed with the County’s Blue Ribbon Committee and has formed a similar group for Palm Bay. Ms. Hann thanked FDOT for support with the Babcock Street Sound Wall project.

TAC – Ms. Wilbanks informed the group of a safety issue in the Town of Malabar involving excessive motorist speeds on US 1, and requested procedures for removal of a continuous green light.

TAC – Ms. Hann suggested discussing highway lighting safety funding with FDOT. She further stated the City of Palm Bay’s success in removing a continuous green light involved installing a road crossing.

**Item 12. Florida Department of Transportation Report**

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County. The Apollo Blvd. project contract was awarded to Ranger Construction.

There being no further discussion, the meeting adjourned at 11:31 a.m.
ITEM NUMBER 3

Space Coast Transportation Planning Organization (TPO) Actions

DISCUSSION:

Staff will report on the actions taken by the Space Coast TPO Board at their meeting of February 13, 2014.

REQUESTED ACTION:

As desired by the TAC/CAC

ATTACHMENTS:

- Draft SCTPO Meeting Minutes from February 13, 2014
Space Coast Transportation Planning Organization  
Brevard County Government Center  
2725 Judge Fran Jamieson Way, Melbourne, Florida  
Building C, 3rd Floor, Florida Room  
Thursday, February 13, 2014  

DRAFT MEETING MINUTES

1. Call to Order of the Space Coast Transportation Planning Organization Governing Board
2. Pledge of Allegiance
3. Approval of Minutes – December 9, 2013
4. Reports from Committees
   A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)
   B. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
   C. Regional Coordination Report
5. Consent Agenda (read aloud for the record)
   A. Approval RE: Committee Appointments
   B. Approval RE: Finance and Budget
   C. Approval RE: Resolution 14-13, Unified Planning Work Program (UPWP) PL FY 13 De-Obligation
6. Action Items
   A. Discussion RE: Space Coast TPO Legal Services
   B. Approval RE: Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendment
   C. Discussion RE: Ellis Road Project Development & Environment (PD&E) Study
   D. Approval RE: 2014/2015 Strategic Plan
7. Reports and Presentations
   A. Staff Report
   B. Local Government Report
   C. Florida Department of Transportation Report
8. Petitions, Remonstrances and Communications
   A. Public Comment
9. Adjourn

Space Coast Transportation Planning Organization Board Members:
Commissioner Jerry Allender Canaveral Port Authority Present
Commissioner Andy Anderson BOCC District 5 Present
Councilman Don Boisvert City of Cocoa Present
Commissioner Robin Fisher BOCC District 1 Present
Councilman Ken Greene City of Palm Bay Present
Councilmember Gail Gowdy South Beaches Coalition Present
Commissioner Trudie Infantini BOCC District 3 Present
Councilwoman Kristine Isnardi City of Palm Bay Present
Councilman Greg Jones City of Melbourne Absent
Commissioner Mary Bolin Lewis BOCC District 4 Absent
Councilwoman Martha Long City of Titusville Present
Councilwoman Kathy Meehan City of Melbourne Absent
Commissioner Chuck Nelson BOCC District 2 Present
Councilman Mike Nowlin City of Melbourne Present
Councilman Pat O’Neill City of Rockledge Absent
Councilmember Barbara Smith City of West Melbourne Present
Mayor Jim Tulley City of Titusville Present
Councilwoman Betty Moore (alternate) City of Melbourne Present
Mayor Buzz Petsos (interim) North Beaches Coalition Present

Others Present:
Bob Kamm Space Coast TPO Executive Director
Kim Smith Space Coast TPO Staff
Item 1. Call to Order of the Space Coast TPO Board
Chairman Allender called the meeting to order at 9:01 a.m.

Item 2. Pledge of Allegiance

Item 3. Approval of Minutes – December 12, 2013

Motion by Mr. Boisvert, second by Ms. Isnardi, to approve the TPO minutes of December 12, 2013.
Hearing no objections, the motion passed unanimously.

Item 4A. Technical Advisory/Citizens Advisory Committee Report

Mr. Kamm reviewed the actions taken by the TAC (CAC did not reach a quorum) at their February 10, 2014 meeting to include:
- Approval RE: Resolution 14-13, Unified Planning Work Program (UPWP) PL FY 13 De-Obligation
- Approval RE: Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendment
- Recommendation for TPO Chairman to issue a letter to FDOT requesting reprogramming right of way funds for the Ellis Road Interchange in FY 15
- Approval RE: 2014/2015 Strategic Plan

Motion by Mr. Nowlin, second by Mr. Boisvert, to be in receipt of the TAC/CAC Draft Meeting Minutes from December 9, 2013.
Hearing no objections, the motion passed unanimously.

Item 4B. Bicycle/Pedestrian/Trails Advisory Committee Report

Ms. Smith reported the BPTAC re-elected officers at the January 13, 2014 meeting and endorsed the City of Cocoa Beach’s Beach Walk project pending PD&E study outcome. The committee will select annual award recipients and discuss the Transportation Alternatives evaluation process at the March 17, 2014 meeting.

Motion by Mr. Boisvert, second by Mr. Greene, to be in receipt of the BPTAC Draft Meeting Minutes from January 13, 2014.
Hearing no objections, the motion passed unanimously.

Item 4C. Regional Coordination Report
Mr. Kamm reported the Coast to Coast Trail has gained considerable legislative support and FDOT has hired a Bicycle/Pedestrian Coordinator for each district to monitor trail progress. District 5’s Coordinator is Ms. Debbie Tyrone. The MPOAC has instigated quarterly progress meetings on the Coast to Coast Trail.

Commissioner Infantini arrived at 9:08 a.m.

Mr. Allender informed the group the Canaveral Port Authority and the Orlando Airport Authority held a joint meeting on February 5, 2014 which was well organized and attended. Each Board will appoint a liaison for representation on the other Board.

Mr. Kamm commented SR 528 will have need of widening with the anticipated growth at Port Canaveral and Orlando Airport.

Mr. Fisher stated his office is meeting with Mr. Walsh, Canaveral Port Authority Chief Operating Officer, and Space Coast Infrastructure consultants to facilitate funding for widening of SR 528.

Consent Agenda:
Item 5A. Approval RE: Committee Appointments
Item 5B. Approval RE: Finance and Budget
Item 5C. Approval RE: Resolution 14-13, Unified Planning Work Program (UPWP) PL FY 13 De-Obligation

Mr. Kamm reported the South Beaches Coalition has appointed Gail Gowdy to replace Scott Nickle and the City of Palm Bay has appointed Mayor Capote to replace Mr. Santiago, Jr. for TPO Board representation.

Motion by Mr. Boisvert, second by Mr. Tulley, to approve the consent agenda as presented. Hearing no objections, the motion passed unanimously.

Item 6A. Discussion RE: SCTPO Legal Services

Mr. Nelson stated support for entering into a new legal agreement with current counsel, Mr. Gougelman.

Motion by Mr. Nelson, second by Mr. Anderson, to authorize negotiations for a new legal services agreement with Mr. Gougelman. Hearing no objections, the motion passed unanimously.

Item 6B. Approval RE: Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendment

Ms. Valencia stated an amendment to include an aircraft manufacturing hangar at Melbourne International Airport in FY 14 is being requested.

Motion by Mr. Anderson, second by Mr. Nowlin, to approve Resolution 14-14, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendment. Hearing no objections, the motion passed unanimously.

Item 6C. Discussion RE: Ellis Road Project Development & Environment (PD&E) Study

Mr. Kamm summarized the Ellis Road project right of way funding deferment.

Mr. Frank O’Dea, Florida Department of Transportation (FDOT) Transportation Development Director, explained the statewide change in process by both Federal Highway Administration (FHWA) and Fish and Wildlife Service, which produced the delay for the Ellis Road interchange PD&E. FDOT has now been authorized to proceed with PD&E for the Ellis Road interchange and anticipates completion in August 2014. Mr. O’Dea said the District is actively seeking funding for the construction of the interchange in FY 2017 which begins July, 2016.

Mr. Kamm conveyed a TAC/CAC request for reinstating the Ellis Road right of way funding to FY 2015.

Mr. O’Dea responded FDOT is looking at advanced right of way acquisitions for Ellis Road. TPO, County, and FDOT staff have made significant progress in advancing the Ellis Road projects. As long as the funds remain in the Work Program, right of acquisition can proceed.

Mr. Anderson expressed appreciation for the Ellis Road project update and requested monthly status updates. Mr. Kamm replied monthly status updates will be included in future TPO meetings.
Item 6D. Approval RE: 2014/2015 Strategic Plan

Ms. Holt reviewed the proposed 2014/2015 Strategic Plan Priorities including:

- New regional and local corridor studies
- Assisting Space Coast Area Transit with bus stop improvements
- Instituting a TPO customer satisfaction feedback program
- New public outreach program
- Developing an Interactive TPO website

Mr. Tulley requested "Support bicycle and sidewalk priorities" be included to the “Implement” objective.

Ms. Holt suggested the inclusion be "Improve Mobility of Existing Transportation Facilities."

Mr. Tulley approved the suggestion.

Mr. Allender suggested announcing the TPO Top Ten Accomplishments in a press release to reach the entire county.

Mr. Kamm replied a press release would amalgamate nicely with the TPO’s community outreach goals.

Ms. Infantini asked for guidance on right of way between motorists and bicyclists in bicycle lanes.

Ms. Smith responded the vehicle (bicycles are vehicles) turning must yield to the vehicle going straight.

Motion by Mr. Tulley, second by Mr. Nelson, to approve the amended TPO 2014/2015 Strategic Plan.
Hearing no objections, the motion passed unanimously.

Item 7A. Staff Report

Mr. Kamm informed the group of the MPOAC Weekend Institute offered for elected officials.

Ms. Infantini requested clarification on the MPOAC representatives election conducted at the previous meeting.

Mr. Nelson responded he nominated a member whom he felt would represent the TPO Board’s views more closely.

Mr. Anderson asked Mr. Kamm for elaboration on the matter.

Mr. Kamm stated as part of meeting management, he verifies potential members’ ability and willingness to serve if nominated.

Mr. Fisher voiced preference for the TPO to be represented by the most qualified members.

Item 7B. Local Government Report

Mr. Kamm stated there was nothing to add to this item.

Item 7C. Florida Department of Transportation Report

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County. The Apollo Blvd. project contract was awarded on January 23, 2014.

Item 9A. Public Comment

There was no discussion on this item.

Item 10. Adjourn

The meeting adjourned at 10:18 a.m.
ITEM NUMBER 4

Bicycle/Pedestrian/Trails Advisory Committee (BPTAC)

DISCUSSION:

Staff will provide an update of Bicycle/Pedestrian and Trails issues.

REQUESTED ACTION:

Acknowledge receipt of the draft BPTAC meeting minutes of March 17, 2014.

ATTACHMENTS:

- Draft BPTAC Meeting Minutes from March 17, 2014
Bicycle/Pedestrian & Trails Advisory Committee
Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building B, 1st Floor, Magnolia Room

Meeting Date: Monday, March 17, 2014

DRAFT MEETING MINUTES

Agenda

Item 1. Call to Order

Item 2. Approval of Minutes – January 13, 2014

Item 3. New Business
   a) Nominations RE: BPTAC Annual Awards
   b) Discussion RE: Bicycle, Pedestrian, and Trails Mobility Plan Project Applications

Item 4. Roundtable Discussion

Item 5. Public Comment

Item 6. Adjourn

BPTAC Committee Members Present:

Murray Hann Citizen, South Brevard
Joan Carter FDOT liaison, non-voting member
Todd Corwin City of Melbourne
Dan Gallagher Citizen, Central Brevard
Alex Chamberlain Citizen, North Brevard
Joann Gulliver Citizen, South Brevard
Lisette Kolar Town of Grant-Valkaria
Janet Metz Town of Grant-Valkaria
Alan Woolwich Brevard County Housing & Human Services
Tom Jordan Ultra Cycling

Others Present:

Kim Smith Space Coast TPO Staff
Carol Holden Space Coast TPO Staff
Georganna Gillette Space Coast TPO Staff
Leigh Holt Space Coast TPO Staff
William Buchman Citizen
Jimmy Karp SCVS

Item 1. Call to Order of the Bicycle/Pedestrian and Trails Advisory Committee

Chairman Hann called the meeting to order at 5:38 p.m.

Item 2. Approval of Minutes – January 13, 2014

Motion by Ms. Kolar, second by Mr. Gallagher, to approve the January 13, 2014 meeting minutes. Hearing no objections the motion passed unanimously.

Item 3a. Nominations RE: BPTAC Annual Awards

Ms. Smith nominated:
   Brevard County Parks and Recreation Department for the Community Partner Award pertaining to work on the Walking School Bus
   Roosevelt Elementary School PTO for the Encouragement Award
   Stevenson Elementary School PTO for the Encouragement Award
   Michael Corneau at Stevenson Elementary School for the Encouragement Award.
Mr. Hann nominated:
   Heidi Lapin, Palm Bay Parks and Recreation Department for Get on a Trail Award, for work on the Cyclo-Cross Park.

Ms. Twigg, via memo to Mr. Hann nominated:
   Mike Mitthias, Brevard County Sherriff’s Office for the Enforcement Award.

Mr. Woolwich nominated:
   Tropical Park Civic Organization for Get on A Trail Award for neighborhood plans.

Ms. Gillette nominated:
   Jeff Ratliff, City of Cape Canaveral Public Works Department for the Engineering Award pertaining to work on the North Atlantic project.

Motion by Ms. Kolar, second by Mr. Chamberlain, to close nominations and approve the 2013 BPTAC Annual Award recipients. Hearing no objections the motion passed unanimously.

Item 3b. Discussion RE: Bicycle, Pedestrian, and Trails Mobility Plan Project Applications

Ms. Gillette reviewed the TA funding amounts for projects.

Ms. Holt reviewed the applications process for submitting projects.

Alan Woolwich left at 6:33 p.m.

Ms. Metz inquired about time deadlines for applications.

Ms. Gillette responded that we plan to set up the Growth Management Sub-Committee Kick-Off meeting, Solicitations are the week of April 14th and will be sent out for all projects in an open, rolling application process. A final deadline has not yet been set.

Mr. Corwin asked how Safe Routes to School (SRTS) projects are prioritized within the Bike/Ped Mobility Plan Showcase Trails.

Ms. Gillette replied SRTS projects will be on a separate priority list. We are working on the application criteria.

Mr. Hann asked when the Zoo Trail grand opening is scheduled.

Ms. Holt replied the Zoo Trail Ribbon Cutting is scheduled for April 4th at 10:00 am.

Due to time constraints, Chairman Hann heard Public Comments before Roundtable Discussion.

Item 5. Public Comment

Mr. Bill Buchman presented a multi-use trail project he has been working on for eight years in Micco. He asked members for guidance on moving forward with the project.

Ms. Kolar asked what the trail connects to.

Mr. Buchman replied the trail connects to the Al Tuttle Trail.

Ms. Carter suggested he contact the Office of Greenways and Trails for funding the project.

Ms. Gillette suggested he find a sponsor for the project.

Mr. Buchman asked if the trail might qualify if golf carts are allowed on the trail.

Ms. Carter responded no, federal funding is not allowed for trails with motorized vehicles.

Mr. Hann recommended Mr. Buchman meet with the County Public Works Department as a next step.

Item 4. Roundtable Discussion

Mr. Hann stated the Town of Malabar wrote a letter to Rick Morrow, FDOT regarding the Malabar Road crossing.
Ms. Carter responded FDOT has received the letter and is investigating the matter with a reply anticipated soon.
Mr. Hann asked if the committee could make a motion to support the Malabar Road crossing concept.
Ms. Smith responded a motion is not allowed as the item was not listed on the agenda.
Mr. Murray inquired how much advance time was necessary to put items on the agenda.
Ms. Smith replied two weeks prior to the scheduled meeting is needed.

**Item 8. Adjourn**

There being no further discussion, the meeting adjourned at 7:23 p.m.
ITEM NUMBER 5

Regional Coordination Report

DISCUSSION:

The initial meeting of the East Central Florida Corridor Corridors Task Force will be held on April 29 in Osceola County. The meeting notice, committee membership and preliminary agenda are included in the attachment. Three of the thirteen members are from Brevard County.

The purpose of the Task Force is to evaluate the need for additional regional transportation facilities within a triangular area roughly bounded by Orlando International Airport, the Kennedy Space Center and Palm Bay. Task Force recommendations are to be submitted by December, 2014.

REQUESTED ACTION:

As desired by the TAC/CAC

ATTACHMENTS:

• Task Force meeting notice package, March 14, 2014.
March 14, 2014

The Honorable Mary Bolin Lewis
Chair
Brevard County Board of County Commissioners
2725 Judge Fran Jamieson Way
Viera, Florida 32940

Dear Chair Bolin Lewis:

On November 1, 2013, Governor Rick Scott signed Executive Order Number 2013-319, creating the East Central Florida Corridor Task Force (Task Force). As the Chairman of the Task Force I am pleased to notify you that you have been appointed to serve on the Task Force. As a member of the Task Force, you are recognized as a leader in the region that can contribute to this important effort. I would like to express my appreciation for your willingness to serve.

As a Task Force member you are subject to the Sunshine Law (Chapter 286, Florida Statues), even before the first Task Force Meeting. Attached to this letter is a summary of the Sunshine Law Requirements for Task Force members and a list of the Task Force members. Please review this material. A presentation on the Sunshine Law Requirements will be provided at the first Task Force Meeting.

The Executive Order charges the Task Force with developing consensus recommendations on future transportation corridors serving established and emerging economic activity centers in portions of Brevard, Orange and Osceola Counties. The recommendations from the Task Force will help to shape the long-term economic development, environmental stewardship, community development, and infrastructure needs for the region. I look forward to working with you to accomplish these goals. A copy of the Executive Order is enclosed. Additional background materials that you may want to review are available on the East Central Florida Corridor Task Force website at www.ecfcorridortaskforce.org.

Our first meeting will be April 29, 2014, at the Osceola County Extension office located at the Osceola Heritage Park, 1921 Kissimmee Valley Lane, Kissimmee, Florida. The meeting will start at 8:30 AM and is expected to extend through the middle of the afternoon. A draft agenda is included with this letter. We will order lunch to be delivered on site to maximize our meeting time. The first meeting will provide an overview of the Task Force charge, land use planning, and the Florida Department of Transportation’s Future Corridors initiative and build consensus
on the major issues and opportunities to address as a Task Force. In order to receive your initial thoughts and feedback on topics related to the first meeting and the overall goals of the Task Force a survey has been put on line at http://www.surveymonkey.com/s/CZT22N8. Please fill this survey out by April 15, 2014.

