



Bicycle, Pedestrian, and Trails Advisory Committee

Viera Government Center
Florida Room, Bldg. C, 3rd Floor



Meeting Date: Monday, April 29, 2024
5:30 P.M.

MEETING MINUTES

Agenda

1. Call to Order and Pledge of Allegiance

2. Public Comment (non-agenda items only)

Anyone wishing to make a comment on an item not on the agenda should complete a "speaker card" at the sign-in desk. For items on the agenda, please fill out a "speaker card" and you will be called upon when the item is discussed. Comments are limited to three minutes.

3. Reports

- A. Executive Director's Report
- B. Trails Report
- C. FDOT Report

4. Consent Agenda (The entire Consent Agenda will be passed in one motion and read aloud for the record)

- A. Approval RE: SCTPO BPTAC Meeting Minutes – February 26, 2024
- B. Approval RE: Work Order 24-13K, Dixon Boulevard Complete Streets Analysis Scope of Services

5. Action Items

- A. Approval RE: BPTAC Strategic Plan

6. Presentations

- A. Bicycle & Pedestrian Master Plan Annual Report
- B. Cocoa & Rockledge School Routes Analysis Report
- C. Advance 2050 Bicycle, Pedestrian, and Trails Needs List Development

7. Member Comment

8. Adjourn

BPTAC Committee Members Present:

Robert Barto, *East Coast Greenway*
John Cooper, *City of Rockledge*
Todd Corwin, *City of Melbourne*
Nicholas Gow, *City of Titusville*
Murray Hann, *Trail Partners*
Carl Kaiserman, *Citizen of Melbourne*
Wesley Park, *Citizen of Cocoa*
Pete Petyk, *City of Titusville*
Jim Scherff, *Space Coast Area Transit*
Craig Smith, *Town of Grant-Valkaria*
Devin Swanson, *BOCC Public Works*
Drew Thompson, *Citizen of Malabar*
Frank Watanabe, *City of Palm Bay*
Alan Woolwich, *BOCC Housing/Human Services*

Others Present:

Laura Carter, *Space Coast TPO Staff*
Debbie Flynn, *Space Coast TPO Staff*
Georganna Gillette, *Space Coast TPO Staff*
Sarah Kraum, *Space Coast TPO Staff*
Zoe McNeely, *Space Coast TPO Staff*

Item 1. Call to Order and Pledge of Allegiance

Alan Woolwich, Vice-Chair, called the meeting to order at 5:30 p.m. All participated in the Pledge of Allegiance.

Item 2. Public Comment

None.

Item 3A. Director's Report

Georganna Gillette, Executive Director, advised the Bicycle, Pedestrian, and Trails Advisory Committee of any pertinent items not covered on the agenda. Topics discussed included an Ellis Road grant update, Safe Streets for All grant, rail crossing enhancement grant, and the Cocoa Multimodal Station grant. Gillette mentioned a FDOT bill that included enhanced penalties for illegal railroad crossings and vehicle racing. Gillette mentioned a vulnerable road user bill that includes enhanced penalties for causing bodily injury or death to a vulnerable road user. There is a bill that requires slow drivers to stay out of the left lane if the roadway is 65 miles per hour or over.

Item 3B. Trails Report

Debbie Flynn, Transportation Planner, provided the Trails Report and discussed the following items: Space Coast TPO staff attended the Office of Greenways & Trails Council Meeting in Winter Haven on March 27, 2024. Space Coast TPO Senior Transportation Planner, Sarah Kraum, presented on the status of the eastern portions of the Coast to Coast Trail including discussing the Central Florida MPO Alliance (CFMPOA) trail priority lists, the Space Coast Trail, and the vital importance of the Coast to Coast trail to economic growth, multi-mobility, and tourism. The Coast to Coast Trail was ranked the highest priority by the Council. Space Coast TPO anticipates the completion of the Coast to Coast trail within Brevard County by 2030. The North Merritt Island Pioneer Trail Feasibility Study and Southern Brevard Trails Master Plan (SBTMP) trail projects are underway. There are newsletter updates for these projects and project rankings included in the agenda package.

