

DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)

Year 1 - FY 24/25: July 1, 2024 – June 30, 2025

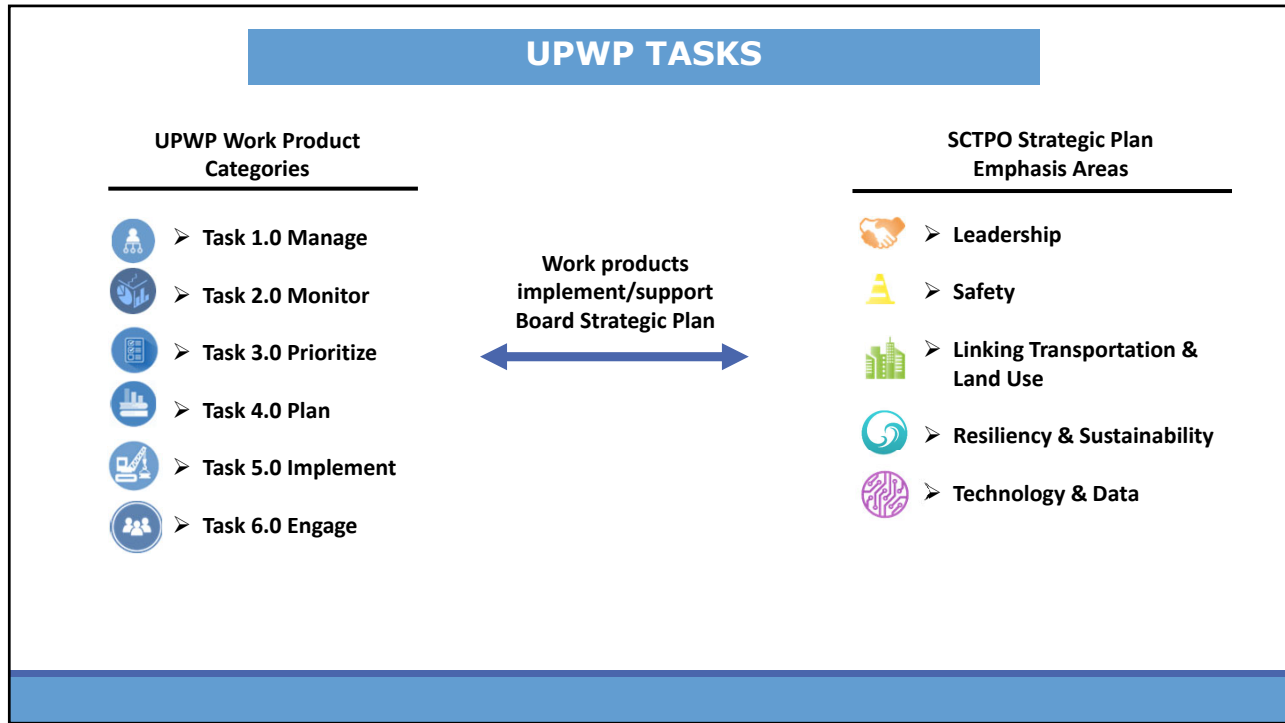
Year 2 - FY 25/26: July 1, 2025 – June 30, 2026

Technical/Citizens Advisory Committee – March 11, 2024

Governing Board – March 14, 2024

What is the Unified Planning Work Program?

- Biennial planning work program that identifies the transportation planning activities to be undertaken in the metropolitan area. Includes a budget of how planning grant funds will be expended.
- **Required product** of the planning process which confers eligibility for Federal planning funds
- Identifies work products to accomplish Strategic Plan Goals
- UPWP based on State fiscal year, July to June



Leadership

➤ **General/Administrative Activities:**

- TPO Governing Board and Committee meetings (prepare agendas; minutes; maintain memberships)
- Governing Board and Staff Strategic Plans
- Legislative Priorities
- Annual Certifications by FDOT; Federal Certification by FHWA every 4 years, next due May/June 2026
- Financial Management (budgets; UPWP; audits)
- Contracts Management
- Conduct annual Community Transportation Coordinator evaluation
- Maintain professional staffing of TPO (Personnel/HR)

The collage includes several key documents from the Space Coast Transportation Planning Organization (SCTPO):

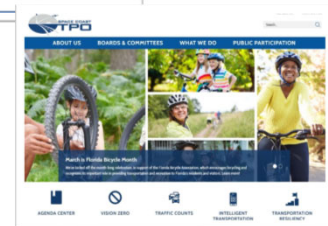
- Governing Board Meeting Agenda:** Lists items such as 'Call to Order and Pledge of Allegiance', 'Public Comment on Agenda Items', and 'Approvals'.
- 2024 Legislative Priorities & Positions:** A document outlining the organization's stance on various legislative issues for the upcoming session.
- DRAFT Governing Board Strategic Plan:** A strategic plan document with a mission statement and vision.
- Top Priorities Report:** A report detailing increased funding for transportation, greater flexibility for transit projects, and expanded regulations on distracted driving.
- Financial Reports:** Quarterly and annual reports showing revenues and expenditures.