Given the timeframe and the charge of the Task Force I am anticipating six meetings before December 1, 2014. We will discuss the schedule and workplan to accomplish our task at our first meeting. I am suggesting the following dates for future meetings June 5-6, June 26-27, September 11-12, October 9, and November 13. These dates represent the least conflict with local elected board meetings and other known noticed meetings. Please be prepared to tentatively agree to meeting dates at our first meeting.

Again I look forward to working with you on this important and exciting task. If you have any comments or questions before the first meeting, please direct them to James Stansbury at james.stansbury@deo.myflorida.com, or by phone at 850-717-8512.

Sincerely,

[Signature]

William B. Killingsworth
Director, Division of Community Development

WKB/jds

Enclosures:  East Central Florida Corridor Task Force Executive Order
            Sunshine Law Requirements Summary
            East Central Florida Task Force Membership List
            East Central Florida Corridor Task Force Draft Agenda

cc:       Hugh Harling, P.E., Executive Director, East Central Florida Regional Planning Council
WHEREAS, the State Comprehensive Plan, the Florida Strategic Plan for Economic Development, the 2060 Florida Transportation Plan, and other statewide plans call for coordinated decision making and investments to address Florida’s long-term economic development, environmental stewardship, community development, and infrastructure needs on a statewide and regional basis; and

WHEREAS, the Florida Legislature, recognizing the need for innovative planning and development strategies to promote a diverse economy and vibrant rural and urban communities, including sector planning, has tasked the Florida Department of Economic Opportunity, in coordination with other state and regional agencies, to assist communities in finding creative solutions for fostering vibrant, healthy communities while protecting the functions of important state resources and facilities; and

WHEREAS, well-planned statewide and regional transportation corridors can improve mobility and connectivity for people and freight, support economic development, promote high-quality development patterns, help preserve Florida’s natural resources, and facilitate emergency evacuation and response; and

WHEREAS, enhanced or new transportation corridors should be planned in coordination with long-term land use decisions to ensure the protection of environmental resources, the preservation of agricultural lands, and the planning of areas for future economic development and urban growth; and

WHEREAS, the Florida Department of Transportation has initiated the “Florida’s Future Corridors” initiative to plan future transportation corridors for the movement of people and freight on an interregional, statewide, or interstate basis; and

WHEREAS, one corridor study area identified by the Florida’s Future Corridors initiative extends from Tampa Bay to the Atlantic Coast across 15 counties in the central part of Florida (hereinafter “Tampa Bay-Central Florida Study Area”); and

WHEREAS, in 2013, the Florida Department of Transportation completed a Future Corridor Concept Study for the Tampa Bay-Central Florida Study Area that recommended the Florida Department of Transportation conduct a pilot Evaluation Study to address a regional connectivity gap between the Orlando International Airport and the southern Space Coast and to refine the proposed corridor planning process for future use; and

WHEREAS, the objectives of the pilot Evaluation Study include the identification of anticipated future development patterns in the Orlando/Space Coast area, comprised of portions of Brevard, Orange, and Osceola counties, and associated mobility and connectivity needs, as
well as potential solutions for addressing these needs through coordinated planning and partnering with recognition of the area’s economic, community, and environmental goals; and

WHEREAS, in 2007, myregion.org completed a 2050 regional visioning process with stakeholders from the public, private, and civic sectors and input from nearly 20,000 residents of Brevard, Lake, Orange, Osceola, Polk, Seminole, and Volusia counties, culminating in adoption of the “How Shall We Grow?” vision and regional growth compact by representatives of seven counties and 86 cities; and

WHEREAS, the “How Shall We Grow?” vision identified the potential need for a new or enhanced multimodal corridor connecting Orlando to southern Brevard County; and

WHEREAS, in 2012, Florida East Coast Industries, Inc., announced the formation of All Aboard Florida, LLC (hereinafter “All Aboard Florida”), for the purpose of planning and establishing privately operated passenger rail service from Miami to Orlando on a route that would include eastern portions of the Tampa Bay-Central Florida Study Area; and

WHEREAS, in 2012, the Osceola County Expressway Authority, established by the Florida Legislature in 2011, adopted a 2040 Master Plan that identifies potential new transportation corridors in eastern portions of the Tampa Bay-Central Florida Study Area; and

WHEREAS, state, regional, and local economic development initiatives highlight the importance of investments in life science, aerospace/aviation, and other research and technology institutions in Orange, Osceola, and Brevard counties, including the need to transition the Brevard County economy following the end of the Space Shuttle program; and

WHEREAS, the eastern portion of the Tampa Bay-Central Florida Study Area includes: high-quality beaches, lakes, rivers, parks, forests, and preserves; the headwaters of the Everglades and the St. Johns River; and wildlife and ecological corridors of statewide significance; and

WHEREAS, the Florida Transportation Code, section 337.273(1)(d), Florida Statutes, provides that “the designation and management of transportation corridors can best be achieved through the inclusion of transportation corridors in the local government comprehensive plans that are developed, reviewed, and adopted pursuant to chapter 163, Florida Statutes, in order to ensure comprehensive planning for future development and growth, improved coordination between land use and transportation planning, and compliance with concurrency requirements.”; and

WHEREAS, section 163.3245, Florida Statutes, provides that local governments or combinations of local governments can adopt into their comprehensive plans a long-range “sector plan” for a substantial geographic area of at least 15,000 acres to promote and encourage long-term planning for conservation, development, and agriculture on a landscape scale; to facilitate protection of regionally significant resources; and to avoid duplication of effort in terms of the level of data and analysis required for a development of regional impact, while ensuring the adequate mitigation of impacts to applicable regional resources and facilities; and
WHEREAS, eastern portions of the Tampa Bay-Central Florida Study Area include approximately 300,000 acres, commonly referred to as Deseret Ranch, owned by non-profit corporation Farmland Reserve, Inc. (hereinafter “Deseret Ranch”), as well as other large tracts of land under single ownership, and Vierra, a major master planned development; and

WHEREAS, transportation corridor planning serves the public interest by preserving the long-term ability to use lands for future multimodal transportation facilities to move people and freight and for other linear infrastructure, improving mobility, increasing connectivity within and outside Florida, and supporting statewide and regional goals for economic development, quality of life, and environmental stewardship.

NOW, THEREFORE, I, RICK SCOTT, Governor of the State of Florida, by the powers vested in me by the Constitution and laws of the State of Florida, do hereby promulgate the following Executive Order, effective immediately:

1. There is hereby created the East Central Florida Corridor Task Force (hereinafter “Task Force”) for the purpose of evaluating and developing consensus recommendations on future transportation corridors serving established and emerging economic activity centers in portions of Brevard, Orange, and Osceola counties.

2. Members of the Task Force shall include:

   A. The Executive Director of the Florida Department of Economic Opportunity;
   B. The Secretary of the Florida Department of Transportation;
   C. The Commissioner of Agriculture;
   D. A representative from Brevard County, as appointed by the Brevard County Board of County Commissioners;
   E. A representative from Orange County, as appointed by the Orange County Board of County Commissioners;
   F. A representative from Osceola County, as appointed by the Osceola County Board of County Commissioners;
   G. Two individuals to be appointed by the Governor that represent recognized environmental or conservation organizations;
   H. A representative of Deseret Ranch;
   I. A representative of The Viera Company;
   J. Two individuals to be appointed by the Governor that represent the economic development or business community with a presence in the study area; and
   K. A citizen to be appointed by the Governor that resides in the study area.

3. The members of the Task Force may designate an alternate to attend meetings of the Task Force and exercise voting authority.

4. Consensus recommendations shall not require a unanimous vote of the Task Force members.

5. The Chair of the Task Force shall be the Executive Director of the Florida Department of Economic Opportunity or his designee.

6. The charge of the Task Force shall include the following tasks:
A. Recommend guiding principles for coordination of future transportation and land use planning, with environmental stewardship, sustainable agriculture, economic development, and community development plans and investments;

B. Review transportation plans of the Florida Department of Transportation, MetroPlan Orlando, the Space Coast Transportation Planning Organization, the Orlando-Orange County Expressway Authority, the Osceola County Expressway Authority, and other public and private entities and determine the extent to which these plans are consistent with each other and how they might affect future corridor planning between East Central Florida and the Space Coast;

C. Review the land use and development plans of local governments and regional entities and determine the extent to which these plans are consistent with transportation plans and how they might affect future corridor planning between East Central Florida and the Space Coast;

D. Consider and recommend transportation facilities, including the general purpose, need, and location for any new or enhanced transportation corridors as well as a range of alternative routes and modes for major transportation corridor investments;

E. Solicit and consider input from local, regional, state, and federal agencies; stakeholders, including property owners, agricultural interests, business interests, and environmental interests; residents; and the public; and

F. Recommend a proposed action plan for moving forward with new or enhanced transportation corridors in the study area.

7. In conducting its work, the Task Force should at a minimum, consider:

A. Statewide goals, including those related to the State Comprehensive Plan, the Florida Strategic Plan for Economic Development, the 2060 Florida Transportation Plan, and statewide emergency response and evacuation plans;

B. The Regional Growth Vision as stated in the report “How Shall We Grow?”;

C. Protection of property rights;

D. Protection of surface and groundwater resources, natural lands, regionally significant wildlife corridors and habitats, and other natural resources;

E. Long-term opportunities for sustainable agriculture; and

F. Support for high quality long-term growth patterns, with an emphasis on those envisioned by regional and community entities.

8. Concurrent and in coordination with the activities of the Task Force, Deseret Ranch is requested to work with Orange, Osceola, and Brevard counties (hereinafter “Local Governments”), as appropriate, in cooperation with other landowners and stakeholders, in preparing one or more long-term master plans, pursuant to section 163.3245, Florida Statutes, for Deseret Ranch’s lands proximate to the area to be studied by the Task Force, for the purpose of coordinating long-term land use decisions with environmental stewardship, sustainable agriculture, transportation planning, economic development, and community development in the sector plan area. Insofar as practicable, Deseret Ranch and the Local Governments are requested to provide timely status reports regarding preparation of the master plan(s) to the Task Force to support the Task Force’s decision-making process and meeting schedule.
9. The Task Force shall work collaboratively with the Local Governments, Deseret Ranch ownership and management, and other landowners and stakeholders to provide data and supporting information for the preparation of transportation corridor plans and related long-term master plan(s), as appropriate for each landholding, that will be available for consideration by the Local Governments as amendments to their respective comprehensive plans pursuant to chapter 163, Part II, Florida Statutes.

10. The Task Force shall submit a report on its findings and recommendations to the Governor by December 1, 2014.

11. The Local Governments are encouraged to consider possible amendments to their comprehensive plans by September 30, 2015 to reflect and incorporate the recommendations of the Task Force and the long-term master plans prepared for adoption by the Local Governments.

12. The Orlando-Orange County Expressway Authority, the Osceola County Expressway Authority, MetroPlan Orlando, the Space Coast Transportation Planning Organization, the St. Johns River Water Management District, the East Central Florida Regional Planning Council, and other agencies, as appropriate, are encouraged to amend and revise their respective plans for future conservation, development, and transportation, as the case may be, by September 30, 2015, to reflect and incorporate the recommendations of the Task Force and the long-term master plans prepared for adoption by the Local Governments.

13. The decision of one or more of the Local Governments not to participate in the tasks set forth in this Executive Order shall not preclude the Task Force and the remaining Local Government(s) from proceeding with such tasks. The Florida Department of Economic Opportunity and all other agencies under the control of the Governor are directed, and all other agencies are requested, to provide timely review of the products of the Task Force as well as the proposed plan amendments by the Local Governments, the Orlando-Orange County Expressway Authority, the Osceola County Expressway Authority, MetroPlan Orlando, the Space Coast Transportation Planning Organization, the St. Johns River Water Management District, the East Central Florida Regional Planning Council, and other agencies, as appropriate.

14. The Florida Department of Economic Opportunity and all other agencies under the control of the Governor are directed, and all other agencies are requested, to render technical assistance to, and cooperate with, the Task Force and the Local Governments in achieving the purposes stated herein.

15. The Florida Department of Economic Opportunity and the Florida Department of Transportation shall be jointly responsible for payment for any operational, administrative, and organizational expenses incurred by the Task Force. All entities with members on the Task Force are encouraged to pay all travel costs for its members. Upon advance notice and approval, the Florida Department of Economic Opportunity and the Florida Department of Transportation may pay travel costs, as authorized by section 112.061, Florida Statutes, for Task Force members from state government entities.
16. Any vacancy occurring on the Task Force shall be filled in the manner and membership category of the original appointment.

17. The Task Force shall meet at times and places designated by the Chair. All Task Force meetings will be publicly noticed as provided in section 120.525, Florida Statutes, with an opportunity for public comment and all meetings shall otherwise be subject to the provisions of chapter 286, Florida Statutes (the Florida Sunshine Law).

18. The Chair may appoint technical advisory groups as needed to assist in the completion of the work of the Task Force and such technical advisory groups may include qualified persons not on the Task Force.

19. The Task Force shall remain available to address issues relating to its recommendations until February 27, 2015, at which time the Task Force's existence shall terminate.

IN TESTIMONY WHEREOF, I have hereunto set my hand and have caused the Great Seal of the State of Florida to be affixed at Tallahassee, this 1st day of November, 2013.

RICK SCOTT, GOVERNOR

ATTEST:

SECRETARY OF STATE
DEPARTMENT OF ECONOMIC OPPORTUNITY
OVERVIEW OF FLORIDA’S GOVERNMENT IN THE SUNSHINE AND PUBLIC RECORDS LAWS

By: Carly A. Hermanson, Deputy General Counsel
Attorney for the Task Force

Executive Summary:

As soon as you were appointed to the East Central Florida Corridor Task Force (the Task Force), you immediately became subject to Florida’s Government in the Sunshine Law (Chapter 286, Florida Statutes), even before the Task Force’s first meeting.

Violations of the Sunshine Law can result in removal from office, and criminal penalties as severe as 2nd degree misdemeanor charges (up to 60 days in jail and up to $500 fine).

This outline presents an overview of the requirements of the Sunshine Law and the Florida Public Records Act as they relate to your position on the Task Force.

Basic Sunshine Law Requirements
1. Meetings of public boards or commissions must be open to the public;
2. Reasonable notice of these meetings must be given to the public; and
3. Minutes of the meetings must be taken, promptly recorded, and open to public inspection.

Because the Sunshine Law defines ‘meeting’ broadly to include informal meetings and electronic communications regarding agenda items, outside of a formal Task Force meeting you must not talk to, text, email, or otherwise communicate with any other member of the Task Force, personally or through any third party, about action that the Task Force may take or matters which will foreseeably come before it for action.

Failure to comply with the Sunshine Law can VOID non-compliant actions of the Task Force.

Florida Government in the Sunshine Law:

The Law: Florida’s Sunshine Law is found in Article I, Section 24 of the Florida Constitution, and Chapter 286, Florida Statutes.

Applicability: The law applies to ANY meeting of 2 or more members or members-elect of the Task Force who meet to discuss a matter which will foreseeably come before the Task Force for action. The law does not generally apply to purely fact-finding committees or to informal meetings of staff. The law does apply if a Task Force has delegated its decision-making authority to another group.

Example: A citizen planning committee appointed by a city council to assist in the revision of zoning ordinances was found to be subject to the Sunshine Law. The court concluded that the committee served as the alter ego of the council in making tentative decisions. Town of Palm Beach v. Gradison, 296 So. 2d 473 (Fla. 1974).

Example: Limits to the Fact-Finding Role: A district school board, as the ultimate decision making body, violated the Sunshine Law when the board, together with school officials and
members of the media, took a bus tour of neighborhoods affected by the board’s proposed rezoning even though board members were separated from each other on the bus, did not express any opinions or their preference for any of the rezoning plans, and did not vote during the trip. See Finch v. Seminole County School Board, 995 So. 2d 1068 (Fla. 5th DCA 2008) (The ultimate decision-making body cannot evade the Sunshine Law by taking only fact-finding actions at a particular ‘meeting.’)

Meetings: The law defines a meeting as any gathering, whether formal or casual, of two or more members of the same Task Force to discuss some matter on which foreseeable action will be taken by the Task Force. One-way electronic or written communications between Task Force members are not considered a meeting, unless they result in comments or responses by other members. For example, circulating reports amongst members is permissible, so long as those reports do not solicit comments from the other members. However, if even just one member responds to such an email or communication, a violation of the Sunshine Law occurs. Therefore Task Force members should not email or otherwise circulate materials to each other.

Example: City commissioner may post comment regarding city business on blog or message board; however, subsequent postings by other commissioners on the subject of the initial posting could be construed as a response subject to the Sunshine Law. AGO 08-07.
Example: Members of a city board or commission may not engage on the city’s Facebook page in an exchange or discussion of matters that foreseeably will come before the board or commission for official action. AGO 09-19

Additionally, a third-party liaison, or other means, cannot be used to evade the law to exchange information between Task Force members. If a Task Force member is unable to determine whether a meeting is subject to the Sunshine Law, he or she should either leave the meeting or ensure that the meeting complies with the Sunshine Law.

Example: City manager is not a member of the city council and thus may meet with individual council members; however, the manager may not act as a liaison for board members by circulating information and thoughts of individual council members. AGO 74-47

Social Meetings: Members of the Task Force may meet together socially, so long as they do not discuss any matter which will foreseeably come before the Task Force for action.

Example: A luncheon meeting held by a private organization for members of a public board or commission at which there is no discussion among such officials on matters relating to public business would not be subject to the Sunshine Law merely because of the presence of two or more members of a covered board or commission. AGO 72-158

Accessibility: Meetings of the Task Force must be open to the public, accessible to individuals with physical handicaps, and held at locations that are easy to reach and do not discriminate on the basis of sex, age, race, creed, color, origin, or economic status, or otherwise unreasonably restrict public access. Minutes of the meetings must be taken, promptly recorded, and open to public inspection.