Item 3C. FDOT Report

Sarah Kraum, Senior Transportation Planner, advised the BPTAC that the FDOT and Target Zero have opened registration for the Inaugural Central Florida Safety Summit on May 17th. The purpose of this event is to bring together Central Florida partners to celebrate Vision and Target Zero efforts and unveil the Safety Strategic Plan.

Consent Agenda

Item 4A. Approval SCTPO BPTAC Meeting Minutes – February 26, 2024.

Staff has prepared draft minutes for the Bicycle, Pedestrian, and Trails Advisory Committee (BPTAC) from their meeting conducted on February 26, 2024.

Item 4B. Approval RE: Work Order 24-13K, Dixon Boulevard Complete Streets Analysis Scope of Services

Dixon Boulevard, located in the City of Cocoa, has been identified by the City of Cocoa and Space Coast TPO for a Complete Streets Analysis based on its proximity to underserved populations, transportation safety concerns, and high population of bicyclists and pedestrians. This Study will focus on complete streets recommendations to improve multimodal safety and mobility along the corridor. Dixon Boulevard is maintained by Brevard County and is located within the City of Cocoa jurisdictional limits. The Study will span along Dixon Boulevard from 300' east of SR 501 (Clearlake Road) to 325' west of US 1 (Cocoa Boulevard). The study corridor is 1.0 miles long.

The project, Dixon Boulevard Complete Streets Analysis, will be developed utilizing the SCTPO's general planning consultant Kittelson & Associates. Total cost is \$364,834 and is fully funded utilizing SU (Federal Transportation Management Area) grant funds.

Motion by Wesley Park, seconded by Pete Petyk to pass the Consent Agenda. Hearing no objections, the motion passed unanimously.

Action Items

Item 5A. Approval RE: BPTAC Strategic Plan

On February 26, 2024, Space Coast TPO conducted a BPTAC Strategic Visioning Workshop with BPTAC members. The purpose of the workshop was to provide input on developing a vision and direction of the BPTAC. Following the BPTAC Strategic Visioning Workshop, Space Coast TPO staff took the input from the BPTAC members and developed a Mission Statement and Strategic Plan that support the Governing Board Strategic Plan. Sarah Kraum, Senior Transportation Planner, presented the draft BPTAC Mission and Strategic Plan for approval.

Alan Woolwich asked about the time frame for the BPTAC Strategic Plan, referencing the 2023-2025 time frame of the Governing Board Strategic Plan. Kraum responded that she did not put a finite window to allow for flexibility.

Carl Kaiserman commented that he would like members to be informed of workshops and meetings that they can participate in. Kraum replied that Abby Hemenway, Public Information & Outreach Manager, will work on resuming the distribution of this list.

Drew Thompson asked if BPTAC is considering participation from any outside entities and if more players need to be involved in these conversations. Kraum replied that there are open slots on the BPTAC, and we can reach out to those players for interest.

Pete Petyk commented on the importance that the BPTAC Mission Statement supports multimodal connections for “people of all ages, incomes, and abilities”.

Murray Hann commented about discussions with Melbourne-Tillman in reference to the Southern Brevard Trails Master Plan. Kraum referenced the Trail Talk flyer in the agenda package to mention the conversations of partnership between Melbourne-Tillman and the Environmentally Endangered Lands (EEL) program. The groundwork is being laid for a positive partnership, but the Strategic Plan is not the appropriate place to get into the details of specific projects. The Strategic Plan is about who and what the BPTAC wants to be as a committee and the Southern Brevard Trails Master Plan is a specific project, but it is mentioned in the Strategic Plan as an activity the BPTAC can contribute to.

Craig Smith commented that more entities could adopt Vision Zero officially. Georganna Gillette commented that Smith made a great point but that adoption of Vision Zero does not mandate them to do anything. There are other funding and political challenges.