Leadership

➤ Public Participation/Outreach

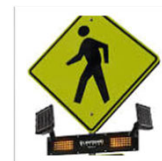
- Public Participation Plan (Update due Dec 2025)
- Community Presentations
- Annual Open House (June)
- E-news newsletters; website; surveys
 - Update Website Agenda Center (Fall 2024)
- Social media use: Facebook, Nextdoor, YouTube and Twitter



Safety

➤ Implementation of Vision Zero Action Plan

- VZ High Injury Corridor Analysis – 2025
- Speed Management Study
- High Injury Network – Lighting Study
- Safe Streets for All grant opportunities/support
- Community Traffic Safety Team
- Transportation Safety Education Program
- Walk and Bike to School Days; World Day of Remembrance
- Bicycle/Pedestrian safety campaigns, workshops
- Innovative safety countermeasures, RRFB's, lane reassignment, roundabouts





Linking Transportation & Land Use

➤ **Development of system wide planning documents**

Complete:

- ✓ Transit Development Plan – Sept 2024
- ✓ Intermodal Station Feasibility Study – Sept 2024
- ✓ Mobility on Demand – Dec 2024
- ✓ 2050 Long Range Transportation Plan – July 2025
- ✓ S. Brevard Trails Master Plan – March 2025
- ✓ N. Merritt Island Pioneer Trail Study – June 2025
- ✓ Dixon Blvd. Complete Street Study – Dec 2025



Initiate:

- VZ High Injury Corridor Analysis
- Bike/Ped Master Plan Gap Analysis



Linking Transportation & Land Use

➤ **Focus on implementation of project priorities**

- Annual List of Project Priorities
- Annually adopt Transportation Improvement Program
- Participate in coordination of TPO priority projects throughout the various implementation phases:
 - Planning: Norfolk Extension; SR 405; SR 520
 - PD&E: SJHP
 - Design/ROW: SR 524; SR 528; SR 401; SR A1A; SR 501
 - Construction: Ellis Rd.; US 192 & Evans; SR A1A
- Adoption of Context Classification and Level of Service Methodology – Sept 2024
- Implementation of Bike/Ped Master Plan





Resiliency & Sustainability

➤ Planning & Coordination

- Implementation of Resiliency Master Plan
- Resiliency Corridors Analysis – 2025
- East Central Florida Regional Resiliency Collaborative
- Transit Planning & Coordination
- Coordination with Environmental Partners



Technology & Data

➤ Monitoring of area travel characteristics, data collection and analysis

- Annual collection of traffic volumes and data
- Congestion Management System (State of the System Report)
- Performance Measures
- Maintenance of GIS datasets (Functional Classifications; Urban Area Boundary; transportation modal layers-sidewalks, bicycle lanes, trails)
- Implementation of ITS Master Plan
- Develop internal TIP tool
- Construction of Traffic Management Center



UPWP Revenue Summary

Funding Source/Grant		FY 25	FY 26
Federal	Consolidated Planning Grant (Includes FTA)	\$1,175,778	\$1,193,405
	SU Support (Recurring – Counts/SOS/Salaries)	\$375,000	\$375,000
	SU Projects (Non-Recurring: S. Brevard Trails MP; LRTP; Mobility on Demand; Dixon Blvd; BPMP Gap Analysis; Resiliency Corridors Analysis; Safety Corridor Analysis) (FY 24 SU De-obligated, to be added to FY 25 \$416,553)	\$675,000	\$424,848
State	Intermodal Station Study (Intermodal (FY23) N. Merritt Island Pioneer Trail (SUN Trails) (FY24)	\$85,000 \$220,000	\$0
	Transportation Disadvantaged	\$32,475	\$32,475
Local	Brevard County	\$12,500	\$12,500
TOTALS		\$2,575,753	\$2,038,228

UPWP Expenditure Summary

Expenditures	FY 25	FY26
Salaries & Benefits	\$1,128,570	\$1,174,777
Consultants SOS, LRTP/TDP, S. Brevard Trails Master Plan, Intermodal Station; Pioneer Trail; MOD	\$1,141,528	\$525,000
Contracts Audit, Legal Services, County Services, Lease, IT, Maintenance Agreements, Traffic Counts	\$155,920	\$157,636
Travel	\$14,000	\$19,000
Audit	\$15,750	\$16,000
Operating	\$80,010	\$106,340
Equipment	\$7,500	\$7,000
Transportation Disadvantaged	\$32,475	\$32,475
TOTAL	\$2,575,753	\$2,038,228

2025-2026 UPWP Development Schedule

Date	Activity
March 15	Draft UPWP Transmitted to Reviewing Agencies
March 15 - April 15	Review and Comment Period
May 16	TPO Adopts Final UPWP
May 17	Final UPWP transmitted to FDOT/FHWA/FTA
July 1	UPWP Effective

REQUESTED ACTION

- Authorize transmittal of Draft FY 25 – FY 26 Unified Planning Work Program to reviewing agencies and open for public comment.