Criminal and Civil Penalties: Knowing violations of the Sunshine Law can result in 2nd degree misdemeanor charges, with penalties up to 60 days in jail and up to a $500 fine. Violations of the Sunshine Law that are not “knowing” violations are non-criminal and are punishable by a fine of up to $500. The public may bring an action to enforce the Sunshine Law. Circuit courts may issue injunctions to enforce the law. Additionally, failure to comply with the Sunshine Law can VOID non-compliant actions of the Task Force.
Public Records Act:

**Basics:** In addition to the Sunshine Law, the Task Force is subject to the Florida Public Records Act (Chapter 119, Florida Statutes). This law requires that all documents and other materials made or received pursuant to Task Force business, must be retained and made open for public inspection unless specifically exempted from disclosure by statute.

**Definition of Public Records:** The Florida Supreme Court has interpreted the term “public records” to mean “all materials made or received in connection with official business used to perpetuate, communicate, or formalize knowledge.” Public records include more than just written documents. For the purposes of the Task Force, all documents, emails, sound recordings, PowerPoint presentations, and other records pertaining to Task Force business are public records.

**Records Requests:** Any citizen of Florida may make a public records request to the Task Force to view or obtain copies of public records. In order to ensure that we can respond to public records requests in a timely manner, all records generated by the Task Force must be retained and available to produce to records requestors.

**Personal Emails and Text Messaging:** If the content of an email pertains to Task Force business, that email is a public record, **even if the email is sent from your personal computer or smartphone.** Likewise, text messages discussing Task Force business are public records, regardless of whether the texts were sent from a state phone or your personal phone.

**Legal Penalties:** The Public Records Act contains **criminal penalties** for knowing violations of the Act: removal from office and a 1st degree misdemeanor punishable by up to one year in prison and/or a $1000 fine. The Act also includes non-criminal sanctions of up to a $500 fine for unknowing or non-willful violations.
East Central Florida Corridor Task Force
Membership

Mr. William B. Killingsworth, Task Force Chairman
Director, Division of Community Development
Department of Economic Opportunity

Mr. Ananth Prasad
Secretary, Florida Department of Transportation

Commissioner Adam Putnam
Commissioner, Department of Agriculture and Consumer Services

Commissioner Mary Bolin Lewis
Chairman, Brevard County Board of County Commissioners

Commissioner Jennifer Thompson
Orange County Board of County Commissioners

Commissioner Fred Hawkins
Osceola County Board of County Commissioners

Mr. Erik Jacobson
Vice President and General Manager at Deseret Cattle and Citrus
Farmland Reserve, Inc.

Ms. Tracy Duda Chapman
Chief Executive Officer, The Viera Company

Environmental or Conservation Organization Appointees
Mr. Charles Pattison
President, 1000 Friends of Florida

Mr. Eric Draper
Executive Director, Audubon of Florida

Economic Development/Business Community Appointees
Ms. Debbie Harvey
President and Chief Operating Officer, Ron Jon Surf Shop

Ms. Belinda Ortiz Kirkegard
Economic Development Director, City of Kissimmee

Citizen Appointee
Mr. Marcos Marchena, Esq.
Marchena and Graham, P.A.
East Central Florida Corridor Task Force Meeting

April 29, 2014
Beginning at 9:00 a.m.
Osceola Heritage Park, Kissimmee, Florida

Meeting Objectives

- Provide overview of Task Force charge
- Provide overview of land use planning in the study area, including the sector planning program
- Provide overview of the Future Corridors initiative and initial corridor planning in this study area
- Build consensus on major issues and opportunities that need to be addressed by the Task Force
- Approve Task Force work plan and schedule
- Identify action items in preparation for the Task Force meeting

Meeting Agenda

Welcome and Introductions

Review Executive Order and Task Force Charge

Government in the Sunshine Presentation

Break

Land Use and Sector Planning Overview

Transportation Planning and Future Corridors Overview

Regional Planning Overview

LUNCH BREAK (Lunch to be ordered on site)

Discussion of Regional Land Use and Transportation Issues and Opportunities

Review draft Task Force Work Plan, roles, schedule, procedures

Break

Public Comment

Review of Action Items and Next Steps

Adjourn
The Space Coast TPO staff would like to utilize its general planning consultant, Kittelson and Associates, to develop a safety analysis report. The report would utilize the crash database Signal Four Analytics, initiated and developed by the TPO, to analyze and document the number, severity, type, time of day and other factors that contribute to crashes.

As part of the analysis the consultant will conduct research on types of crash trends and will include analyzing and sorting the data based on the Strategic Highway Safety Plans top eight emphasis areas. Results will be tabulated and the top ranked intersections and corridors will be presented. Details of the crash trends to be analyzed are included in Task 2 of the Scope of Services. The developed process will be incorporated into the annual State of the System (SOS) report and will be used to update the crash criteria score used in the SOS corridor ranking process.

Crash locations identified from this analysis may also be recommended for further evaluation to potentially address safety issues which could be funded for improvements through safety funds.

The first year cost to develop the analysis report is $39,987 and is anticipated to be completed within four months.

Due to the time needed to prepare segment safety scores for the annual ranking of roadway segments as part of the State of the System report, which is used by the Growth Management Subcommittee as part of their project prioritization process, the SCTPO Executive Director issued a Notice to Proceed on March 12, 2014.

**REQUESTED ACTION:**

- Recommend approval of Work Order 14-12K, Countywide Safety Evaluation.

**ATTACHMENTS:**

- Attachment A: Work Order 14-12K, Countywide Safety Evaluation Scope of Services
- Attachment B: Mr. Kamm to Mr. Passetti RE: Notice to Proceed on Work Order 14-12K, Countywide Safety Evaluation Project
Space Coast Transportation Planning Organization  
Countywide Safety Evaluation Project  
Work Order 14-12K  
Scope of Services  
2/25/2014

A. INTRODUCTION

The Space Coast Transportation Planning Organization (SCTPO) is interested in creating a safety program which annually reports crash data trends observed along the Brevard County roadway network, which includes State maintained facilities, County arterials, collector roadways, and local neighborhood streets. The purpose of this scope is to aid in the reporting of this program by collecting, summarizing, and mapping the crash data trends observed within Brevard County.

The following sections describe each task to be performed. It is noted that as documented in Part E of this scope, the CONSULTANT will develop a project schedule during the first month of the project and keep the schedule current throughout the duration of the project.

B. TECHNICAL WORK TASKS

TASK 1: RESEARCH AND DATA COLLECTION

The CONSULTANT will be responsible for researching various crash trends at the National and Statewide levels. The CONSULTANT will also be responsible for collecting crash data for Brevard County using Signal Four Analytics and the Florida Department of Transportation (FDOT) Crash Analysis Reporting System (CARS) database.

1.1 National and Statewide Research

The CONSULTANT will review the FDOT 2012 Strategic Highway Safety Plan (SHSP). The SHSP focuses on reducing fatal and injury crashes by addressing the “4 E’s” of safety: engineering, enforcement, education, and emergency response. The “4 E’s” along with the eight emphasis areas of the SHSP will be reviewed as a part of this task, which will set the foundation for crash analysis in Task 2.

The CONSULTANT will be responsible for researching crash trends related to the eight 2012 SHSP emphasis areas, both on the National and Statewide level. The data sources for this information could include the National Highway Traffic Safety Administration (NHTSA) and the FDOT Safety Office. Also, crash trends by severity and type, i.e. fatal, injury, rear-end, sideswipe, etc. will be researched and summarized. This data will be compared to Brevard County crash data trends.

The CONSULTANT will also collect State-wide and, if available, District-wide average crash rate values for the various roadway classifications i.e. urban four-lane divided, rural two-lane undivided, etc. These values will be used in the crash rate analysis discussed in Task 2. The CONSULTANT will review and summarize State roadways in Brevard County which made the FDOT High Crash List for the years of data
collected. This information is being used during benefit/cost assessments and to determine Highway Safety Improvement Program funding.

1.2 Crash Data Collection

As noted above, the CONSULTANT will be responsible for collecting crash data for the Countywide crash analysis. For the study, five (5) years of data will be collected from the Signal Four Analytics database, which utilizes crash report data from the Florida Department of Highway Safety and Motor Vehicles (DHSMV), for the County and Local roadways in the Brevard County roadway network. Crash data from the FDOT CARS database will be collected and the locations of crashes will be mapped for State maintained roadways only, and will be supplemented by Signal Four Analytics data when deemed necessary by the CONSULTANT. In order to qualify for HSIP funding for any safety projects along State roadways, the approved FDOT crash data set from the CARS database must be used. Included in this task is the mapping of the crash data set in ArcGIS.

Task 1 Deliverables

- The data collected as part of Task 1 will be summarized in the Final Report outlined Part D.

TASK 2: COUNTY-WIDE CRASH REPORTING

After collecting the crash data outlined in Task 1, the CONSULTANT will summarize and report the following crash trends for the entire County and by planning sub-area (North, Central, South, Beaches, Merritt Island):

- Crash type;
- Crash severity; and
- Contributing cause.

Once the County-wide reporting is complete, the CONSULTANT will identify high crash locations based on the following:

- Summarize and rank the top 25 intersections by total number of crashes.
- Summarize and rank the top 25 intersections by severity of crashes. This will involve multiplying the severity of each crash by a crash cost based on the FDOT Plans Preparation Manual, Chapter 23, Section 5.y.1.
- Summarize and rank the top 25 intersections by crash rate.
- Summarize and rank the top 25 intersections for up to five crash types i.e. rear-end, angle, left turn, etc.
- Summarize and rank the top 25 corridors by total number of crashes. Corridors from the State of the System (SOS) roadway network included in the list will be segmented as defined in the SOS.
- Summarize and rank the top 25 corridors by severity of crashes. This will involve multiplying the severity of each crash by a crash cost based on the FDOT Plans Preparation Manual, Chapter 23, Section 5.y.1. Corridors from the SOS roadway network included in the list will be segmented as defined in the SOS.
• Summarize and rank the top 25 corridors by crash rate. Corridors from the SOS roadway network included in the list will be segmented as defined in the SOS.
• Summarize and rank the top 25 corridors for up to five crash types i.e. rear-end, angle, left turn, etc. Corridors from the SOS roadway network included in the list will be segmented as defined in the SOS.
• Summarize and rank the top 10 locations for each of the eight SHSP emphasis areas.

The summary will include development of charts and graphs illustrating the metric being evaluated. A written summary for each bullet will be provided identifying any common elements between the sites identified. The lists developed will be reviewed and cross referenced for locations which may have been identified on more than one list.

**Task 2 Deliverables**

• A summary of County-wide trends will be included in the Final Report outlined in Part D.
• A summary of the High Crash Location Identification will be included in the Final Report outlined Part D.
• High crash location lists for the above bullets, in Excel form, which can be incorporated into the annual SCTPO SOS Report.

**C. PROJECT MEETINGS**

**Project Status Meetings:** The appropriate members of the CONSULTANT team will attend up to two (2) project status meetings with the SCTPO to discuss project progress and receive input on tasks completed. The purpose of these meetings is to maintain clear communication between all parties involved in this project. The CONSULTANT will prepare a meeting agenda, and prepare and distribute meeting notes following each of these meetings.

**Deliverables**

• Meeting notes will be prepared and distributed amongst the Study Team after each meeting.

**D. FINAL REPORT**

The CONSULTANT will prepare a draft report incorporating the results from Tasks 1 and 2 for the Space Coast TPO's review. Following receipt of comments, the final report will be prepared. Two (2) hard copies will be prepared for the Space Coast TPO for the final report. One (1) electronic copy will also be provided to the Space Coast TPO along with all requested project materials (i.e. GIS files, Excel sheets, etc.).

**E. PROJECT ADMINISTRATION**

**Quality Assurance/Quality Control:** The CONSULTANT team shall designate appropriate staff to conduct Quality Assurance/Quality Control (QA/QC) reviews of all work products.
**Project Schedule:** The CONSULTANT will prepare and submit a detailed project schedule identifying major tasks, their durations and tasks relationships. The CONSULTANT is responsible for keeping the schedule up to date. The beginning date of the services shall be the date of authorization for this work order. It is understood that the results of the crash identification will be completed by May 31, 2014 in order to be incorporated into the annual SOS Report. It is understood that the draft and final report will be completed within four (4) months (by the end of June 2014) of the date of authorization for this work order.

**Invoices:** Invoices shall be prepared in the format prescribed by the SCTPO. A detailed invoice including a narrative description of the work performed by the CONSULTANT during the period covered by the invoice for each item in the scope shall be submitted. The final invoice will be labeled “Final” and project close out procedures will be followed.

**Budget:** This work will be completed as a lump sum task order. A summary budget table is as follows.
# STANDARD FEE SUMMARY SHEET

**Task: Countywide Safety Project**

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**Direct Labor**

$39,987.00

**Total**

$39,987.00
March 12, 2014

Mr. Karl Passetti, PE
Kittelson & Associates, Inc.
225 E. Robinson Street, Suite 450
Orlando, FL 32801

RE: Notice to Proceed on Work Order 14-12K, Countywide Safety Evaluation Project

Dear Mr. Passetti:

The Space Coast Transportation Planning Organization will be reviewing and approving this work order at their April 10, 2014 meeting. However, due to the strict timeline that we need to follow, waiting until this date to start the evaluation will not provide your team the necessary time to prepare the safety scores needed for the annual ranking of roadway segments included as part of the annual State of the System Report due at the beginning of June. Therefore, I am authorizing this notice to proceed on the Countywide Safety Evaluation Project as outlined in Work Order 14-12K, effective March 12, 2014 in order to accommodate the priority ranking schedule.

The project budget is $39,987 with the draft final report due by June 30, 2014. The Space Coast Transportation Planning Organization still has the authority to amend this work order at their meeting on April 10, 2014. In the event there are significant changes requested that impact the scope, schedule or budget, we will coordinate and address those changes as appropriate.

If you have any questions or require additional information please let me know.

Sincerely,

Bob Kamm,
SCTPO Executive Director

Cc: Travis Hills, Kittelson & Associates
ITEM NUMBER 7

Adoption RE: Resolution 14-17, New SCTPO Policy PLC-7, Conflict of Interest

DISCUSSION:

The SCTPO’s Policy Manual, PLC-2, Personnel, Section 7.0 Code of Conduct provides language that explains in broad terms how the Space Coast TPO works to provide quality service in an honest, open, and dependable professional environment for the citizens of Brevard County. Policy PLC-7, Conflict of Interest, provides references to state statutes and clarification for appropriate and inappropriate behavior for all TPO Board and Committee members and staff.

The TPO Executive Committee reviewed and discussed this policy at their March 21, 2014 meeting and recommended approval.

REQUESTED ACTION:

Adoption of Resolution 14-17, Adopting Policy PLC-7, Conflict of Interest Policy

ATTACHMENTS:

- Attachment A: Policy PLC-07, Conflict of Interest
- Attachment B: Resolution 14-17
OBJECTIVE: The purpose of this policy shall be to establish the public’s trust and confidence in the ability of the Space Coast Transportation Planning Organization and its affiliated committees and employees to discharge their public duties without regard to personal and special private gain, personal favoritism, and avoiding even the appearance or perception of impropriety. It is essential that any persons referenced in this policy avoid any and all situations that represent conflicts between their personal interests and public duties. Furthermore it is incumbent upon them to refrain from taking any official action with reference to such situations, and to inform their appointing authority of any actual, potential, or apparent conflicts of interest or ethical violation.

Perceived or real conflicts of interest may affect a member’s or alternate’s ability to vote or otherwise take action to move an issue forward when it comes before the Space Coast TPO Board, Executive Committee, Technical Advisory, Citizen Advisory, Bicycle Pedestrian Trails Advisory, and Transportation Disadvantaged committees.

It is shall be understood that this policy shall apply equally to all persons serving on the Space Coast TPO Governing Board, Technical Advisory Committee, Citizen Advisory Committee, Bicycle Pedestrian Trails Advisory Committee, and Transportation Disadvantaged Committee, or any appointment to a review or study committee, task force, etc., or is employed either through a contract or on paid salary with the Space Coast Transportation Planning Organization.

At all times parties referenced in this policy shall maintain the highest standards of personal integrity, truthfulness, and fairness in carrying out their duties.

Anyone found to be in violation of this policy may be subject to disciplinary action to include termination of appointment or staff position.

Definitions

a) Member – chosen as the primary appointment through local elected office or by local agency, council or commission to represent the residents of their jurisdiction on the Space Coast TPO Governing Board, Technical Advisory Committee, Citizen Advisory Committee, Bicycle Pedestrian Trails Advisory Committee or Transportation Disadvantaged Committee, or any appointment to a committee or study review board.
b) Alternate Member – chosen to serve as a backup appointment to the primary member that was appointed by local elected office or by local agency, council or commission to represent the residents of their jurisdiction on the Space Coast TPO Governing Board, Technical Advisory Committee, Citizen Advisory Committee, Bicycle Pedestrian Trails Advisory Committee or Transportation Disadvantaged Committee, or any appointment to a committee or study review board.

c) “Public Officer” means includes any person elected or appointed to hold a voting delegates position, or that of an alternate, on the SCTPO Governing Board or any person serving on an SCTPO advisory or other body.

d) Special committee designate - such as a request for proposals consultant selection review panel, member or a member of a study group or review committee designated by the SCTPO for consultant selection, review of project studies or other specified projects.

e) Space Coast TPO staff – either a contracted or salaried member of the Space Coast TPO support staff hired to perform those duties set forth in their job description to carry out the required functions of the organization.

References

1. Florida Statues Title X Section 112, Part III, Code of Ethics for Public Officers and Employees
2. Florida Sunshine Law
3. Brevard County Policy BCC-03
4. Space Coast TPO Policy 7.0 Conflict of Interest

Directives

A) Conflicts of Interest

A “conflict” or “conflict of interest” provided by Chapter 112, Part III, Florida Statutes, means any situation in which regard for a private interest tends to lead to disregard of a public duty or interest. Any conflict of interest between personal interests and official responsibilities are to be resolved by consciously avoiding possible conflicts of interest and when the conflict of interest occurs with regard to any matter on which a member of any SCTPO board is called upon to vote by publicly disclosing the basis of the voting conflict of interest, decisions can be reviewed or made by others.

B) Prohibited Conduct; Misuse of Public Office or Employment

As provided by Section 112.313(6), Florida Statutes, a public officer or Space Coast TPO staff shall not corruptly use or attempt to use his or her official position or any property or resource of the SCTPO which may be within his or her trust, or perform his or her official duties to secure a
special privilege, benefit, or exemption for himself, herself or other. In addition, all public officers and Space Coast TPO staff are expected to scrupulously adhere to the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, Florida Statutes.

