

Space Coast Transportation Planning Organization (SCTPO) Governing Board Meeting



Center for Collaboration
1100 Rockledge Blvd., Rockledge, Florida 32955

Meeting Date: February 8, 2024

MEETING MINUTES

Agenda

- 1. Call to Order of the SCTPO Governing Board and Pledge of Allegiance**
- 2. Public Comment**
- 3. Reports**
 - A. Executive Director's Report
 - B. Technical and Citizen's Advisory Committees (TAC/CAC) Report
 - C. Bicycle, Pedestrian, and Trails Advisory Committee (BTPAC) Report
 - D. Space Coast Area Transit Report
 - E. Florida Department of Transportation (FDOT) Report
- 4. Consent Agenda**

(The entire Consent Agenda will be passed in one motion and read aloud for the record)

 - A. Approval RE: TPO Governing Board Meeting Minutes – October 12 and December 14, 2023
 - B. Approval RE: Committee Appointments
 - C. Approval RE: Resolution 24-09, Urbanized Area Boundaries
 - D. Approval RE: Work Order 24-09K, Mobility on Demand Scope of Services
 - E. Approval RE: 2024 Meeting Calendar
 - F. Approval RE: Resolution 24-14, Acceptance and Approval to Execute SUN Trail Grant Award, Work Order 24-10K, North Merritt Island Pioneer Trail Scope of Services, and FY 24 Operating Budget Amendment
 - G. Approval RE: 2050 Long Range Transportation Plan Goals and Objectives
 - H. Approval RE: Resolution 24-12, SCTPO Performance Measure Targets: Safety (PM1)
 - I. Approval RE: Work Order 24-11K, Ellis Road Sub Area Model Development Scope of Services
- 5. Actions**
 - A. Approval RE: Annual Election of Officers and Appointment of Representatives
 - B. Approval RE: Resolution 24-10: 2045 Long Range Transportation Plan Amendment No. 5
 - C. Approval RE: Resolution 24-11: FY 24 – 28 Transportation Improvement Program Amendment
 - D. Adoption RE: Resolution 24-13, SCTPO Vision Zero Action Plan Update
 - E. Approval RE: Brevard Rail Safety – Grant Opportunity
- 6. Presentations**
 - A. Member Orientation (Transportation Planning 101)
- 7. Adjourn**

SCTPO Board Members Present:

Commissioner Jerry Allender, *Canaveral Port Authority*
Mayor Michael Blake, *City of Cocoa*
Commissioner Rob Feltner, *BOCC District 4*
Councilmember Stuart Glass, *South Beaches Coalition*
Council Member Mimi Hanley, *City of Melbourne – Arrived 1:45 p.m.*
Council Member Kenny Johnson, *City of Palm Bay – Arrived at 1:45 p.m.*
Council Member Daniel McDow, *City of West Melbourne (Alternate)*
Mayor Rob Medina, *City of Palm Bay*
Vice Mayor Yvonne Minus, *City of Melbourne*
Vice Mayor Joe Robinson, *City of Titusville*
Commissioner Skip Williams, *North Beaches Coalition*
Council Member Don Willis, *North Beaches Coalition (Alternate)*
Council Member Andrea Young, *City of West Melbourne*

Others Present:

Gabrielle Bargerstock, *HSC Brevard*
Laura Carter, *Space Coast TPO staff*
Katie Delaney
Alison Dennington, *Town of Melbourne Beach*
Brenda Fettrow, *City of Rockledge*
Debbie Flynn, *Space Coast TPO staff*
Georganna Gillette, *Space Coast TPO staff*
Paul Gougelman, *SCTPO Legal Counsel*
Kenneth Harley, *Space Coast Area Transit*
Travis Hills, *KAI*
Jillian John, *Space Coast TPO staff*
Chuck Koppernolle, *FDOT*
Zoe McNeely, *Space Coast TPO staff*
Veronica Narvaez-Lugo, *Port Canaveral*
Gregg Stoll, *Citizen's Advisory Committee*
Sandra Sullivan
Shelby Villatoro, *Space Coast TPO staff*
Jim Wood, *Kimley Horn*

Agenda Items:

Item 1. Call to Order of the Space Coast TPO Governing Board and Pledge of Allegiance

SCTPO Governing Board Chair, Andrea Young called the meeting to order at 1:32 p.m. and welcomed those in attendance. All stood for the Pledge of Allegiance.