Pete Petyk commented that he is satisfied with the concept of the BPTAC Strategic Plan and made a motion to approve.

Drew Thompson asked to what extent is the BPTAC bound by this Strategic Plan. Kraum proposed that the BPTAC Strategic Plan to be adopted but can be reevaluated a year from now if the committee desires.

Motion by Pete Petyk, second by Frank Watanabe to approve the BPTAC Strategic Plan. Hearing no objections, the motion passed unanimously.

Presentations

Item 6A. Bicycle and Pedestrian Master Plan Annual Report

In October of 2019, the Space Coast TPO adopted their updated Bicycle & Pedestrian Master Plan (BPMP). The plan outlined 5 goals, with objectives and performance measures. The purpose of these goals was to help achieve a more walkable, bike-friendly, multimodal transportation system in Brevard.

Debbie Flynn, Transportation Planner, provided an overview and update of the accomplishments, achievements, and progress towards attaining the goals of the BPMP.

Item 6B. School Routes Analysis

The School Routes Analysis (SRA) analyzed existing conditions and developed safety and mobility recommendations for nine schools within the cities of Rockledge and Cocoa. The schools were: Rockledge High, John F Kennedy Middle, Hans Christian Andersen Elementary, Golfview Elementary Magnet, Ronald McNair Magnet Middle, Cocoa High, Endeavour Elementary, Saturn Elementary, and Cambridge Elementary. The nine study schools were selected by the cities of Rockledge and Cocoa in consultation with the Space Coast TPO and Brevard County.

The purpose of the SRA is to create a safer environment for students who live within the walk zone and choose to walk or bike, to and from the school, as well as student drivers. This was accomplished through a detailed study process that assessed study areas through observed vehicular, pedestrian, and bicycle circulation routes adjacent to the school sites, identified issues associated with student drivers, pedestrians, and bicyclists within the study area, and developed recommendations for improvement.

Debbie Flynn, Transportation Planner, presented on the project methodology, recommendations, deliverables, and an overview of the next steps. Please visit the following website for the final reports and graphic summary booklets for each school: <https://www.spacecoasttpo.com/what-we-do/planning/safe-routes-to-school>

Drew Thompson asked what was the most unusual thing that the Space Coast TPO discovered in this project. Debbie Flynn responded that safety practices, or lack thereof, at the drop off and pick up areas was the most surprising and students walking in drainage ditches due to lack of sidewalks.

Murray Hann asked if any staff from Brevard County Schools participated. Flynn responded that the facilities and transportation departments participated. Flynn mentioned that all the recommendations include a breakdown of who the responsible parties will be for each recommendation.

Pete Petyk asked if the Space Coast TPO reviews modern school designs for proper traffic circulation. Flynn responded that sometimes a school will reach out to the municipalities or the county for assistance. Murray Hann and Drew Thompson also provided comments on the topic of retroactively improving the pickup and drop off areas of existing Brevard schools.

Todd Corwin commented on an Interlocal Agreement between Municipalities and the School Board that includes sharing information about and reviewing school sites.

Item 6C. Advance 2050 Bicycle, Pedestrian, and Trails Needs List Development

Space Coast TPO is currently developing their Long Range Transportation Plan (LRTP), Advance 2050. As part of the LRTP process, the Space Coast TPO is developing a comprehensive transportation Needs List. The purpose of the Needs List is to identify transportation gaps, improvements, and needs throughout the community. Needs can be roadway, trail, safety concerns, and more.

Sarah Kraum, Senior Transportation Planner, presented on the LRTP Need List development before providing BPTAC Members with the opportunity to contribute to the Needs List development through a mapping activity based around the Space Coast TPO Bicycle & Pedestrian Master Plan and Showcase Trails Network.

Murray Hann commented that there was a need for North – South connections for Brevard County.

Item 7. Member Comment

None.

Item 7. Adjourn

Hearing no further comment the meeting was adjourned by Alan Woolwich at 7 P.M.