C) Outside Employment

No outside employment shall be permitted except as provided under the Space Coast TPO policies. Space Coast TPO staff must receive written approval from their department director or supervisor prior to engaging in outside employment. Under no circumstances shall a Space Coast TPO staff member accept outside employment or render other than official services to a private interest where Space Coast TPO time, equipment, or material is to be used, or where a real or apparent conflict of interest with one’s official or public duties is possible.

D) Financial Interest

These restrictions are not intended to preclude the opportunity for Space Coast TPO staff to acquire and maintain private financial interests. However, private financial interests should be examined in terms of potential conflicts these interests may pose. In the event a real or apparent conflict of interest exists, the staff member shall contact his or her superior to resolve the conflict.

E) Solicitation and Acceptance of Compensation, Payment, or things of value

As provided in Section 112.313(2), Florida Statutes, no Space Coast TPO Board member, public officer, alternate, board member, special committee member designate, or SCTPO staff member shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor or service based upon any understanding that the vote, official action or judgment of the Space Coast TPO Board member designate, or SCTPO staff member would be influenced thereby. As provided in Section 112.313(4), Florida Statutes, no Space Coast TPO board member, alternate, special committee member designation, or Space Coast TPO staff member, or their spouse or minor child, shall accept any compensation, payment, or thing of value that with the exercise of reasonable care, the Space Coast TPO board member, alternate, special committee member designation, or Space Coast TPO staff member, should know, that it was given to influence a vote or other action in which the public officer or SCTPO staff member was expected to participate in his or her official capacity.

F) Acceptance of a Gift

1) As used in this provision relating to acceptance of a gift, the following terms shall be defined to mean:

   a) “Immediate family” means any parent, spouse, child or sibling
b) “Lobbyist” means any natural person who, for compensation, seeks, or sought during the preceding 12 months, to influence the government decision making of any SCTPO public officer required by Florida Law to make a full financial disclosure or an SCTPO staff member who is a procurement employee, or his or her agency or seeks, or sought during the preceding 12 months, to encourage the passage, defeat, or modification of any proposal or recommendation by the SCTPO public officer required by Florida Law to make a full financial disclosure or an SCTPO staff member who is a procurement employee or his or her agency.

c) “Gift” means that which is accepted by a donee or by another on the donee’s behalf, or that which is paid or given to another for or on behalf of a donee, directly, indirectly, or in trust for the donee’s benefit or by any other means, for which equal or greater consideration is not given within 90 days, including:

1. Real property
2. The use of real property
3. Tangible or intangible personal property
4. The use of tangible or intangible personal property
5. A preferential rate or terms on a debt, loan, goods, or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is available to similarly situated members of the public by virtue of occupation, affiliation, age, religion, sex or national origin
6. Forgiveness of indebtedness
7. Transportation, other than that provided to a public officer or employee by an agency in relation to officially approved government business, lodging, or parking
8. Food or beverage
9. Membership dues
10. Entrance fees, admission fees or tickets to events, performances, or facilities
11. Plants, flowers, or floral arrangements
12. Services provided by person pursuant to a professional license or certificate
13. Other personal services for which a fee is normally charged by the person providing the services
14. Any other similar service or thing having an attributable value not already provided for in this section

“Gift” does not include:

1. Salary, benefits, services, fees, commissions, gifts, or expenses associated primarily with the donee’s employment, business, or service as an officer or director of a corporation or organization
2. Except as provided in Section 112.31485, Florida Statues, contributions or expenditures reported pursuant to Chapter 106, campaign-related personal services provided without
compensation by individuals volunteering their time, or any other contribution or expenditure by a political party
3. An honorarium or an expense related to an honorarium event paid to a person or the person’s spouse
4. An award, plaque, certificate, or similar personalized item given in recognition of the donee’s public, civic, charitable, or professional service
5. An honorary membership in a service or fraternal organization presented merely as a courtesy by such organization.
6. The use of a public facility or public property, made available by a governmental agency, for a public purpose
7. Transportation provided to a public officer or employee by an agency in relation to officially approved governmental business
8. Gifts provided directly or indirectly by a state, regional, or national organization which promotes the exchange of ideas between, or the professional development of, governmental officials or employees, and whose membership is primarily composed of elected or appointed public officials or staff, to member of that organization or officials or staff of a governmental agency that is a member of that organization

d) “Procurement employee” means any employee of the SCTPO who has participated in the preceding 12 months through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, or auditing or in any other advisory capacity in the procurement of contractual services or commodities as defined in s. 287.012, if the cost of such services or commodities exceeds or is expected to exceed $10,000 in any fiscal year.

2) As provided in Section 112.3148(3), Florida Statutes, a public officer or procurement employee, is prohibited from soliciting any gift from a vendor doing business with the SCTPO or a lobbyist (of the partner, firm, employer, or principal of such lobbyist) who lobbies the public officer or SCTPO, where such gift is for the personal benefit of the public officer or procurement employee, or any member of the immediate family of either of the foregoing.

3) As provided in Section 112.3148(4), Florida Statutes, and except as otherwise specifically permitted by Florida law, a public officer who is required to make full financial disclosure or a procurement employee or any other person on his or her behalf is prohibited from knowingly accepting, directly or indirectly, a gift from a vendor doing business with the SCTPO, or a lobbyist who lobbies the SCTPO, directly or indirectly on behalf of the partner, firm, employer, or principal of a lobbyist, if he or she knows or reasonably believes that the gift has a value in excess of $100; however, such a gift may be accepted by such person on behalf of a governmental entity or a charitable organization. If the gift is accepted on behalf of a governmental entity or charitable organization, the person receiving the gift shall not
maintain custody of the gift for any period of time beyond that reasonably necessary to arrange for the transfer of custody and ownership of the gift.

4) A non-monetary gift, including meals or entertainment, when offered gratuitously and carrying a total value of less that twenty-five dollars ($25.00) may be accepted if the employee can ensure that it was not offered to influence said employees judgment, action or vote. It is the employee’s responsibility to avoid the appearance of conflict of interest and discretion should be used in accepting gifts valued under the amount stated above. If there is any doubt about the intent of the person giving the gift or its value is $25.00 or greater, then the employee must decline to accept it.

5) The Space Coast TPO organization shall make a reasonable effort to communicate sections of this policy relating to gifts to local, county or state vendors. Such communication shall at a minimum include notification of these provisions on the Space Coast TPO website.

G) Tips and Gratuities

As provided in Section 112.313(4), Florida Statutes, a tip or gratuity can be considered to be unauthorized compensation. Consequently, no Space Coast TPO Board member, alternate, special committee member designation, or SCTPO staff member shall accept any tip or gratuity. Employee classifications for which the acceptance of tips and gratuities are permitted may be designated by the appropriate Executive Director, and shall only include positions with duties of a persona nature where tipping is traditional.

H) Ethics Training

Public officers and SCTPO staff members, as public servants, are considered stewards of the public trust and should aspire to the highest level of integrity and character. Public officers and SCTPO staff members shall be informed of their ethical responsibilities at the start of their public service (or during employee orientation in the case of SCTPO staff) and receive updates and training materials on ethics issues throughout the span of their public service. This shall include at a minimum four (4) hours of ethics training annually that addresses, at a minimum, Article II, Section 8 of the Florida Constitution, Chapter 112, Part III, Florida Statutes (the Code of Ethics for Public Officers and Employees), and the public records (Chapter 119, Florida Statutes) and public meetings laws (Chapter 286, Florida Statutes) of this state. This requirement may be satisfied by completion of a continuing legal education class or other continuing professional education class, seminar, ongoing Employee Development Program, or other presentation if the required subjects are covered unless ethics training is already mandated as part of the SCTPO board member or SCTPO staff member statutorily mandated training requirements.
Administration

As provided by Section 112.3143(3), Florida Statutes, no SCTPO Governing Board Member, alternate Board Member, or appointed public officer, shall vote in an official capacity upon any measure:

- which would inure to his or her special private gain or loss;
- which he or she knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained, other than an agency as defined in Section 112.312(2), Florida Statutes; or
- which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer.

As provided by Section 112.3143(4), Florida Statutes, unless the member has first disclosed the nature of his or her interest in the matter, no appointed Space Coast TPO committee member, alternate, special committee designate member, or SCTPO staff members serving on a board, shall participate in any matter which:

- would inure to the officer’s special private gain or loss;
- the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained; or
- he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer, without first disclosing the nature of his or her interest in the matter.

The term “participate” means any attempt to influence the decision by oral or written communication, whether made by the member, alternate, special committee designate, or employed staff. Prior to participating, the appointed Space Coast TPO committee member, alternate, special committee designate member, or SCTPO staff members serving on a board, shall file with the person responsible for recording the minutes of the meeting, a memorandum of a conflict of interest on a form promulgated by the Florida Commission on Ethics. Any such memorandum shall become a public record upon filing, shall immediately be provided to the other members of the agency, and shall be read publicly at the next meeting held subsequent to the filing of this written memorandum.

Stated conflicts shall be incorporated into the minutes and become a public record upon filing.

When a conflict of interest exists, it shall be declared by the member(s) with a conflict upon opening of discussion of a matter by the TPO. Pursuant to Sections 286.012 and 112.3143, Florida Statutes, when TPO
Governing Board, SCTPO committee, alternate voting members, sub-committee, special designation committee, or SCTPO staff member serving on a SCTPO board, has a voting conflict of interest or when the member ascertains that there appears to be a possible conflict of interest pursuant to Sections 112.311, 112.313, or 112.3143, Florida Statutes, the member shall abstain from voting on the issue with which the member has or there is a possible voting or other conflict of interest. Such individual shall, prior to the vote being taken, publicly state to the assembly the nature of the officer’s interest in the matter from which he or she is abstaining from voting. Any member of the TPO Governing Board, SCTPO committee, sub-committee, special designation committee, or SCTPO staff member who has a voting conflict of interest on a matter is required to file within 15 days after the vote occurs with the Agency Secretary the appropriate Conflict of Interest Form as promulgated by the Florida Commission on Ethics. The disclosure form shall be attached to the minutes of the meeting at which the vote abstained from was taken.

**Reservation of Authority**

The authority to issue or revise this policy is reserved to the Space Coast Transportation Planning Organization Board.

ATTEST:

______________________________            ________________________________
Bob Kamm,                             Jerry Allender,
SCTPO Executive Director              SCTPO Chairman

As approved by the TPO Board

Approved in Regular Session by the Space Coast TPO Board members, this ___ day of _______ 2014.
RESOLUTION 14-17

RESOLUTION, adopting the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION’S New PLC-7 Conflict of Interest Policy.

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION (TPO) is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urbanized Areas; and

WHEREAS, the TPO adopted a new Policy manual on December 9, 2010 that provides guidance and rules on the agency’s organization and operations; and

WHEREAS, the TPO has amended its Policy manual on October 13, 2011, December 8, 2011 and April 11, 2013 to address various changes to operations; and

WHEREAS, in an effort to continually improve the operations and effectiveness of the TPO, Policy PLC-7, Conflict of Interest is requested to be adopted; and

WHEREAS, Policy PLC-7, Conflict of Interest provides references to state statutes and clarification for appropriate and inappropriate behavior for all TPO Board and Committee members and staff.

NOW THEREFORE, BE IT RESOLVED by the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION authorizes the adoption of Policy PLC-7 Conflict of Interest.

DONE, ORDERED AND ADOPTED THIS 10th DAY OF April 2014.

SPACEx COAST TRANSPORTATION PLANNING ORGANIZATION

___________________________________
JERRY ALLENDER, CHAIRMAN

ATTEST:

___________________________________
PAT O’NEILL, SECRETARY


DISCUSSION:

The Florida Department of Transportation (FDOT) has 2 amendments to the currently adopted FY 14 – 18 Transportation Improvement Program (TIP). The first amendment is to incorporate the project changes identified in Attachment A of Resolution 14-15. Due to the time sensitive nature of this amendment, approval was needed prior to the TPO Board. The Executive Committee approved Resolution 14-15 on March 21, 2014. We are requesting the ratification of this amendment by the TPO Board.

Resolution 14-19 is a new TIP amendment and will be handled as a separate action.

REQUESTED ACTION:

1. Approval of Resolution 14-15, amending the FY 14 – 18 Transportation Improvement Program (TIP).

2. Approval of Resolution 14-19, amending the FY 14-18 Transportation Improvement Program (TIP).

ATTACHMENTS:

- Resolution 14-15, Attachment A
- Resolution 14-19, Attachment A
RESOLUTION 14-15

RESOLUTION, adopting the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION’S Fiscal Year 2013/2014 to 2017/2018 Transportation Improvement Program for the Palm Bay-Melbourne and Titusville Urbanized Areas.

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION (TPO) is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urbanized Areas; and

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION (TPO) is responsible for developing a five year Transportation Improvement Program for the urbanized areas, which has been accomplished for Fiscal Year 2013/2014 to 2017/2018; and

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION authorizes amending the Adopted Fiscal Year 2013/2014 to 2017/2018 Transportation Improvement Program, as detailed in Attachment “A”; and;

NOW THEREFORE, BE IT RESOLVED by the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION to authorize amendments to the Fiscal Year 2013/2014 to 2017/2018 Transportation Improvement Program and to authorize submission of the amended TIP to all appropriate individuals and agencies.

DONE, ORDERED AND ADOPTED THIS 10th DAY OF APRIL 2014.

SPACE COAST TRANSPORTATION PLANNING ORGANIZATION

____________________________
JERRY ALLENDER, CHAIRMAN

ATTEST:

____________________________
PAT O’NEILL, SECRETARY
March 7, 2014

Bob Kamm, Director
Space Coast TPO
2725 Judge Fran Jamieson Way, Bldg. B
Viera, FL 32940

RE: Request to Amend the SCTPO 2014-2018 Transportation Improvement Program

Dear Mr. Kamm:

The Florida Department of Transportation requests the following amendment to the Space Coast Transportation Planning Organization’s 2014-2018 Transportation Improvement Program (TIP) adopted on July of 2013. The following amendments allow the Department to add the following project to the work program and obligate the funds.

1. Project FM# 435714-1, Space Coast Area Transit, this grant is for FTA Section 5339 funds that will be utilized for Bus and Bus Facilities / Capital funding for the urbanized area.

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Sincerely,

**Lorena Valencia**

Lorena Valencia
MPO Liaison – Brevard County for
Florida Department of Transportation
RESOLUTION 14-19

RESOLUTION, adopting the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION’S Fiscal Year 2013/2014 to 2017/2018 Transportation Improvement Program for the Palm Bay-Melbourne and Titusville Urbanized Areas.

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION (TPO) is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urbanized Areas; and

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION (TPO) is responsible for developing a five year Transportation Improvement Program for the urbanized areas, which has been accomplished for Fiscal Year 2013/2014 to 2017/2018; and

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION authorizes amending the Adopted Fiscal Year 2013/2014 to 2017/2018 Transportation Improvement Program, as detailed in Attachment “A”; and;

NOW THEREFORE, BE IT RESOLVED by the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION to authorize amendments to the Fiscal Year 2013/2014 to 2017/2018 Transportation Improvement Program and to authorize submission of the amended TIP to all appropriate individuals and agencies.

DONE, ORDERED AND ADOPTED THIS 10th DAY OF APRIL 2014.

SPACE COAST TRANSPORTATION PLANNING ORGANIZATION

___________________________________
JERRY ALLENDER, CHAIRMAN

ATTEST:

___________________________________
PAT O’NEILL, SECRETARY
March 27, 2014

Bob Kamm, Director
Space Coast TPO
2725 Judge Fran Jamieson Way, Bldg. B
Viera, FL 32940

RE: Request to Amend the SCTPO 2014-2018 Transportation Improvement Program

Dear Mr. Kamm:

The Florida Department of Transportation requests the following amendment to the Space Coast Transportation Planning Organization’s 2014-2018 Transportation Improvement Program (TIP) adopted on July of 2013. The following amendments allow the Department to add the following project to the work program and obligate the funds.

1. Project FM#428346-3, St. John Heritage Pkwy from N of Palm Bay City limits to US192--
   This amendment will add the construction phase to phase I of the parkway project.
   Phase II will be programmed in future year when funding become available to coincide
   with interchange project at I-95 and Ellis Road.

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2. Project FM#424040-4, East Central Rail Trail from Kingman Road to the Volusia County
   line. Updated engineers cost estimate increased project cost from $4 million to $12.7
   Million. Currently, project has a total of $4 million programmed in FY14. Requesting
   adding $3 million in FY14 to increase segmented construction project limits. Also adding
   remaining fund from the TPO's Bike/trail box

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3. Project FM#433605-1, SR524-SR501 from I-95 to Michigan Ave. This amendment is to change the limits of this project to read as follows **SR501 from Michigan Avenue to Industry Road** due to Traffic Study outcome that determine that this project was not failing from Industry to I-95 and had a level of service C.

Sincerely,

*Lorena Valencia*

Lorena Valencia  
MPO Liaison – Brevard County for Florida Department of Transportation
ITEM NUMBER 9

Approval RE: Resolution 14-20, Viera Blvd. Interchange Project Development & Environment (PD&E) Recommendations

DISCUSSION:

The Viera Blvd. Interchange PD&E Study is nearing completion. Chris Rizzolo with URS, FDOT’s consultant, will present the study recommendations. A public hearing is tentatively scheduled for May 20.

The attached resolution endorses the study recommendations including a diverging diamond interchange.

REQUESTED ACTION:

Adopt Resolution 14-20 endorsing the Viera Interchange PD&E Study recommendations

ATTACHMENTS:

- Resolution 14-20
- Presentation slides
RESOLUTION 14-20

RESOLUTION, endorsing the recommendations of the Viera Boulevard Project Development and Environment Study.

WHEREAS, the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION (TPO) is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urbanized Areas; and

WHEREAS, the Florida Department of Transportation is conducting a Project Development and Environment Study to evaluate a new interchange at I-95 and Viera Boulevard and the widening of Viera Boulevard between US 1 and Powerline Road, and

WHEREAS, the Study recommends an interchange design and improvements to Viera Boulevard that will accommodate future traffic and multi-modal needs, minimize impacts to the natural and built environment, enhance safety and address public concerns; and

WHEREAS, the recommended interchange design (Diverging Diamond Interchange) is preferred, in part, due to lower cost, reduced environmental impact, improved safety, and higher vehicular throughput compared to other options, and

WHEREAS, improvements to Viera Boulevard will be by local entities because Viera Boulevard is under the jurisdiction of Brevard County and subject to provisions of The Viera Company DRI Development Order.