Item 2. Public Comment

Sandra Sullivan commented her concerns regarding funding for capacity projects and the need for county impact fees. She also commented concern regarding a bike lane installation project on the State Road 513 repaving. She mentioned her City of Satellite Beach requested a variance to allow golf carts to cross A1A and believes that golf carts/low speed vehicles need to be monitored.

Katie Delaney commented her concern that less than 5% of the FDOT budget goes to capacity needs. She believes the public should have an explanation as to why Space Florida is getting a large chunk of the FDOT budget. She commented that Highway 46 is one of the deadliest roads in North Brevard and believes that this road deserves some attention. She commented that she hopes to see more attendance from public officials at the SCTPO meetings and other transportation related meetings.

Reports:

Item 3A. Executive Director's Report

Georganna Gillette, SCTPO Executive Director, advised the Governing Board of any pertinent items not covered on the agenda. Perfect attendance for the 2023 TAC/CAC meetings was acknowledged. The members with perfect attendance were Councilmember Mimi Hanley, Vice-Mayor Yvonne Minus, Councilmember Don Willis.

Brevard County did not receive the INFRA Grant award for the Ellis Road widening. The only Florida project that was awarded was I-4 truck parking for \$180 million. There will be 917 truck parking spots along four sites on I-4. The SCTPO will work with consultants for when another INFRA grant opportunity is available.

There is correspondence in the agenda package explaining that the State of Florida has told USDOT that it will not comply with setting performance targets for greenhouse gas emissions and developing a carbon reduction plan. They believe that FHWA and the federal government has exhibited broad overreach in their implementation of the rule and has been left with no choice but to follow 20 other states and file a complaint in federal court requesting injunctive relief to the rule. FHWA has acknowledged the complaint and extending the deadline to set greenhouse gas emissions. TPO's are required to establish greenhouse gas targets no later than 180 days after the DOT. These are issues more national and political in nature but could affect Brevard County because we receive a percentage of the carbon reduction funding.

Gillette wanted to highlight a transportation bill, Senate bill 1032. It is a very broad transportation bill. This bill has significant impacts to MPOs and statewide transportation planning. This will require the DOT to review each MPO's long range transportation plan to ensure there is connectivity between people and freight and to ensure that it is

progressively implemented. If the plan is found to be unsatisfactory, the DOT will return the plan to the MPO for revision. It will also require DOT to set policy performance metrics and a minimum acceptable score to rate each MPOs service to its communities, taking into consideration traffic congestion, the utilization rate of multimodal transportation facilities, resident satisfaction, and efficiency of the transportation system. Any MPO that does not achieve the minimum acceptable score could potentially be taken over by the DOT secretary who would appoint a new Executive Director and a new Chair of the TPO Governing Board, potentially restructure the Governing Board, and potentially merge MPOs. If the MPO gets the top score, they will receive a \$5 million prize to go toward any project. The bill would also abolish the MPO Advisory Council and the Florida Transportation Commission that recommends the DOT secretary to the Governor. This house bill is moving through several committees. No one knows where this bill is coming from, but it is being discussed in detail.

Paul Gougelman commented that the latest word out of Tallahassee (the rumor) is that the revised version of SB 1032 is going to be combined with the DOT's transportation bill. If that happens then the MPOAC, which is the collective voice of all the MPOs in Florida, will be abolished July 1st resulting in more authority for FDOT. More talking points from Mr. Gougelman are in the agenda package.

Commissioner Feltner commented that a 7,000 level bill in the house is a committee bill so a committee bill doesn't move forward if the speaker does not want it to. If anyone is looking to see where it came from, it probably came from the fourth floor.

Mimi Hanley commented that it is her understanding that MPOs are federally mandated. Gillette replied that Paul Gougelman's legal opinion does describe this bill as against federal law. However, the MPOAC was created by Florida legislature. Gillette mentioned that this bill puts DOT in a terrible position especially regarding "customer satisfaction". MPOs do have authority over some federal funding but not all funding and not state funding; many of the problems are on state roads.

Item 3B. Technical and Citizen's Advisory Committees (TAC/CAC) Report

Georganna Gillette, SCTPO Executive Director – Space Coast TPO, reviewed the summary of actions taken at the February 5th TAC/CAC meeting.

