



# DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)

FY 20/21: July 1, 2020 – June 30, 2021

FY 21/22: July 1, 2021 – June 30, 2022

March 2020



## What is the Unified Planning Work Program?

- Biennial planning work program that identifies the transportation planning activities to be undertaken in the metropolitan area. Includes a budget of how planning grant funds will be expended.
- Required product of the planning process which confers eligibility for Federal planning funds
- Identifies work products to accomplish Strategic Plan Goals – Goals align with UPWP tasks
- UPWP based on State fiscal year, July to June



## 2020-2021 UPWP Development Schedule

Date	Activity
March 13	Draft UPWP Transmitted to Reviewing Agencies
March 13 - April 15	Review and Comment Period
May 14	TPO Adopts Final UPWP
May 15	Final UPWP transmitted to FDOT/FHWA/FTA
July 1	UPWP Effective



# UPWP TASKS



➤ Task 1.0 Manage



➤ Task 2.0 Monitor



➤ Task 3.0 Prioritize



➤ Task 4.0 Plan



➤ Task 5.0 Implement



➤ Task 6.0 Engage



## Task 1.0 = MANAGE

- Administrative functions required to manage and operate the TPO
  - Board and Committee clerical and technical support (agendas; minutes; memberships)
  - Annual Strategic Plans
  - Annual Certifications by FDOT
  - Financial Management (budgets; UPWP; audits)
  - Maintain professional staffing of TPO





## Task 2.0 = MONITOR

- Monitoring of area travel characteristics, data collection and analysis
  - Annual collection of traffic volumes and data
  - Congestion Management System (State of the System Report)
  - Performance Measures – on-line data dashboard
  - Maintenance of GIS datasets (Functional Classifications; Urban Area Boundary; transportation modal layers-sidewalks, bicycle lanes, trails)
  - Maintenance and use of the traffic crash location system
  - Travel Surveys





## Task 3.0 = PRIORITIZE

- Project prioritization process; Transportation Improvement Program (TIP)
  - Develop, adopt and maintain TIP in accordance with all federal and state requirements
  - Develop and adopt annual project priorities for all appropriate modes
  - Conduct, review and update Transportation Alternatives Projects Priority List





## Task 4.0 = PLAN

### ➤ Development of system wide planning documents

#### Completing

- ✓ School Routes Analysis – Sept 2020
- ✓ 2045 LRTP – Sept 2020
- ✓ Vision Zero Action Plan – Oct 2020
- ✓ ITS Master Plan – Dec 2020

#### New

- Resiliency Action Plan – Start Nov 2020
- N. Brevard Space Freight Analysis 2021
- N. Brevard Trails Wayfinding Plan - 2021
- S. Brevard Trails Master Plan - 2021
- Funding Transportation – Revenue Options Analysis – 2021/22







## Task 5.0 = IMPLEMENT

➤ Focus on implementation of project priorities

- Complete Minton Road Corridor Study
- Participate in coordination of TPO priority projects throughout the various implementation phases:
  - PD&E (Malabar Rd., SR 524, NASA Causeway, SR 528)
  - Design/ROW: Ellis Rd., SR A1A Intersections, Babcock St.; US 192 & Hollywood; Traffic Management Center
  - Construction: St. Johns Heritage Parkway Interchange; Pineda Causeway Overpass at FEC Railroad; SR A1A; John Rodes sidewalk;
- Implementation of Master Plans: ITS; Bike/Ped; Vision Zero





## Task 6.0 = ENGAGE

### ➤ Enhance public participation

- Public Engagement Program:
  - E-news newsletters; website; surveys;
  - Community Presentations (civic organizations; safety/resource fairs; HOA's; health/wellness fairs; Alert Today Alive Tomorrow; law enforcement outreach)
  - Social media use: Facebook, Nextdoor, YouTube and Twitter
- Transportation Safety Education Program
  - Walk and Bike to School Days; Head Start; Florida Traffic and Bicycle Safety Education
  - Bicycle/Pedestrian safety campaigns, workshops
  - Vision Zero Education Action Plan



## UPWP Revenue Summary

Funding Source/Grant		FY 21	FY 22
Federal	PL	\$720,919	\$720,919
	SU Support (Recurring – Counts/SOS Salaries)	\$311,374	\$300,000
	SU Projects (Non-Recurring: LRTP; School Safety; Minton; ITS Update)	\$678,698	\$400,000
	FTA	\$152,686	\$158,730
State	FTA Match/PL Match/ Trans. Disadvantaged	\$209,688	\$210,444
Local	Brevard County	\$42,586	\$40,342
	TOTALS	\$2,115,952	\$1,830,434

## UPWP Expenditure Summary

Expenditures	FY 21	FY22
<input type="checkbox"/> Salaries & Benefits	\$893,777	\$898,188
<input type="checkbox"/> Contracts Audit, Legal Services, County Services, Lease, IT, Maintenance Agreements, Traffic Counts,	\$225,457	\$224,226
<input type="checkbox"/> Consultants SOS, LRTP, ITS, Vision Zero, Resiliency Master Plan, Wayfinding Plan, Minton Rd. Corridor Study, School Safety Routes, New Website	\$750,413	\$461,715
<input type="checkbox"/> Travel	\$20,600	\$20,600
<input type="checkbox"/> Operating/Office	\$35,102	\$35,102
<i>Sub Total</i>	<i>\$1,925,349</i>	<i>\$1,639,832</i>
FDOT Soft Match of PL Funds	\$159,002	\$159,002
Transportation Disadvantaged	\$31,601	\$31,601
<b>TOTAL</b>	<b>\$2,115,952</b>	<b>\$1,830,434</b>

# REQUESTED ACTION

- Authorize transmittal of Draft FY 21 – FY 22 Unified Planning Work Program to reviewing agencies and open for public comment.