NOW THEREFORE, BE IT RESOLVED that the SPACE COAST TRANSPORTATION PLANNING ORGANIZATION does hereby:

1. Endorse and support the recommendations of the Viera Boulevard Project Development and Environment Study including the construction of a Diverging Diamond Interchange.

2. Encourages Brevard County and The Viera Company to consider the recommendations of the Study when implementing improvements to Viera Boulevard between US 1 and Powerline Road.

DONE, ORDERED AND ADOPTED THIS 10th DAY OF APRIL 2014.

SPACE COAST TRANSPORTATION PLANNING ORGANIZATION

______________________________
JERRY ALLENDER, CHAIRMAN

ATTEST:

______________________________
PAT O’NEILL, SECRETARY
Project Overview – Project Location Map

Purpose and Need

- Relieve congestion on adjacent interchanges
- Increase regional mobility
- Improve safety

Recommended Alternative

- Interchange Alternative 3 – Diverging Diamond
  - Minimizes costs
  - Best accommodation of future traffic
  - Minimizes environmental impacts
  - Meets Purpose and Need
Interchange Alternative No. 3
Bridge Typical Section – Recommended Alternative

Viera Boulevard
Proposed Typical Section

West of Tavistock Drive to West of Porada Drive

East of Herons Landing Drive to East of Holiday Springs Road

Viera Boulevard –
Power Line Drive through Stadium Parkway

Viera Boulevard –
I-95 to Heron’s Landing Drive
Right of Way Needs

- There are NO relocations anticipated with the recommended improvements
- The Viera Company is the only property impacted by the recommended improvements
- The Viera Company will donate all land required for interchange improvements

Access Management

- Full Median Opening
- Directional Opening
- One Way Directional Median Opening

Proposed Access Management

- Tavistock Drive to West of I-95
- East of I-95 to Herons Landing Drive
Proposed Access Management

Tralee Bay Avenue to US 1

Environmental Evaluations

- **Wildlife**
  - Scrub Jay habitat
  - Eagles nest
- **Cultural and historic resources**
  - No affect
- **Wetlands and floodplains**
- **Noise impacts**
  - Not warranted
- **Air quality**
  - No impacts
- **Contamination**
  - No significant contamination

Wetlands

- Executive Order 11990/Wetlands
- 9.29 acres of impacts
- Mitigation will be necessary

Floodplains

- Executive Order 11988/Wetlands
- 2.57 acres of impacts
- Mitigation will be necessary
Wildlife

- Threatened and Endangered Species Act of 1973 and Florida Statutes
  - May affect, but not likely to adversely affect
    - Federally listed species (Bald Eagle, Audubon Crested Caracara)

Cultural and Historic Resources

- National and Historic Preservation Act of 1966, as amended and Florida Statutes
  - No impacts
  - Concurrence received from State Historic Preservation Officer – July 9, 2013

Noise Impacts

- Noise barriers evaluated at several locations in corridor
- No locations considered cost reasonable
- No barriers recommended

Comparative Evaluation Matrix

<table>
<thead>
<tr>
<th>Evaluation Criterion</th>
<th>Interchange Alternative</th>
<th>Viera Blvd.</th>
<th>No-Build</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety GLIS</td>
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<td>1</td>
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</tr>
<tr>
<td>Safety I-95</td>
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<td>Safety US 192</td>
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<tr>
<td>Safety I-95</td>
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<tr>
<td>Safety US 192</td>
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<tr>
<td>Speed Limit GLIS</td>
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<td>Speed Limit I-95</td>
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<td>Speed Limit US 192</td>
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<td>Speed Limit US 192</td>
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<tr>
<td>Noise Impacts</td>
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<tr>
<td>Impact to Viera Blvd</td>
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<tr>
<td>Impact to No-Build</td>
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<tr>
<td>Impact to Birds</td>
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<tr>
<td>Impact to Habitat</td>
<td>1</td>
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</table>
Public Involvement Summary

- Over 70 people at Alternatives Public Meeting in August 2013
- Approximately 60 comments received to date; 80% related to three areas of concern:
  - Concern for Faith Drive directional median opening
  - Concern for need for project and increased traffic
  - Need for signals
- Small Group Meetings
  - Two meetings at Grand Isle subdivision
  - One meeting with bicycle group

Next Steps

- Public Hearing – May 20, 2014
- Complete environmental and engineering documents
- Location design concept approval (LDCA) from Federal Highway

Contact Information

Jazlyn Heywood, PE
719 S. Woodland Boulevard
Deland, Florida 32720
386.943.5388
Jazlyn.Heywood@dot.state.fl.us
ITEM NUMBER 10

Approval RE: Resolution 14-18, Authorization to Supplement Unified Planning Work Program (UPWP) with Federal SU Funds

DISCUSSION:

Every two years the TPO must develop and approve a Unified Planning Work Program (UPWP) that identifies the TPO’s activities in which the TPO will engage in over the next two fiscal years. The draft is submitted to state and federal agencies for review, and upon approval in June, becomes effective on July 1st and is the basis for the award of the TPO’s planning grant funding for the next two fiscal years.

Staff has developed a draft UPWP that defines the planning activities to be undertaken in fiscal years 2015 (July 1, 2014 to June 30, 2015) and 2016 (July 1, 2015 to June 30, 2016). The draft UPWP was distributed on March 14, 2014 for review and comments. A presentation was also conducted with the SCTPO Executive Committee on March 21, 2014 at which time the committee recommended approval of Resolution 14-18, use of Federal SU funding for certain projects and programs included in the draft UPWP.

Staff will present a summary of the significant work products that are included in the draft UPWP along with the proposed funding sources to be used. The presentation will include the fiscal analysis conducted that requires the use of the TPO's Federal Surface Transportation Program (SU) funds to ensure the TPO's financial stability.

A full copy of the draft UPWP is available upon request and is posted on the TPO website. Comments on the draft UPEP will be accepted until April 15, 2014 and should be sent to the TPO office at 2725 Judge Fran Jamieson Way, Bldg. B, MS 82, Viera, FL 32940 via USPS or can be e-mailed to tsocstaff@spacecoasttpo.com.

REQUESTED ACTION:

- Approve Resolution 14-18, the utilization of the TPO's SU funds in support of the Annual Safety and Planning Program and for one time funding of the remaining 2040 Long Range Transportation Plan and Community Characteristics Inventory update.

ATTACHMENTS:

- Attachment A: Presentation Slides
- Attachment B: Resolution 14-18
What is the Unified Planning Work Program?

• Biennial planning work program that identifies the transportation planning activities to be undertaken in the metropolitan area. Includes a budget of how planning grant funds will be expended.

• Required product of the planning process which confers eligibility for Federal planning funds

• Identifies work products to accomplish Strategic Plan Goals

• Grant funds are programmed by task, not by expenditure as in operating budget
FY15-FY16 Significant Work Products

Annual Projects and Programs

Recurring

- FHWA/FTA/FDOT Certifications
- Audits
- Strategic Plans
- Traffic Count Collection
- Countywide Safety Evaluation Report
- Transportation Improvement Program
- Support of multi-modal project planning (Rail, Space, Air and Seaport)
- State of the System Reports
- Public Participation
- Bike/ped/trail planning and education programs per Mobility Plan
- School Travel Survey
- Expand Walking School Bus Program
- Develop and implement new public outreach program to include presentations and services offered

Specific Projects and Programs

Non-Recurring

- Complete Ellis Rd. and Southern Interchange PD&E Studies
- Complete Design phase of Parkway Interchanges
- Continue coordination/support of St. Johns Heritage Parkway and Ellis Rd.
- Finalize Complete Streets Feasibility Studies on Florida Ave., Hickory St. and Hopkins Ave.
- Continue coordination efforts related to All Aboard Florida and other Passenger Rail initiatives
- Implement SR A1A Corridor Study Recommendations
- Complete US 192 Intersections Analysis
- Complete Malabar Road PD&E Study
- Complete Intelligent Transportation System Master Plan
- Begin Corridor Studies
- Re-authorization of Federal Highway Transportation Bill
- Pilot Project Future Corridor Evaluation Study
- New Executive Director Contract
- Community Characteristics Inventory
- 2040 Long Range Transportation Plan
- Develop on-line trail/bike route map
UPWP Revenue Sources

**Federal and State Funds:**
- Planning grant from Federal Highway Administration (PL funds)
- Planning grant from Federal Transit Administration for non-highway planning

**Service Contracts:**
- Provides for TPO staff to conduct planning services for specific entities.
  - Space Florida
  - Brevard County

**Other Grants:**
- One-time, non-recurring sources of revenue
  - FDOT LRTP Supplemental ($150K in FY14)
  - Federal “Surface Transportation Program - Urban Attributable” funds (designated as “SU” funds by FDOT)

**Surface Transportation Program (STP or SU) Funds:**
- Use is permitted in Federal Regulations Section 1108(c) of MAP-21 for certain kinds of planning activities
- Has been used by TPO to supplement PL funds for one-time-only planning tasks that are too costly to fund with PL funds. Allows SCTPO to conserve PL funds (unexpended SU can roll-forward).
- Programs previously funded with STP funds include:
  - Crash Database System
  - Intelligent Transportation Systems Master Plan
  - Complete Streets program
  - Annual support of Brevard County ITS Operations
  - US 192 Corridor Study
Proposed Programs to Fund with STP/SU

Recurring Program – Approximately $138,000 annually
- Annual Safety and Planning Program:
  - Traffic Counts Collection
  - Maintenance of Traffic Count Website
  - Maintenance of Crash Database
  - Countywide Safety Evaluation Report
  - State of the System Report

Non-Recurring Projects
- Community Characteristics Inventory (FY 15 only, $35,000)
- 2040 Long Range Transportation Plan
  - FY 15 = $134,000
  - FY 16 = $45,000

  • FHWA has advised these tasks are SU eligible
  • SCTPO Executive Committee approved Resolution for use of SU funds in support of above programs and projects

Supplementing UPWP with SU

- 2012: TPO program based on $741,000 for PL.
  - Program and contract commitments made based on that funding level (e.g., LRTP)
  - PL amount has been very stable over the past five years

- 2013: PL funding was reduced by $100K
  - Advised would be a “one-time reduction.” Appeared to mean funding would revert to prior level.

- 2014: Cut was a permanent one-time reduction to $641,000

Contributing Factors for PL Reduction:
- MAP-21 budget reduced PL allocation to Florida by $2M. Cut had to be absorbed by all of state’s MPOs
- 2 new MPOs created from 2010 Census. Total now distributed to more
- 2010 Census showed Brevard population didn’t increase as much as other urban areas. Population is used in formula for distribution of PL funds.
Financial Analysis Without SU Funding

<table>
<thead>
<tr>
<th>FY</th>
<th>Available</th>
<th>Needed</th>
<th>Balance</th>
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</thead>
<tbody>
<tr>
<td>FY 15</td>
<td>$1,424,762</td>
<td>$1,533,840</td>
<td>-$(109,078)</td>
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<td>FY 16</td>
<td>$ 987,836</td>
<td>$1,110,010</td>
<td>-$(122,174)</td>
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<tr>
<td>FY 17</td>
<td>$ 874,101</td>
<td>$1,065,300</td>
<td>-$(191,199)</td>
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<tr>
<td>FY 18*</td>
<td>$ 874,101</td>
<td>$1,165,604</td>
<td>-$(291,503)</td>
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</table>

*Financial needs in FY 18 increase due to beginning of next LRTP update
*Available* reflects funds from all sources – FHWA & FTA grants, FTA local match, FDOT match, service contracts and carry-over from prior year(s)

Unknown Impacts to Assumed Finances:

- New transportation act
- Changes to PL distribution formula
- Federal Transit Administration grant fund fluctuations
- Health and other benefit costs
- Rule-making requirements from MAP-21

Impacts to Programs

If no additional funding is provided, the following programs and/or activities will be impacted, at a minimum, in order for the TPO to operate with a positive balance.

<table>
<thead>
<tr>
<th>Program/Activity</th>
<th>Action</th>
<th>Potential Consequences</th>
</tr>
</thead>
<tbody>
<tr>
<td>2040 LRTP</td>
<td>Scale Back</td>
<td>Unable to meet MAP-21 planning requirements</td>
</tr>
<tr>
<td>Safety Report</td>
<td>Remove</td>
<td>Unable to meet MAP-21 planning requirements</td>
</tr>
<tr>
<td>Community Characteristics</td>
<td>Remove</td>
<td>Title VI</td>
</tr>
<tr>
<td>Outreach Program</td>
<td>Reduce or remove</td>
<td>Unable to meet MAP-21 planning requirements</td>
</tr>
</tbody>
</table>

- Jeopardizes FDOT and FHWA certifications, which could result in loss of federal and state revenue available for transportation projects
- Additional programs and activities will need to be removed or scaled back in order to begin saving for next LRTP that will begin in FY 18. The above does not allow for any significant roll forward.
Using SU Funds Now = Financial Security

<table>
<thead>
<tr>
<th>FY</th>
<th>Available</th>
<th>Needed</th>
<th>Balance</th>
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</thead>
<tbody>
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<td>FY 15</td>
<td>$1,731,550</td>
<td>$1,533,840</td>
<td>$197,710</td>
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<td>FY 16</td>
<td>$1,170,900</td>
<td>$1,110,010</td>
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<td>FY 17*</td>
<td>$1,110,543</td>
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<td>$45,243</td>
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<tr>
<td>FY 18**</td>
<td>$1,187,382</td>
<td>$1,165,604</td>
<td>$21,778</td>
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</table>

*FY 17: Available funds do not include any SU funds as all SU funds have been already allocated. The balance from FY 15 plus $50K from FY 16 will be used to cover the programs that SU funds supported during FY 15 and 16.

**FY 18: Funding includes $100,000 in SU for beginning of next LRTP update.

UPWP Funding Summary

<table>
<thead>
<tr>
<th>FY</th>
<th>Federal</th>
<th>State</th>
<th>Local</th>
<th>Space FL</th>
<th>SU</th>
<th>Total</th>
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<tr>
<td>FY 15</td>
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<td>$23,407</td>
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<td>$306,788</td>
<td>$1,731,550</td>
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<td>FY 16</td>
<td>$904,573</td>
<td>$17,263</td>
<td>$66,000</td>
<td>--</td>
<td>$183,064</td>
<td>$1,170,900</td>
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<td>FY 17</td>
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<td>$66,000</td>
<td>--</td>
<td>$238,658</td>
<td>$1,187,382</td>
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</table>
Recommended Action

Approve Resolution 14-18:
- Authorizes use of SU funds on a recurring annual basis to fund Safety Program, beginning in FY 15, approximately $138,000/yr
- Authorizes one-time use of SU funds for Community Characteristics Inventory Update in FY 15 for $35,000
- Authorizes one-time use of SU funds for completion of 2040 Long Range Transportation Plan ($134,000 in FY 15; $45,000 in FY 16)

Accountability:
- Annual use of SU funds for recurring programs will be documented and presented in Unified Planning Work Program
- If recurring program funding amount exceeds 3% of annual SU total allocation, TPO Board will be notified and prior authorization will be requested
- Any other one-time use of SU funds not included in Resolution 14-18 will require board approval

Next Steps - UPWP Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>March 14</td>
<td>Draft UPWP Transmitted to Reviewing Agencies</td>
</tr>
<tr>
<td>March 14 - April 18</td>
<td>Review and Comment Period</td>
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<tr>
<td>May 8</td>
<td>TPO Adopts Final UPWP</td>
</tr>
<tr>
<td>May 15</td>
<td>Final UPWP transmitted to FDOT/FHWA/FTA</td>
</tr>
<tr>
<td>July 1</td>
<td>UPWP Effective</td>
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</tbody>
</table>
RESOLUTION 14-18

RESOLUTION authorizing the use of the Space Coast TPO’s Federal Surface Transportation Program (STP) funds on an annual basis to develop and maintain the programs included as part of the TPO’s Annual Safety and Reporting Program beginning in the FY 15 thru FY 16 Unified Planning Work Program (UPWP); One-time utilization of STP funds to complete the development of the 2040 Long Range Transportation Plan (LRTP); and one time utilization of STP funds to update the TPO’s Community Characteristics Inventory.

WHEREAS, the Space Coast Transportation Planning Organization is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urban Area; and

WHEREAS, this use of STP funds for surface transportation planning programs is permitted in Federal Regulations Section 1108(c) of the Moving Ahead for Progress in the 21st Century Act (MAP-21), eligible activities, 23 U.S.C. 133(b); and

WHEREAS, enabling the SCTPO to use its STP funds (designated by FDOT with the fund code ‘SU’) will allow the SCTPO to be financially sound; and

WHEREAS, the STP funding amounts required on an recurring and non-recurring basis are outlined in Attachment A; and

WHEREAS, the funds will be used to support the planning work products identified in the adopted Unified Planning Work Program and the tasks including STP funds shall be reflected in each adopted UPWP.

NOW, THEREFORE BE IT RESOLVED by the Space Coast Transportation Planning Organization authorizes the use of its STP funds to support the programs and activities listed in Attachment A.

DONE, ORDERED AND ADOPTED THIS 10TH DAY OF APRIL, 2014.

SPACE COAST TRANSPORTATION PLANNING ORGANIZATION

______________________________
JERRY ALLENDER, CHAIRMAN

ATTEST:

______________________________
PAT O’NEILL, SECRETARY
## ATTACHMENT A

<table>
<thead>
<tr>
<th>RECURRING PROGRAM</th>
<th>STP FUNDING AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Performance Monitoring Program</strong></td>
<td></td>
</tr>
</tbody>
</table>
| Task 1 – Traffic Count Program  
Collection of Counts  
Maintenance | $40,000  
$5,799 |
| Task 2 – Web Based Crash Data Location System  
Maintenance | $17,265 |
| Task 3 – Countywide Safety Evaluation Report | $25,000 |
| Task 4 – State of the System Report | $50,000 |
| **TOTAL RECURRING** | **$138,064** |

<table>
<thead>
<tr>
<th>NON-RECURRING PROJECTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Characteristics Inventory (FY 2015 only)</td>
<td>$35,000</td>
</tr>
</tbody>
</table>
| 2040 Long Range Transportation Plan  
FY 2015  
FY 2016 | $134,000  
$45,000 |
| **TOTAL REQUESTED FY 2015 (including recurring program)** | **$306,788** |
| **TOTAL REQUESTED FY 2016 (including recurring program)** | **$183,064** |
ITEM NUMBER 11

Recommendation RE: Federal SU Funding Project Eligibility and Policy Direction

DISCUSSION:

In accordance with Federal law, all TPOs with population over 200,000, receive Federal SU funds. The TPO has sole authority over where to program these funds. Annually, the Space Coast TPO receives approximately $5.6 million base allocation.