Item 3C. Bicycle, Pedestrian and Trails Advisory Committee (BPTAC) Report

Sarah Kraum reported on Bicycle, Pedestrian, & Trails Advisory Committee (BPTAC) and related Space Coast TPO activities.

At the most recent BPTAC Meeting of December 4th, the annual election of officers was held, the Long-Range Transportation Plan goals and objectives were presented, and the annual member orientation was held for the BPTAC. An upcoming visioning workshop was discussed and will be held on February 26, 2024.

Item 3D. Space Coast Area Transit Report

Space Coast Area Transit provided an update on recent activities and any changes of the transit system. Terry Jordan reported that there is an increase in ridership over last year and Space Coast Area Transit continues to rebound after the pandemic. New

vehicles have been delivered and they are working on the Intelligent Transportation Systems to put the vehicles in service. Passengers can now access Wi-Fi and charge their mobile devices while the vehicle is in service. They are in the process of purchasing another new vehicle. They are expecting to have three Paratransit vehicles built and delivered by the end of the year. Space Coast Area Transit is collaborating with the SCTPO for the transit development plan. Space Coast Area Transit is also meeting regarding a Mobility on Demand study which will look at fine tuning service that is currently operating in certain areas.

Mimi Hanley requested that a garbage receptacle be reinstalled at the bus stop on the corner of Sarno Road and Croton Road. Jordan replied that he will work toward having a large receptacle installed at that location.

Joe Robinson asked about the criteria for a shelter to be installed at a bus stop. Jordan replied that they first determine if the location can accommodate a shelter. Shelters require a certain setback from the roadway. Secondly, they look at ridership at the location. They often partner with agencies to make sure that there is collaboration with the local municipality. Robinson asked if Space Coast Area Transit is still pursuing the implementation of electric buses. Jordan replied that SCAT has ordered hybrid electric vehicles which allows the diesel engine to recharge the batteries so there is not a need for charging infrastructure. Space Coast Area Transit is interested in hybrid vehicles, not fully electric, because of the charging infrastructure and the range of the vehicles.

Yvonne Minus requested a secure bench for a bus stop on University Boulevard in Melbourne across the street from Hickory Point Apartments. Minus also asked about transportation in Barefoot Bay. Jordan replied that he will investigate replacing the bench if it is on a concrete slab and belongs to SCAT. If the bench is on the private property of the apartments, then SCAT can work with the whomever to replace the bench. He commented that Barefoot Bay has a vehicle for the seniors that is operated by Barefoot Bay residents. It is a 14 passenger van that they have access to and may use it for grocery and shopping errands. He can provide further information to the individuals that may need it. He also commented that Indian River County also provides service to that area.

Public Comment: Sandra Sullivan commented on the state of benches and shelters in South Patrick Shores.

Item 3E. Florida Department of Transportation (FDOT) Report

FDOT Staff reported to the Space Coast TPO Governing Board the status of various construction projects and engineering studies currently in progress in Brevard County.

Skip Williams commented on the safety project on A1A from Crescent Beach to Minuteman Causeway. He also commented on flooding on State Road 520. Georganna Gillette commented that the SCTPO will be involved in the project on State Road 520 causeway vulnerability study.

Consent Agenda:

The entire Consent Agenda will be passed in one motion.

Item 4A. Approval RE: TPO Governing Board Meeting Minutes – October 12 and December 14, 2023

Item 4B. Approval RE: Committee Appointments

Item 4C. Approval RE: Resolution 24-09, Urbanized Area Boundaries

Item 4D. Approval RE: Work Order 24-09K, Mobility on Demand Scope of Services

Item 4E. Approval RE: 2024 Meeting Calendar

Item 4F. Approval RE: Resolution 24-14, Acceptance and Approval to Execute SUN Trail Grant Award, Work Order 24-10K, North Merritt Island Pioneer Trail Scope of Services, and FY 24 Operating Budget Amendment

Item 4G. Approval RE: 2050 Long Range Transportation Plan Goals and Objectives

Item 4H. Approval RE: Resolution 24-12, SCTPO Performance Measure Targets: Safety (PM1)

Item 4I. Approval RE: Work Order 24-11K, Ellis Road Sub Area Model Development Scope of Services

Motion by Rob Medina, second by Yvonne Minus, to approve the Consent Agenda. Hearing no objections, the motion passed unanimously.