A brief overview on the types of projects and programs that are SU eligible will be given. As part of the presentation, the projects that have been previously funded by the TPO with SU will be provided. A detailed list of the SU Funded Projects for fiscal years 2010 thru 2019 is attached for reference.

The current FDOT Work Program (FY 2015-2019) shows where current policy direction has been implemented with the funding of ITS, Complete Streets and Planning Studies. For FY 16, there is approximately $3.4 million that remains to be programmed. Staff will present current projects and programs that are eligible to receive this funding and are requesting policy direction on where these funds should be allocated.

In FY 2018 and FY 2019 there is approximately $5.4 million per year respectively for future allocation. Staff will present to the TPO Board the options on either programming these funds now or waiting until results are available from the many planning studies that are currently underway.

REQUESTED ACTION:

Policy direction on where to program remaining FY 16 SU funds.

ATTACHMENTS:

- SU Projects Summary 2010-2019
- SU Funding Presentation Slides
<table>
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<tr>
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<td>Ellis Road - I-95 to Wickham</td>
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<td>42,016</td>
<td>2,403,085</td>
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<td>7,500,000</td>
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<td>SJHP - City Limits to I-95/Ellis Interchange</td>
<td>4,776,255</td>
<td>3,176,318</td>
<td>7,952,573</td>
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<td>Widening</td>
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<tr>
<td>Apollo Blvd Widening / Extension</td>
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<tr>
<td>US 1 Six Laning</td>
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<td>Intersection/Roadway Improvements</td>
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<tr>
<td>US 1 Intersection / Barnes Blvd</td>
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<tr>
<td>Babcock St / US 192</td>
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<td>Babcock / Malabar Intersection</td>
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SU Basics

- Federal SU Funds distributed only to areas with over 200,000 population based on population.
- By federal law, TPO has sole authority for programming SU Funds.
- The Space Coast TPO receives approx. $5.8 M/year base allocation.
- Projects selected through the annual Project Priorities.
SU Basics

- Must be spent on federal-aid eligible roads (collectors and arterials)
- Funds should be spent in the year allocated
- TPO can set-aside a percentage of funding each year to fund certain types of projects
- Locals can implement SU projects. Must be LAP certified to insure agency can meet federal requirements
Eligible Activities

- Highway construction, resurfacing or operational improvements
- Bridge construction and rehabilitation
- Capital and operating costs for traffic monitoring, management and control facilities
- ITS capital improvements
- Intersection improvements to correct high accident rate or congestion level
Eligible Activities

- Infrastructure for access in and out of port
- Transit project capital costs
- Carpool projects and corridor parking facilities
- Bicycle transportation and pedestrian walkways
- ADA sidewalk modification
- Recreational trails
Eligible Activities

- Highway and transit safety infrastructure and programs
- Railway-highway grade crossings
- Environmental mitigation
- Development of asset and safety management systems
- Highway and transit transportation planning
## SCTPO SU Financial Summary

### SU Funding Summary FY 2010 - 2019 (in millions)

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SCTPO SU Program - Revenue

- $92.7 M of SU between FY10 and FY19
- Significant increase in SU in FY10-FY13 because FDOT released unexpended SU from prior years for reprogramming.
- Unique event that will not happen again.
- Can only count on base amount of $5.87 annually for FY15-FY19
$78.5 M of SU programmed to projects between FY10 and FY19

Highest funded project categories are (in millions):
- Intersections: $18.4
- Parkway/Ellis: $17.9
- Capacity: $15.0

Total project cost may be higher as other fund categories are often applied
$14.24 M unprogrammed SU balance in FYs 16, 18 and 19
- FY 16: $3.4 M
- FY 18: $5.4 M
- FY 19: $5.4 M

FY16 funds should be programmed in upcoming Project Priorities cycle (September)

Can program or wait on FY18 and 19 funds
SCTPO SU Program - Options

- Potential SU-eligible program areas the TPO may consider:
  - Additional Complete Streets projects
  - Assist with bringing bus stops into ADA compliance
  - Implement recommendations of ITS Master Plan
  - Implement recommendations of Bike/Ped/Trails Mobility Plan
  - Apply to Parkway/Ellis possibly as part of an alternative funding strategy such as a State Infrastructure Bank loan
ITEM NUMBER 12

Reports and Presentations: Malabar Road Project Development and Environmental (PD&E) Study Update, Atkins Engineering

DISCUSSION:

Lance Decuir with Atkins Global will give a brief presentation on the Malabar Road (SR 514) Project Development and Environmental Study from Babcock to US 1.

The next steps will include refining and evaluating alternatives based on committee input and holding a Public Hearing.

REQUESTED ACTION:

As desired by the TAC/CAC

ATTACHMENTS:

- Malabar Road PD&E PowerPoint Presentation
PD&E Process

Purpose and Need

• Improve traffic flow / relieve congestion

Malabar Road (SR 514) PD&E
Project Development & Environment Study
Space Coast TPO TAC/CAC

Presentation Outline

• PD&E Study Process
• Engineering Analysis
• Access Management
• Environmental Evaluations
• Public Involvement
• Project Schedule

Purpose and Need

• Improve traffic flow / relieve congestion

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<th>Location</th>
<th>Existing Traffic (2012)</th>
<th>Future Traffic (2038)</th>
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Project Location Map

Existing Traffic and Intersection Level of Service (LOS) & Average Annual Daily Traffic (AADT)

Future (2038) Traffic and Intersection Level of Service (LOS) & Average Annual Daily Traffic (AADT)

Engineering Analysis

- Traffic projections
- Roadway concepts
  - 4-laning
  - Minimize right of way (ROW)
  - Intersection improvements
- Access management considerations
- Traffic operations/safety
  - Enhanced bike / pedestrian facilities
- Stormwater Management

Level of Service (LOS) – No Build
Level of Service (LOS) - Build
No Build Average Annual Daily Traffic (AADT)
Build Annual Average Daily Traffic (AADT)
Roadway Concepts - Marie Street to US1 – No Build or 3 Lane Urban

Rendering of Potential Typical Section: Marie Street to US 1

Stormwater Management

Alternative Pond Locations

Access Management

- Full Median Opening
- Directional Median Opening
- Full Median Opening T-Intersection
- One Way Directional Median Opening
Proposed Access Management

Comparative Evaluation Matrix

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Environmental Evaluations

- Wildlife: Malabar Scrub Sanctuary
- Parks – Section 4(f)
- Cultural and historic resources
- Wetlands and floodplains
- Noise Impacts & Air Quality
- Contamination

Environmental – Section 4(f)

- Department of Transportation Act of 1966
- Cannot approve the use of land from publicly owned parks, recreational areas unless
  - There is no feasible and prudent alternative to the use of land for the transportation facility
  - The action includes all possible planning to minimize harm to the property resulting from the use

Environmental – Potential Section 4(f) lands

Public Involvement – Provide Your Input

- Fill out comment form
- Go to the website: www.SR514Malabar.com
- Email your comments: jazlyn.heywood@dot.state.fl.us
- Mail your comments
- We are also available for small group meetings
Next Steps

- Further refine and evaluate alternatives based on your input
- Public Hearing
- Complete environmental and engineering documents
- Location design concept approval (LDCA) from Federal Highway

Contact Information

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Project Manager
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Orlando, FL 32810
407-806-4129
Vic.Poteat@atkinsglobal.com

www.SR514Malabar.com
ITEM NUMBER 13

Staff Report

DISCUSSION:

Staff is proceeding with the Intelligent Transportation System (ITS) Master Plan. A stakeholder Kick-Off Meeting is scheduled for April 22, 2014.

REQUESTED ACTION:

As desired by the TAC/CAC

ATTACHMENTS:

- Strategic Plan Update (to be distributed at meeting)
ITEM NUMBER 14

Local Government Report

DISCUSSION:

Reports on transportation-related topics within any jurisdiction of interest to other jurisdictions or agencies may be presented under this item.

As requested at the February TPO meeting, a summary of February and March, 2014 activities related to the St John Parkway, Ellis Rd and the two interchanges is attached.

The Brevard County Blue Ribbon Advisory Committee approved their final report and transportation funding recommendations at their meeting on March 18. The report will be presented to the Board at the evening meeting on Thursday, May 1. A copy of the final report has been submitted to each City Manager in the county.

REQUESTED ACTION:

As desired by the TPO Board

ATTACHMENTS:

- Attachment A: St Johns Heritage Parkway Actions: February – March 2014

- Attachment B: Georganna Gillette to Lorena Valencia, SJHP Funding Scenario, March 11, 2014
ST JOHNS HERITAGE PARKWAY ACTIONS: February - March, 2014

Regular type – North Parkway/Ellis Rd interchange  Italic – South interchange

February 3 – 12  TPO staff summarize significant actions relating to the review of the Parkway interchanges since the completion of the PD&E studies.

February 12  Letter from Sen. Nelson to FHWA on Ellis Rd PD&E delays (attached)

February 13  Frank O’Dea discussed status of PD&E studies with TPO. An agreement in principle with FHWA has been reached that will allow for detailed wildlife surveys at construction permitting stage rather than at PD&E. District seeking Ellis Interchange construction funding in FY 17.

February 14  Meeting with Nick Finch, new FHWA Associate Florida Division Administrator, and FDOT, Brevard County and TPO staff to review Parkway purpose, status, implementation program and environmental and permitting issues.

February 14  Brevard County submits application to FDOT for $3 million for Parkway construction south of US 192. Application approved. TIP amendment before TPO April 10.

February 19  FDOT District 5 transmits Ellis Road environmental compliance documents to US Fish and Wildlife.

February 24  Brevard County obtains last right of way parcel for Palm Bay C/L to US 192 segment.

February 24  Meeting set for April 3 between FDOT, Palm Bay staff and property developers on South Interchange PD&E remaining actions.


March 17  US Fish & Wildlife Service previously requested FHWA change the Class of Action for the South Interchange to an Environmental Impact Statement. FHWA discussed the request and told FDOT the project will remain an Environmental Assessment unless it is determined that there are significant impacts to species. (This issue has not caused a delay, but if the Class of Action is changed, this could have large schedule impact).

March 19  FDOT submits finalized Natural Environment Report and Indirect Effects and Cumulative Impacts Analysis Report. Requested FHWA initiate Section 7 Consultation and at the same time requested permission to conduct the Public Hearing.

March 19  FDOT meeting with FHWA on updating Ellis Rd PD&E Design Traffic Study.

March 24  Meeting with FDOT consultant and TPO staff on technical issues of Ellis traffic study.

March 25  Oral presentations by four firms for Brevard County’s Ellis Rd design project and drainage study. Hanson Engineering Services is the selected consultant.
The Honorable Bill Posey  
Member, U.S. House of Representatives  
2725 Judge Fran Jamieson Way  
Melbourne, FL 32940

Dear Congressman Posey:

Thank you for your letter to Federal Highway Administrator Victor M. Mendez regarding the timing of the wildlife survey for the proposed Ellis Road/I-95 Interchange project in Brevard County.

We are working with the Florida Department of Transportation (FDOT) and U.S. Fish and Wildlife Service to confirm the schedule of the required wildlife surveys, and determine if it may be completed following the National Environmental Policy Act (NEPA) review. Once we finish coordination, we will work with FDOT to finalize the NEPA review expeditiously for the Ellis Road/I-95 Interchange project.

Our Florida Division Administrator, Mr. James C. Christian, is available at 850-553-2202 (or james.christian@dot.gov) to answer any questions you or your staff may have about our role in project review.

If I can provide further information or assistance, please feel free to call me.

Sincerely,

Gregory G. Nadeau  
Deputy Administrator

cc:  
Washington Office
Per our conversation this afternoon, please see my comments below. In an effort to try and get our No. 1 Priority funded as quickly as possible, we want to make sure we have a good status on the project funding options. Here are some assumptions that we are making and would appreciate your input and guidance.

- Stuart mentioned that FDOT was trying to secure $7 million for the North Parkway. This was discussed at a Parkway funding meeting in DeLand late last year. At this time, we were discussing the north and south segment. What do you recall about this conversation and the status?

[Valencia, Lorena] The seven million is currently programmed in the ROW phase under project FM#428346-2 (see work program snapshot below). Now, at one time, there was conversation of needing more money to build the complete project from the Palm Bay City limit to the interchange with the County; however, no definitive cost estimate was ever provided for me to pursue further funding opportunities.

We also discussed segmenting this project into two construction phases and cost estimates were needed for both segments. The timing of construction north of US 192 hinges on approval and funding of the Ellis interchange. The northern segment will not connect to anything until the interchange is built. We must spend funds in the year they are programmed. Until the interchange is funded we do not know for certain when the north Parkway can be funded for construction. At this time, funding for the interchange has not been identified or secured although we are working with Central Office to come up with the interchange money.

The southern segment from the Palm Bay City Limits to US 192 is a functional stand-alone project with logical termini. It was later determined by the County that an additional $3 million is needed to build the southern segment up to US192. Currently, we intend to program $3M of Transportation Regional Incentive Program funds in fiscal year 14. Stuart submitted the required application on February 14. The TPO will need to program a TIP amendment for FDOT to program the funding on the south segment.
**WORK PROGRAM SNAPSHOT**

FDOT- Work Program Administration 03-03-2014
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Item/Segment: 428346 2 Status: 070 CONTRACT EXECUTED Old Item Nbr:
Desc: ST JOHNS HERITAGE PKWY FROM N PALM BAY LIMI TS TO I-95/ELLIS INTCHG
Trans System: 16 OFF STATE HWY SYS/OFF FED SYS Man Dist: 05 Box Item: N
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**TOTAL SU/ACSU FUNDS: $7,952,574 RIGHT OF WAY**

- As you know, the TPO has Federal SU Funds in FY 18 and FY 19 that we are holding in reserve for a potential SIB Loan to help fund this project if the TPO approves. What are the pros and cons of holding the funding in reserve until later this year or next year when FDOT can determine what year the Ellis Interchange can be funded for construction? We are working under the assumption that the timing of the interchange will determine how to move forward with a funding scenario.

[Valencia, Lorena] FHWA only requires the first three years of the work program to have projects identified; therefore you are technically in good shape. This will become an issue in the FY 2016 gaming cycle this fall. The TPO will have to identify projects for at least the FY16 SU funds when adopting the next round of project priorities in September, 2014. You are correct -- the approval of the Ellis PD&E and the funding of the interchange are critical in this process.

- The County also submitted a project application for the North section of the Parkway from US 192 to Ellis (Phase II). It is my understanding that you requested this application for future planning purposes to know exactly how much funds will be needed for when gaming opens up and the Ellis Interchange is funded.

[Valencia, Lorena] Standard procedure is that I obtain a completed application for all projects in order to submit for potential funding and start the project review process. Once we understand the overall project needs, timing and the status of phases, we can request appropriate funding for the proper fiscal year in the FDOT gaming cycle.
Section 7 in the application requests that the applicant identify the proposed funding sources (local, state, federal and other funding sources) that will be used to complete the various phase of the project.

Stuart is suggesting that we need to show TPO commitment in SU Funds on the application for the north section of the Parkway.

The commitment for the SU funding is something that would have to be brought to the board for approval. The board will have to decide on allocating uncommitted SU to the Parkway/Ellis versus other projects that are SU eligible. Another unknown is the status and terms of a possible State Infrastructure Bank loan. How much SU may be needed, if any, for a SIB loan is yet to be determined?

Again, our understanding is that we are waiting on the timing for construction of the Ellis interchange before we move forward with a funding scenario. What are your thoughts on next steps?

My thoughts are...

First, the County needs to finish acquiring the ROW for the northern segment and obtain a ROW certification date in order to be ready to proceed with construction.

Second, the County needs to finish the design phase permits and PD&E re-evaluation from FHWA for the northern segment.

Third, we need to obtain PD&E approval for the interchange/Ellis since this is a critical element in the both projects. Then we can identify the construction year for interchange. It might not be advisable for the County to pursue construction of the northern Parkway section at this time since this will be a road to nowhere without the interchange.
February 12, 2014

Mr. Victor M. Mendez, Administrator
Office of the Administrator
Federal Highway Administration
1200 New Jersey Avenue, SE
Washington, DC 20590

Dear Mr. Mendez,

It has come to my attention that the Ellis Road/I-95 Interchange FM Project #426905-3 is being delayed due to environmental issues. This is an important project to provide an interchange on I-95 with a connection to Ellis Road and upgrading of Ellis Road from John Rhodes Boulevard to Wickham Road in Brevard County. We appreciate anything that can be done to keep the work moving on schedule.

Please keep my office informed of the progress on this project. My local contact is Barbara Arthur, 321-508-3429, Barbara_Arthur@billnelson.senate.gov.

Sincerely,

Bill Nelson
ITEM NUMBER 15

Florida Department of Transportation Report

DISCUSSION:

FDOT will report to the TAC/CAC regarding the status of various construction projects and engineering studies currently in progress in Brevard County.

REQUESTED ACTION:

As desired by the TAC/CAC

ATTACHMENTS:

- Attachment A: Richard Morrow to Julie Bradford, Section 70060 – State Road A1A, February 17, 2014
- Attachment B: Richard Morrow to Scott Morgan, Section 470050 – US 192, February 17, 2014
- Attachment C: Christopher Cairns to Christine Barone, Section 70000 – Brevard County, February 14, 2014
- Attachment D: Brevard Status of Contracts Report as of March 16, 2014
February 17, 2014

Ms. Julie Bradford, Acting City Manager  
City of Indian Harbour Beach  
2055 South Patrick Drive  
Indian Harbour Beach, Florida 32937

Re: Section 70060 – State Road A1A  
Brevard County

Dear Ms. Bradford:

Thank you for your letter dated January 22, 2014 requesting pedestrian-related changes at two locations on State Road A1A in Indian Harbour Beach. Please pardon our delay in responding.

We will review the need for signing changes or removal of the crosswalk on A1A at Atlantic Boulevard. We will also review the request to add a crosswalk to cross the north leg of the signalized intersection of A1A and Pine Tree Drive. We will advise you of our findings upon completion of our reviews, which should be within the next 60 days.

Sincerely,

Richard B. Morrow, P.E.  
District Traffic Operations Engineer  
District Five

RBM:ccc:cac:d

cc: Mr. Mike Sanders (w/attachment)
February 17, 2014

Mr. Scott Morgan, City Manager
City of West Melbourne
2240 Minton Road
West Melbourne, Florida 32904

Re: Section 70050 – US 192
Brevard County

Dear Mr. Morgan:

Thank you for your letter dated February 6, 2014 conveying citizen requests at two locations on US 92 in West Melbourne.

The first request is to remove the no turn on red restriction for motorists on the I-95 northbound exit ramp. This configuration was constructed as part of safety improvements at the interchange. There are sight line issues inherent with dual right turn lanes, specifically with adjacent queued traffic. Also, we have found that allowing two right turn lanes turn on red can create aggressive driving and create increased risk for pedestrians crossing the adjacent crosswalk. While we cannot justify removing this turn restriction, your description indicates the need for improved signing to make motorists more aware of the no turn on red condition. We will review the need for signing changes and implement as needed.

The second request was to prohibit eastbound to westbound u-turns on US 192 at Bry-Lynn Drive. This left turn lane and median opening serves u-turns as much as it does left turns. U-turns are a necessary part of how we manage access along state roads. We would only prohibit u-turns in extraordinary situations in which there is a related safety problem. We checked our crash database and found no crashes between 2011 and 2013 related to u-turns at this location. Therefore we cannot justify prohibiting u-turns as requested.

We appreciate your sending these requests and encourage you to continue doing so. While we cannot accommodate these particular requests, local knowledge helps us address safety concerns more quickly.

Sincerely,

Richard B. Morrow, P.E.
District Traffic Operations Engineer
District Five

RBM:ccc:cac:d

cc: Mr. Mike Sanders (w/attachment)
Brevard Community College has recently changed their name to Eastern Florida State College and subsequently needs to have their existing guide signs updated. The University of Central Florida (UCF) has satellite campuses on Eastern Florida State College. Please schedule the following signing improvements for UCF and Eastern Florida State College in Brevard County. This is a continuation of a previous signing contract addressing these two institutions.

- Signs 4 and 6 – Install new supplemental guide sign panels and structures as shown.
  Section Number: 70225 – I 95
  Milepost: Sign 4 (southbound off ramp 075) – 1.352, Sign 6 (northbound off ramp 074) – 0.964, place signs as indicated in the Installation Diagram.
  Note: Guide signs 4 and 6 were installed under a previous contract.

- Signs 7 and 8 – These signs have been revised and will be installed as a part of the US 1 widening project and are included for informational purposes.
  Section Number: 70020 – US 1
  Milepost: Sign 7 (southbound) - 23.719, Sign 8 (northbound) – 23.580

- Signs 9 and 10 – Install sign panel overlay existing “Brevard Campus” with “Cocoa Campus”.
  Section Number: 70100 – SR 520
  Milepost: Sign 9 (eastbound) - 7.223, Sign 10 (westbound) – 7.393
  Note: Guide signs 9 and 10 were installed under a previous contract.
February 14, 2014
Ms. Christine Barone
Re: Section 70000
Page 2

- Signs 17 and 19 – Install new supplemental guide sign panels and overlay existing “Eastern Florida State College” on sign structures as shown. Remove the existing Yield (R1-2) sign from the northbound and southbound off ramps.
  
  Section Number: 70220 – I 95
  Milepost: Sign 17 (southbound off ramp 114) – 13.400, Sign 19 (northbound off ramp 072) – 13.380
  Note: Guide signs 17 and 19 were installed under a previous contract.

- Sign 20 – Install new sign panel and structure as shown.
  
  Section Number: 70070002 – SR 524
  Milepost: 0.050

- Sign 21 – Install new sign panel or overlay as shown.
  
  Section Number: 70011 – SR 501
  Milepost: 2.980

Sign designs and installation diagrams are attached for your use.

CCC:dft:cac
Attachments
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L&N Construction Corporation

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### I-95 Widening from SR 406 to .5 miles N. of SR 44

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- Contract No. ESR39
- Lane Construction Corporation
- Lane Superintendent: Terry Sample
- Phone: 407-948-8026

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- Contract No. ESRO2
- Lane Construction Inc.
- Superintendent: Terry Sample
- Phone: 407-948-8026

**EMERGENCY CONTACT INFO:**
- TOMMY SAMPLE: 407-948-8026

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**EMERGENCY CONTACT INFO:**
- TERRY CARMICHAEL: 954-914-2503

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<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACTOR CONTACT</td>
<td>Terry Carmichael</td>
<td><a href="mailto:tcarmichael@astaldi.com">tcarmichael@astaldi.com</a></td>
</tr>
<tr>
<td>PROJECT ADMINISTRATOR</td>
<td>Scott Hoffart</td>
<td><a href="mailto:shoffart@astaldiengineering.com">shoffart@astaldiengineering.com</a></td>
</tr>
<tr>
<td>DESIGN PROJECT MANAGER</td>
<td>Ashraf Elmaghraby</td>
<td><a href="mailto:aelmaghraby@astaldiengineering.com">aelmaghraby@astaldiengineering.com</a></td>
</tr>
<tr>
<td>CONST PROJECT MANAGER</td>
<td>Hector Matos</td>
<td><a href="mailto:Hector.matos@astaldiengineering.com">Hector.matos@astaldiengineering.com</a></td>
</tr>
<tr>
<td>ENGINEER OF RECORD</td>
<td>Phil Jacoby</td>
<td><a href="mailto:phil.jacoby@astaldiengineering.com">phil.jacoby@astaldiengineering.com</a></td>
</tr>
<tr>
<td>CONST SUPP SPECIALIST</td>
<td>Dan Sweeney</td>
<td><a href="mailto:daniel.sweeney@astaldiengineering.com">daniel.sweeney@astaldiengineering.com</a></td>
</tr>
<tr>
<td>INSPECTOR</td>
<td>Mark Hoach</td>
<td><a href="mailto:mhoach@targetengineering.com">mhoach@targetengineering.com</a></td>
</tr>
<tr>
<td>MAINTENANCE</td>
<td>George Keyser</td>
<td><a href="mailto:george.keyser@fdot.state.fl.us">george.keyser@fdot.state.fl.us</a></td>
</tr>
</tbody>
</table>
# BREVARD STATUS OF CONTRACTS REPORT, As of Month Ending: March 16, 2014

## Contract No. T5476
**Ranger Construction Industries, Inc.**  
Construction of Apollo Blvd from Sarno Rd to Eau Gallie & construction of new Bridge over EG River

<table>
<thead>
<tr>
<th>Contract Status:</th>
<th>TIME</th>
<th>COST</th>
<th>PROJECT INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>500</td>
<td>$16,454,958.74</td>
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<tr>
<td>CONSTRUCTION</td>
<td>Ranger Construction</td>
<td>LETTING DATE: 09/25/13</td>
<td>TIME BEGAN: 9/18/2012</td>
</tr>
<tr>
<td>LETTING DATE</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXECUTION DATE</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EST. COMPL. DATE</td>
<td>0</td>
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<tr>
<td>FEDERAL AID NO.</td>
<td>4225067C</td>
<td>PRECON DATE: 01/23/14</td>
<td>FINAL ACCEPTANCE: 02/15/14</td>
</tr>
<tr>
<td>STATE NO.</td>
<td>Apollo Blvd</td>
<td>NTP</td>
<td></td>
</tr>
</tbody>
</table>

**CONTRACT HAS NOT BEGUN**...ASSOCIATED FIN 3241241 1501, 241241 15602

### POSITION CONTACT NUMBERS: (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY EMAIL
- **CONTRACTOR CONTACT**: Glenn Peterson  
- **PROJECT ADMINISTRATOR**: Hector Matos  
- **ENGINEER OF RECORD**: Mo Hassan  
- **MAINTENANCE**: George Keyser  
- **PROJECT INFORMATION**: Hector.Matos@dot.state.fl.us

## Contract No. T5420
**Orion Marine Construction, Inc.**  
SR 520; Over Indian River Bridge #70061 & 700137

<table>
<thead>
<tr>
<th>Contract Status:</th>
<th>TIME</th>
<th>COST</th>
<th>PROJECT INFORMATION</th>
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</thead>
<tbody>
<tr>
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<td>$5,635,429.40</td>
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<td>LETTING DATE</td>
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<tr>
<td>EXECUTION DATE</td>
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<tr>
<td>EST. COMPL. DATE</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>FEDERAL AID NO.</td>
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<td>PRECON DATE: 01/23/14</td>
<td>FINAL ACCEPTANCE: 01/23/14</td>
</tr>
<tr>
<td>STATE NO.</td>
<td>SR 520</td>
<td>NTP</td>
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</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION: SR 520 Bridge Repair/ Rehabilitation**

### POSITION CONTACT NUMBERS: (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY EMAIL
- **CONTRACTOR CONTACT**: Tony Landry  
- **PROJECT ADMINISTRATOR**: Kim Navarro  
- **ENGINEER OF RECORD**: Peter Amin  
- **MAINTENANCE**: George B. Keyser  
- **PROJECT INFORMATION**: tlandry@oriomarinegroup.com, kim.navarro@dot.state.fl.us

## Contract No. T5369
**VA Paving Inc.**  
Babcock Ave from Melbourne Ave to Fee Ave.

<table>
<thead>
<tr>
<th>Contract Status:</th>
<th>TIME</th>
<th>COST</th>
<th>PROJECT INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>396</td>
<td>$5,167,891.11</td>
<td></td>
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<tr>
<td>CONSTRUCTION</td>
<td>VA Paving Inc.</td>
<td>LETTING DATE: 09/25/13</td>
<td>TIME BEGAN: 9/18/2012</td>
</tr>
<tr>
<td>LETTING DATE</td>
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</tr>
<tr>
<td>EXECUTION DATE</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>EST. COMPL. DATE</td>
<td>0</td>
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<td></td>
</tr>
<tr>
<td>FEDERAL AID NO.</td>
<td>4631011P</td>
<td>PRECON DATE: 06/20/13</td>
<td>FINAL ACCEPTANCE: 06/20/13</td>
</tr>
<tr>
<td>STATE NO.</td>
<td>SR 520</td>
<td>NTP</td>
<td></td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION: EMERGENCY CONTACT INFO: ELIZABETH RAY 407-230-5844**

### POSITION CONTACT NUMBERS: (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY EMAIL
- **CONTRACTOR CONTACT**: Al Mallard  
- **PROJECT ADMINISTRATOR**: Liz Ray  
- **ENGINEER OF RECORD**: Gene Varano  
- **MAINTENANCE**: George B. Keyser  
- **PROJECT INFORMATION**: elizabeth_ray@dot.state.fl.us

---

**RECOMMENDATION:**
- All associated financial information is complete and accurate.
- Work is progressing as planned.

**NOTES:**
- Additional comments or observations related to the project status.
### Contract No. T5453
**Pineda Over Indian River Bridges 700077 & 700143**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>CONTRACTOR</th>
<th>LETTING DATE</th>
<th>WORK BEGAN</th>
<th>EST. COMPL DATE</th>
<th>FINAL ACCEPTANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>320</td>
<td>$2,793,910.20</td>
<td>Orion Marine Construction Inc.</td>
<td>02/02/13</td>
<td>6/20/2013</td>
<td>7/20/2013</td>
<td>7/11/14</td>
</tr>
<tr>
<td>CURRENT</td>
<td>362</td>
<td>$964,989.89</td>
<td>CC&amp;I In-House</td>
<td>08/11/12</td>
<td>7/26/2013</td>
<td>3/26/2013</td>
<td>3/17/14</td>
</tr>
</tbody>
</table>

% ORIGINAL: 82.81%, FEDERAL AID NO: N/A

% TO DATE: 69.37%, STATE NO: SR 404

**ADDITIONAL** Bridge Rehabilitation: EMERGENCY CONTACT INFO: TONY LANDRY 813-393-7375

### Contract No. T5468
**Paving Inc.**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>CONTRACTOR</th>
<th>LETTING DATE</th>
<th>WORK BEGAN</th>
<th>EST. COMPL DATE</th>
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</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>300</td>
<td>$6,333,170.00</td>
<td>VA Paving Inc.</td>
<td>12/24/13</td>
<td>3/27/2014</td>
<td>1/20/15</td>
<td></td>
</tr>
<tr>
<td>CURRENT</td>
<td>300</td>
<td>$6,333,170.00</td>
<td>CC&amp;I In-House</td>
<td>12/28/13</td>
<td>3/27/2014</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

% TO DATE: 0.00%, FEDERAL AID NO: 485605P

% TO DATE: 0.00%, STATE NO: SR 5

**ADDITIONAL**

### Contract No. T5473
**State Contracting & Engineering Corp.**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>CONTRACTOR</th>
<th>LETTING DATE</th>
<th>WORK BEGAN</th>
<th>EST. COMPL DATE</th>
<th>FINAL ACCEPTANCE</th>
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<tbody>
<tr>
<td>ORIGINAL</td>
<td>161</td>
<td>$2,173,063.58</td>
<td>State Contracting &amp; Engineering Corp.</td>
<td>06/26/13</td>
<td>9/9/2013</td>
<td>4/12/14</td>
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<tr>
<td>CURRENT</td>
<td>161</td>
<td>$2,173,063.58</td>
<td>CC&amp;I In-House</td>
<td>06/11/13</td>
<td>9/9/2013</td>
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<td></td>
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</table>

% ORIGINAL: 80.50%, FEDERAL AID NO: 0953131

% TO DATE: 74.54%, STATE NO: SR 9

**ADDITIONAL** Building sound wall along NB side of I-95 1.7 miles south of SR 520

---

**BREVARD STATUS OF CONTRACTS REPORT, As of Month Ending: March 16, 2014**
### Contract No. ESR74
**M&J Construction Company of Pinellas Co., Inc.**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>Time</th>
<th>Cost</th>
<th>Project Information</th>
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<tbody>
<tr>
<td>ORIGINAL</td>
<td>310</td>
<td>$2,343,083.24</td>
<td>CONTRACTOR: M&amp;J Construction Company</td>
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<tr>
<td>CURRENT</td>
<td>11</td>
<td>$1,916,835.39</td>
<td>LETTING DATE: 06/09/13</td>
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<tr>
<td>% ORIGINAL</td>
<td>60.7%</td>
<td>81.51%</td>
<td>FEDERAL AID NO: N/A</td>
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<tr>
<td>% TO DATE</td>
<td>56.93%</td>
<td>81.51%</td>
<td>STATE NO: SR 500</td>
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</table>

**ADDITIONAL INFORMATION:** Structure Steel Metallizing Bridge No 700 174 & 700181 of SR 500 (US192) over the Intracoastal Water Way

**Position Contact Numbers:**
- **CONTRACTOR CONTACT:** Robert Thompson (727-938-6478)
- **PROJECT ADMINISTRATOR:** Kim Navarro (321-634-6099)
- **DESIGN PROJECT MANAGER:** Debra Sjober (813-752-4471)
- **CONST PROJECT MANAGER:** Curtis Stricklin (321-634-6093)
- **CONST SUPP SPECIALIST:** Marie Arcand (321-634-6103)
- **MAINTENANCE:** George B. Keyser (321-634-6077)

### Contract No. E5W19
**M&J Construction Company of Pinellas Co., Inc.**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>Time</th>
<th>Cost</th>
<th>Project Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>90</td>
<td>$322,822.36</td>
<td>CONTRACTOR: M&amp;J Construction Co</td>
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<tr>
<td>CURRENT</td>
<td>90</td>
<td>$322,822.36</td>
<td>LETTING DATE: 02/02/14</td>
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<tr>
<td>% ORIGINAL</td>
<td>0.00%</td>
<td>0.00%</td>
<td>FEDERAL AID NO: N/A</td>
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<tr>
<td>% TO DATE</td>
<td>0.00%</td>
<td>0.00%</td>
<td>STATE NO: SR 5</td>
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</table>

**ADDITIONAL INFORMATION:** Bridge waterproofing. Bridge No 700203 of SR 5 (US 1) over Turkey Creek Bridge

**Position Contact Numbers:**
- **CONTRACTOR CONTACT:** Wilkes Kemp (321-634-6099)
- **DESIGN PROJECT MANAGER:** Wilkes Kemp (Office: 321-634-6099)
- **CONST PROJECT MANAGER:** Marie Arcand (321-634-6103)
- **MAINTENANCE:** George B. Keyser (321-634-6077)

### Contract No. E5M13
**AKCA, Inc.**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>Time</th>
<th>Cost</th>
<th>Project Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>196</td>
<td>$687,000.00</td>
<td>FIN NO: 24479-9-72-01</td>
</tr>
<tr>
<td>CURRENT</td>
<td>196</td>
<td>$687,000.00</td>
<td>LETTING DATE: 11/01/08</td>
</tr>
<tr>
<td>% ORIGINAL</td>
<td>98.87%</td>
<td>96.00%</td>
<td>WORK BEGAN: 11/26/08</td>
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<tr>
<td>% TO DATE</td>
<td>98.87%</td>
<td>96.00%</td>
<td>EXECUTED DATE: 07/14/08</td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION:** Thermoplastic - Performance Based

**Position Contact Numbers:**
- **CONTRACTOR CONTACT:** Chris Weed (813-752-4471)
- **PROJECT ADMINISTRATOR:** Jim Connelly (321-634-6097)
- **CONSTRUCT SPECIALIST:** Jennifer Kelly (321-634-6094)
- **MAINTENANCE:** George B. Keyser (321-634-6077)

### Contract No. E5M56
**Highway Technologies, Inc.**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>Time</th>
<th>Cost</th>
<th>Project Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>257</td>
<td>$1,308,945.00</td>
<td>FIN NO: 42667-8-72-06</td>
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<td>$1,308,945.00</td>
<td>LETTING DATE: 12/31/13</td>
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<td>% ORIGINAL</td>
<td>55.26%</td>
<td>20.00%</td>
<td>WORK BEGAN: 04/06/10</td>
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<tr>
<td>% TO DATE</td>
<td>55.26%</td>
<td>20.00%</td>
<td>EXECUTED DATE: 12/22/09</td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION:** Striping/RPMS - Performance based