Actions:

Item 5A. Approval RE: Annual Election of Officers and Appointment of Representatives

Elections are held for the Space Coast TPO at the final meeting of the calendar year. All elected and appointed Officers will serve for the period 01/01/2024 – 12/31/2024.

Skip Williams nominated Andrea Young to retain her seat as the current SCTPO Governing Board Chair. The motion was made by Michael Blake. Jerry Allender nominated Yvonne Minus to retain her seat as the current SCTPO Governing Board Vice-Chair. The motion was made by Michael Blake. Yvonne Minus nominated Joe Robinson to retain his seat as the current SCTPO Governing Board Secretary. The motion was made by Michael Blake. Rob Medina nominated Jerry Allender to retain his position as an At-Large Board Member on the Executive Committee. The motion was made by Michael Blake. Kenny Johnson nominated Mimi Hanley for the vacant position as an At-Large Board Member on the Executive Committee. The motion was Michael Blake. Skip Williams made a motion to nominate all current Central Florida MPO Alliance SCTPO Representatives to retain their positions and Andrea Young to retain her position as Transportation Disadvantaged Local Coordinating Board Chair. Rob Medina seconded the motion with the amendment that Kenny Johnson replaces Randy Foster as a CFMPOA Representative Alternate.

Motion by Michael Blake to approve Andrea Young as the Governing Board Chair. Motion by Michael Blake to approve Yvonne Minus as the Governing Board Vice-Chair. Motion by Michael Blake to approve Joe Robinson as the Governing Board Secretary. Motion by Michael Blake to approve Jerry

Allender as an At-Large Board Member. Motion by Michael Blake to approve Mimi Hanley as an At-Large Board Member. Motion by Skip Williams to approve all current CFMPOA Representatives and approve Andrea Young as the Transportation Disadvantage Local Coordinating Board Chair, with an amendment by Rob Medina that Kenny Johnson replaces Randy Foster as a an alternate for the CFMPOA. Hearing no objections, the motion passed unanimously.

Item 5B. Approval RE: Resolution 24-10: 2045 Long Range Transportation Plan Amendment No. 5

There are occasionally times when the Space Coast Transportation Planning Organization may find it necessary to amend the Long Range Transportation Plan (LRTP), outside of the 5-year update cycle.

SR 524 Widening project has been updated to reflect a funding change in Table 11.2: Other Arterial (State/Federal Funds) Projects of the LRTP with an estimated cost of \$7.4 million for design in FY 25.

The amendment also includes a minor administrative update in Table 11:4 Mixed Funding Projects, Malabar Road Widening project of the LRTP with an estimated cost of \$9.975 million for design in FY 24. The changes will not impact the cost feasibility of current or future projects.

The SCTPO seeks to amend the 2045 LRTP by Resolution 24-10, 2045 Long Range Transportation Plan Amendment No. 5 to comply with planning consistency requirements.

This resolution was included on the SCTPO Governing Board's December 14, 2023, action items for approval. However, due to quorum not being established, no actions were approved. Waiting for the next regularly scheduled Governing Board meeting for approval would have caused unnecessary delays in FDOT operations.

On December 18, 2023, the SCTPO Executive Director approved Resolution 24-10: 2045 Long Range Transportation Plan Amendment No. 5. This approval was in accordance with SCTPO Policy, PLC-3, Section 7.0(C)(1) SCTPO Executive Director Approval Authority, Emergency Circumstances.

Motion by Rob Medina, second by Michael Blake, to approve Resolution 24-10: 2045 Long Range Transportation Plan Amendment No.5. Motion passed unanimously via roll call vote 11-0.

Approval RE: Resolution 24-11: FY 24 – 28 Transportation Improvement Program Amendment

The Florida Department of Transportation requested an amendment to the adopted FY 24 – FY 28 Transportation Improvement Program to align with the Department's Work Program.

A project must be included in the approved TIP and State Transportation Improvement Program (STIP) for the FHWA and the FTA to participate in the cost of any federally funded transportation project.

The TIP reflects the TPO's priorities, consistent with port and aviation master plans, transit development plans and local government comprehensive plans, and are selected in part based on the public comment received under the TPO's Public Participation process.

This resolution was included on the SCTPO Governing Board's December 14, 2023, action items for approval. However, due to quorum not being established, no actions were approved. Waiting for the next regularly scheduled Governing Board meeting for approval would have caused unnecessary delays in FDOT operations.