**Position Contact Numbers:**
- **CONTRACTOR CONTACT:** Michael Herman (407-816-8166)
- **PROJECT ADMINISTRATOR:** Mark Harper (Office: 321-634-6099)
- **INSPECTOR:** Jennifer Kelly (321-634-6094)
- **MAINTENANCE:** George B. Keyser (321-634-6077)
### Contract No. E5Q32

**Santa Cruz Construction**

**Sidewalk Management**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>FIN NO.</th>
<th>PROJECT INFORMATION</th>
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</thead>
<tbody>
<tr>
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<td>425678-5-72-03</td>
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<td>CURRENT</td>
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<td>$569,736.00</td>
<td>425678-5-72-03</td>
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<td>TO DATE</td>
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<tr>
<td>% ORIGINAL</td>
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<td>19.44%</td>
<td>FUNDING YEAR 5-Jul</td>
<td>EXPIRATION DATE 08/07/16</td>
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<td>% TO DATE</td>
<td>20.37%</td>
<td>19.44%</td>
<td>EXECUTED DATE 07/10/13</td>
<td>INSUR. EXP. DATE 10/03/14</td>
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</table>

**ADDITIONAL INFORMATION:**

**POSITION**

**CONTACT**

**NUMBERS:** (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY

**EMAIL**

**CONTRACTOR CONTACT**

Dadi Rodriguez 321-952-3190 (O), gccc@santacruzconstruction.com

**PROJECT ADMINISTRATOR**

Mark Harper mark.harper@dot.state.fl.us

**INSPECTOR**

**MAINTENANCE**

George B. Keyser 321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E), george.keyser@dot.state.fl.us

---

### Contract No. ESM8

**Ameriseal Highway Striping**

**Maintenance of Thermoplastic/RPMs**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>FIN NO.</th>
<th>PROJECT INFORMATION</th>
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</thead>
<tbody>
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<td>$1,437,000.00</td>
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<tr>
<td>CURRENT</td>
<td>2557</td>
<td>$1,437,000.00</td>
<td>425684-1-72-11</td>
<td>NTP 08/23/10 Bond Expiration Date 7/10/2013</td>
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<td>WORK Began 09/10/10</td>
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<td>FUNDING YEAR 10/11</td>
<td>EXPIRATION DATE 09/09/17</td>
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<td>% TO DATE</td>
<td>49.08%</td>
<td>40.00%</td>
<td>EXECUTED DATE 06/25/10</td>
<td>INSUR. EXP. DATE 10/03/13</td>
</tr>
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**ADDITIONAL INFORMATION:**

**POSITION**

**CONTACT**

**NUMBERS:** (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY

**EMAIL**

**CONTRACTOR CONTACT**

Bruce Parbach 904-826-6101 george.keyser@dot.state.fl.us

**PROJECT ADMINISTRATOR**

Jim Connelly 321-634-6073 james.connelly@dot.state.fl.us

**INSPECTOR**

**MAINTENANCE**

George B. Keyser 321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E), george.keyser@dot.state.fl.us

---

### Contract No. E5P0

**Ameriseal Highway Striping**

**Thermoplastic - Maintenance**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>FIN NO.</th>
<th>PROJECT INFORMATION</th>
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<tbody>
<tr>
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<td>2557</td>
<td>$1,188,328.00</td>
<td>427954-1-72-01</td>
<td>NTP 03/28/11 Bond Expiration Date 3/10/2014</td>
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<td>TO DATE</td>
<td>1041</td>
<td>$256,498.40</td>
<td>N/A</td>
<td>WORK Began 05/05/11</td>
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<td>30.00%</td>
<td>FUNDING YEAR 11/12</td>
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<td>% TO DATE</td>
<td>40.71%</td>
<td>30.00%</td>
<td>EXECUTED DATE 02/28/11</td>
<td>INSUR. EXP. DATE 10/03/13</td>
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**ADDITIONAL INFORMATION:**

**POSITION**

**CONTACT**

**NUMBERS:** (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY

**EMAIL**

**CONTRACTOR CONTACT**

Bruce Parbach 904-826-6101 george.keyser@dot.state.fl.us

**PROJECT ADMINISTRATOR**

Jim Connelly 321-634-6073 james.connelly@dot.state.fl.us

**INSPECTOR**

**MAINTENANCE**

George B. Keyser 321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E), george.keyser@dot.state.fl.us

---

### Contract No. E5Q20

**Foundation Services**

**Performance Aesthetics**

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>TIME</th>
<th>COST</th>
<th>FIN NO.</th>
<th>PROJECT INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL</td>
<td>1096</td>
<td>$1,791,919.44</td>
<td>427693-1-72-02</td>
<td>NTP 06/01/11 Bond Expiration Date 3/10/2014</td>
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<td>CURRENT</td>
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<td>427693-1-72-02</td>
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<td>TO DATE</td>
<td>1010</td>
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<td>% ORIGINAL</td>
<td>92.97%</td>
<td>86.64%</td>
<td>FUNDING YEAR 11/12</td>
<td>EXPIRATION DATE 02/13/14</td>
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<tr>
<td>% TO DATE</td>
<td>92.97%</td>
<td>86.64%</td>
<td>EXECUTED DATE 05/10/11</td>
<td>INSUR. EXP. DATE 02/28/14</td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION:**

**POSITION**

**CONTACT**

**NUMBERS:** (O) OFFICE, (C) CELLULAR, (H) HOME, (E) EMERGENCY

**EMAIL**

**CONTRACTOR CONTACT**

Dan Adams 352-622-9218 dan@foundationservicescf.com

**PROJECT ADMINISTRATOR**

Mark Harper mark.harper@dot.state.fl.us

**INSPECTOR**

**MAINTENANCE**

George B. Keyser 321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E), george.keyser@dot.state.fl.us

---

**Note:**

- **Project Status:**
  - **TIME**: Time beginning of the project.
  - **COST**: Cost of the project.
  - **FIN NO.**: Financial number associated with the project.
  - **PROJECT INFORMATION**: Details about the project including status, expiration date, and contact information.

- **Contact Information:**
  - **CONTRACTOR CONTACT**
  - **PROJECT ADMINISTRATOR**
  - **INSPECTOR**
  - **MAINTENANCE**
## BREVARD STATUS OF CONTRACTS REPORT, As of Month Ending: March 16, 2014

### Contract No. ESQ60
**Company:** 3M  
**Project:** Performance Pavement Markings

<table>
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<tr>
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<th>Time</th>
<th>Cost</th>
<th>FIN NO.</th>
<th>Project Information</th>
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<tbody>
<tr>
<td>Original</td>
<td>180</td>
<td>$413,500.00</td>
<td>42913-1-72-01</td>
<td>NTP Bond Expiration Date 5/10/2014</td>
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<tr>
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<td>$413,500.00</td>
<td>42913-1-72-01</td>
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<td>305</td>
<td>$222,000.00</td>
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<tr>
<td>% Original</td>
<td>16.70%</td>
<td>16.70%</td>
<td>2013</td>
<td>EXP. DATE 05/18/13</td>
</tr>
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</table>

**Additional Information:** Performance Pavement Markings to include but not limited to annual testing, removal and replacement of pavement marking and raising reflective pavement markers as identified on SR A1A, 3, 5 (US 1), 46, 50, 404, 405, 406, 501, 513, 518, 524 and 5054 in Brevard and Volusia

### Contract No. ESQ77
**Company:** Insituform Technologies, LLC  
**Project:** Desilt Exfiltration Drainage Systems

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>Time</th>
<th>Cost</th>
<th>FIN NO.</th>
<th>Project Information</th>
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<tr>
<td>Original</td>
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<td>$353,576.10</td>
<td>4199391-72-04</td>
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<td>$353,576.10</td>
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<td>2014</td>
<td>EXP. DATE 02/28/17</td>
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**Additional Information:** Draining Cleaning Various Locations

### Contract No. ESQ79
**Company:** Environmental Innovations, Inc  
**Project:** Guardrail & Drainage on SR 46, SR 3, A1A & SR 518

<table>
<thead>
<tr>
<th>Contract Status</th>
<th>Time</th>
<th>Cost</th>
<th>FIN NO.</th>
<th>Project Information</th>
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<tr>
<td>Original</td>
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<td>$1,319,801.40</td>
<td>429076-1-72-05</td>
<td>NTP Bond Expiration Date 10/19/13</td>
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<td>207</td>
<td>$1,319,801.40</td>
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<td>To Date</td>
<td>149</td>
<td>$820,379.70</td>
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<td>WORK BEG. 10/19/13</td>
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<tr>
<td>% Original</td>
<td>78.42%</td>
<td>62.16%</td>
<td>2013</td>
<td>EXP. DATE 10/19/13</td>
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</tbody>
</table>

**Additional Information:** Performance Pavement Markings to include but not limited to annual testing, removal and replacement of pavement marking and raising reflective pavement markers as identified on SR A1A, 3, 5 (US 1), 46, 50, 404, 405, 406, 501, 513, 518, 524 and 5054 in Brevard and Volusia

### Contract No. ESQ80
**Company:** Insituform Technologies, LLC  
**Project:** Garden St. SR 406 & Kings St. Sr 520- Pipe/ Structure Desilting

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<th>Time</th>
<th>Cost</th>
<th>FIN NO.</th>
<th>Project Information</th>
</tr>
</thead>
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<tr>
<td>Original</td>
<td>190</td>
<td>$1,319,801.40</td>
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</tr>
<tr>
<td>Current</td>
<td>207</td>
<td>$1,319,801.40</td>
<td>429076-1-72-05</td>
<td>NTP Bond Expiration Date 10/19/13</td>
</tr>
<tr>
<td>To Date</td>
<td>149</td>
<td>$820,379.70</td>
<td>N/A</td>
<td>WORK BEG. 10/19/13</td>
</tr>
<tr>
<td>% Original</td>
<td>78.42%</td>
<td>62.16%</td>
<td>2013</td>
<td>EXP. DATE 10/19/13</td>
</tr>
</tbody>
</table>

**Additional Information:** Draining Cleaning Various Locations

---

**Position** | **Contact** | **Numbers:** (O) Office, (C) Cellular, (H) Home, (E) Emergency | **Email**
---|---|---|---
Contractor Contact | Mike Farmer | Office: (321) 732-7953, Cell: (321) 283-9416 | mlfarmar@mmm.com
Inspector | Gad Zik | Office: (321) 6067 | gad.zik@dot.state.fl.us
Contractor Contact | Edward Strawbridge | Office: 321-634-6106, Cell: 321-482-2839 | edward.strawbridge@insituform.com
Inspector | Mark Harper | Office: 321-634-6076 | mark.harper@dot.state.fl.us
Contractor Contact | Marie Arcand | Office: 321-634-6076 | marie.arcand@dot.state.fl.us
Inspector | George B. Keyser | Office: 321-634-6076 | george.keyser@insituform.com
Contractor Contact | Richard Clements | FDOT 321-634-6100; Office 321-634-6090; (cell) 321-576-5564 | richard.clements@dot.state.fl.us
Inspector | Marie Arcand | Office: 321-634-6067, Cell: 321-634-6076 | marie.arcand@insituform.com
Contractor Contact | Richard Clements | FDOT 321-634-6100; Office 321-634-6090; (cell) 321-576-5564 | richard.clements@insituform.com
Inspector | Marie Arcand | Office: 321-634-6067, Cell: 321-482-2839 | marie.arcand@insituform.com
Contractor Contact | Richard Clements | FDOT 321-634-6100; Office 321-634-6090; (cell) 321-576-5564 | richard.clements@insituform.com
Inspector | Marie Arcand | Office: 321-634-6067, Cell: 321-482-2839 | marie.arcand@insituform.com
Contractor Contact | Richard Clements | FDOT 321-634-6100; Office 321-634-6090; (cell) 321-576-5564 | richard.clements@insituform.com
Inspector | Mike Farmer | Office: (321) 634-6077 (O), 321-634-2020 (C), 321-431-9136 (E) | mmfarmer@mmm.com
# Brevard Status of Contracts Report, As of Month Ending: March 16, 2014

## I-95 Widening from SR 406 to .5 miles N. of SR 44

### Contract No. E5R39

**Contractor:** Lane Inliner, LLC  
**Status:** Current  
**Time:** 206 hours  
**Cost:** $314,424.50  
**Entity:** Layne Inliner, LLC  
**Time Began:** 08/23/13  
**Renewal No.:** N/A  
**Work Began:** 10/07/13

<table>
<thead>
<tr>
<th><strong>Position</strong></th>
<th><strong>Contact</strong></th>
<th><strong>Numbers:</strong></th>
<th><strong>Email</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contractor Contact</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Project Administrator</strong></td>
<td>Richard Clements</td>
<td>FDOT 321-634-6100; Office 321-634-6090; (cell) 321-576-5564</td>
<td><a href="mailto:richard.clements@dot.state.fl.us">richard.clements@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Constr Supp Specialist</strong></td>
<td>Marie Arcand</td>
<td>321-634-6103</td>
<td><a href="mailto:marie.arcand@dot.state.fl.us">marie.arcand@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Inspector</strong></td>
<td>George B. Keyser</td>
<td>321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E)</td>
<td><a href="mailto:george.keyser@dot.state.fl.us">george.keyser@dot.state.fl.us</a></td>
</tr>
</tbody>
</table>

### Contract No. E5Q92

**Contractor:** Olympus Painting Contractors, Inc.  
**Status:** Original  
**Time:** 90 hours  
**Cost:** $199,131.25  
**Entity:** Olympus Painting Contractors  
**Time Began:** 08/09/13  
**Renewal No.:** N/A  
**Work Began:** 07/12/13

<table>
<thead>
<tr>
<th><strong>Position</strong></th>
<th><strong>Contact</strong></th>
<th><strong>Numbers:</strong></th>
<th><strong>Email</strong></th>
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<tbody>
<tr>
<td><strong>Contractor Contact</strong></td>
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<tr>
<td><strong>Project Administrator</strong></td>
<td>Kim Navarro</td>
<td>321-634-6100</td>
<td><a href="mailto:kim.navarro@dot.state.fl.us">kim.navarro@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Constr Supp Specialist</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Inspector</strong></td>
<td>Jennifer Kelly</td>
<td>321-634-6094</td>
<td><a href="mailto:jennifer.kelly@dot.state.fl.us">jennifer.kelly@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Maintenance</strong></td>
<td>George B. Keyser</td>
<td>321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E)</td>
<td><a href="mailto:george.keyser@dot.state.fl.us">george.keyser@dot.state.fl.us</a></td>
</tr>
</tbody>
</table>

### Contract No. E5Q98

**Contractor:** Layne Inliner, LLC  
**Status:** Current  
**Time:** 211 hours  
**Cost:** $199,131.25  
**Entity:** Layne Inliner, LLC  
**Time Began:** 08/23/13  
**Renewal No.:** N/A  
**Work Began:** 10/07/13

<table>
<thead>
<tr>
<th><strong>Position</strong></th>
<th><strong>Contact</strong></th>
<th><strong>Numbers:</strong></th>
<th><strong>Email</strong></th>
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<tbody>
<tr>
<td><strong>Contractor Contact</strong></td>
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<tr>
<td><strong>Project Administrator</strong></td>
<td>Richard Clements</td>
<td>FDOT 321-634-6100; Office 321-634-6090; (cell) 321-576-5564</td>
<td><a href="mailto:richard.clements@dot.state.fl.us">richard.clements@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Constr Supp Specialist</strong></td>
<td>Marie Arcand</td>
<td>321-634-6103</td>
<td><a href="mailto:marie.arcand@dot.state.fl.us">marie.arcand@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Inspector</strong></td>
<td>George B. Keyser</td>
<td>321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E)</td>
<td><a href="mailto:george.keyser@dot.state.fl.us">george.keyser@dot.state.fl.us</a></td>
</tr>
</tbody>
</table>

## Pipe Desilting & video Inspections

### Contract No. E5Q92

**Contractor:** Layne Inliner, LLC  
**Status:** Original  
**Time:** 180 hours  
**Cost:** $312,583.00  
**Entity:** Layne Inliner, LLC  
**Time Began:** 08/09/13  
**Renewal No.:** N/A  
**Work Began:** 07/12/13

<table>
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<tr>
<th><strong>Position</strong></th>
<th><strong>Contact</strong></th>
<th><strong>Numbers:</strong></th>
<th><strong>Email</strong></th>
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<tbody>
<tr>
<td><strong>Contractor Contact</strong></td>
<td></td>
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<tr>
<td><strong>Project Administrator</strong></td>
<td>Richard Clements</td>
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<td><a href="mailto:george.keyser@dot.state.fl.us">george.keyser@dot.state.fl.us</a></td>
</tr>
</tbody>
</table>

### Contract No. E5Q98

**Contractor:** Olympus Painting Contractors, Inc.  
**Status:** Current  
**Time:** 151 hours  
**Cost:** $199,131.25  
**Entity:** Olympus Painting Contractors  
**Time Began:** 08/23/13  
**Renewal No.:** N/A  
**Work Began:** 10/07/13

<table>
<thead>
<tr>
<th><strong>Position</strong></th>
<th><strong>Contact</strong></th>
<th><strong>Numbers:</strong></th>
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<tbody>
<tr>
<td><strong>Contractor Contact</strong></td>
<td></td>
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<tr>
<td><strong>Project Administrator</strong></td>
<td>Kim Navarro</td>
<td>321-634-6100</td>
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<tr>
<td><strong>Inspector</strong></td>
<td>Jennifer Kelly</td>
<td>321-634-6094</td>
<td><a href="mailto:jennifer.kelly@dot.state.fl.us">jennifer.kelly@dot.state.fl.us</a></td>
</tr>
<tr>
<td><strong>Maintenance</strong></td>
<td>George B. Keyser</td>
<td>321-634-6077 (O), 321-634-2020 (C), 321-431-9136 (E)</td>
<td><a href="mailto:george.keyser@dot.state.fl.us">george.keyser@dot.state.fl.us</a></td>
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<td>Moving Ahead for Progress in the 21st Century</td>
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<td>St. John’s Heritage Parkway</td>
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</tr>
<tr>
<td>SJRWMD</td>
<td>St. Johns River Water Management District</td>
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<tr>
<td>SR</td>
<td>State Road</td>
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<td>Technical Advisory Committee</td>
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<td>TIP</td>
<td>Transportation Improvement Program</td>
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<td>TPO</td>
<td>Transportation Planning Organization</td>
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<tr>
<td>UPWP</td>
<td>Unified Planning Work Program</td>
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