On December 18, 2023, the SCTPO's Executive Director approved Resolution 24-11: FY 24 – 28 TIP Amendment No. 2. This approval was in accordance with SCTPO Policy, PLC-3, Section 7.0(C)(1) SCTPO Executive Director Approval Authority, Emergency Circumstances.

***Motion by Michael Blake, second by Yvonne Minus, to approve Resolution 24-11: FY 24 – 28 Transportation Improvement Program Amendment.
Motion passed unanimously via roll call vote 11-0.***

Item 5D. Adoption RE: Resolution 24-13, SCTPO Vision Zero Action Plan Update

The SCTPO's vision of providing a safe, multimodal, innovative, and resilient transportation system for all requires improving the safety of Brevard County's transportation system. The SCTPO has a long history of supporting safety efforts to increase awareness, including the adoption of resolution of support for Vision Zero and the development of the 2020 Vision Zero Action Plan in 2019.

Vision Zero's philosophy is that traffic fatalities and serious injuries can be prevented, and the absolute minimum acceptable number is zero. Vision Zero is a data driven, multi-disciplinary approach bringing together diverse and necessary stakeholders to address this complex problem and requires a fundamental change in the way we think about traffic safety and planning.

As the 2020 Vision Zero Action Plan strategies and goals were accomplished, the SCTPO began the task of updating the Plan. This 2024 Vision Zero Action Plan focuses on the next phase of efforts to achieve zero fatalities and serious injuries on our roadways, and better serves our community through the development of new strategies, targets, and best practices identified in recent years.

TPO staff have prepared a resolution adopting the updated 2024 Vision Zero Action Plan to further guide their efforts towards zero traffic deaths and serious injuries on Brevard County roads. The resolution serves as a commitment to the 2024 Action Plan, establishes the SCTPO's first target goal of 2050, and encourages local municipalities to consider developing and adopting Action Plans for their respective jurisdictions.

A full draft of the 2024 Vision Zero Action Plan can be reviewed at:

www.spacecoasttpo.com/what-we-do/planning/vision-zero.

Public Comment: Sandra Sullivan commented that electric micro mobility devices and vehicle, specifically golf carts, should be included in the educational programs of the SCTPO.

Motion by Joe Robinson, second by Michael Blake, to adopt Resolution 24-13, SCTPO Vision Zero Action Plan Update. Hearing no objections, the motion passed unanimously.

Item 5E. Approval RE: Brevard Rail Safety – Grant Opportunity

Initial discussions have begun with stakeholders to begin early coordination to apply for a discretionary grant from the Federal Railroad Administration (FRA). Through the Bipartisan Infrastructure Law (BIL), several grant opportunities are expected in the coming months.

Brightline has installed all the required safety improvements through their construction phase for the intercity passenger rail. Additional improvements were awarded through a RAISE grant that include signage, delineators and other supplemental safety measures that would improve safety along the Florida East Coast Rail Corridor including Brevard County. Construction of these improvements are forthcoming.

Through a potential new grant opportunity, additional safety improvements will be evaluated at 10 crossing locations in Brevard County. In order to be prepared and ready to submit for this or any other future grant opportunities, it is being requested that the SCTPO Executive Director be granted authorization to utilize consultant services via work orders for grant development support and be authorized to execute all documentation related to grant submission and award of such that would provide additional supplemental safety improvements along the FEC Rail corridor.

Motion by Rob Medina, second by Michael Blake, to authorize SCTPO Executive Director to execute consultant Work Orders for grant development and submission support and all subsequent documentation regarding Discretionary Grant Submissions and Award related to rail safety. Hearing no objections, the motion passed unanimously.

Presentations:

Item 6A. Member Orientation (Transportation Planning 101)

Each year, the SCTPO provides a Member Orientation to familiarize new and existing members with functions, priorities, and strategic plan objectives.

SCTPO Executive Director Georganna Gillette provided an overview of the nature of SCTPO, what we do, and your role as a member of the committee or governing board. Michael Blake commented as a new member, that he is happy to a part of the SCTPO, and he will abide by all policies and procedures, and he believes in the organization.

Item 7. Adjourn

The next Governing Board Meeting is March 14th, 2024, 1:30 p.m. at the Center for Collaboration in Rockledge. Hearing no further discussion, Ms. Young adjourned the meeting at 3:06pm.