






FY 25 - 26 UPWP SUMMARY OF WORK PRODUCTS

July 1, 2024 - June 30, 2026

Task # and Title	General Activities	Key Projects and Products to be Developed
1.0 MANAGE		
	Personnel (HR) and Policies Training/Travel Board & Committee Administration Strategic Planning Develop and Monitor UPWP Finance: Operating Budget and Audit Contract Management Annual Certifications	<ul style="list-style-type: none"> • Board and Committee agendas and minutes • Develop and monitor Strategic Plans; Quarterly Reports • Provide trainings, staff development, travel • Maintain TPO Policies and Procedures • Maintain Records, Memberships and Attendance • Monitor, Modify, Amend as needed FY 25-26 UPWP • Develop FY 27-28 UPWP - Spring 2026 • Develop, monitor, amend FY 24 - FY 26 Operating Budgets • Conduct FY 24, FY 25 Audits • Monitor and Maintain TPO contracts & agreements • Annual FDOT Certifications - Feb 2025, FHWA May 2026 • Coordination of move to TMC - 2026
2.0 MONITOR		
	Traffic Data Count Program Crash Data Geographic Information Systems Data (GIS) Central FL Regional Planning Model Data (CFRPM) Functional Classifications; Urbanized Area info Demographic; Environmental; Census data analysis Survey Data State of the System Report Performance Measures, monitoring and reporting	<ul style="list-style-type: none"> • Conduct Annual Traffic Count Program-publish counts by each June • Monitor, coordinate, distribute crash system info/data • Annually prepare and publish State of the System Report (Oct) • Conduct travel surveys • Adopt and monitor Performance Measures • Update SOS Data Dashboard • Expand Data Dashboard
3.0 PRIORITIZE		
	Transportation Improvement Program (TIP) Project Priorities Development, Monitoring and Amending TIP	<ul style="list-style-type: none"> • Annually Adopt Project Priorities (July) • Annually Adopt Transportation Improvement Program (July) • Annual FDOT Work Program (Each Fall) • Develop, Monitor and Amend TIP (on-going) • Annual Legislative Priorities - Oct • Develop new TIP tool


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4.0 PLAN	
 <p>Long Range Transportation Planning Modal Agency's Master Planning Intelligent Transportation Systems Bicycle/Pedestrian/Trails Planning Freight Planning Regional Planning Regional and Agency Coordination and Planning</p>	<ul style="list-style-type: none"> • Regional Corridor and Trails Planning • Adopt Transit Development Plan (TDP) - Sept '24 • Complete Intermodal Station Study (Oct '24) • Complete Southern Brevard Trails Master Plan (Dec '24) • Adopt 2050 LRTP - July 2025 • Initiate Bike/Ped Master Plan Gap Analysis (2025) • Conduct School Transportation Master Plan (2025)
5.0 IMPLEMENT	
 <p>Implementation of Plans (LRTP; ITS; Bike/Ped, etc.) Complete Streets Feasibility/Corridor Studies PD&E Studies Design and Right of Way Phases Construction TSM&O Strategies and projects Bicycle; Pedestrian; Trails; Transit; Passenger Rail; Space; Ports (Air & Sea); Roadway network Safety Projects and Programs</p>	<ul style="list-style-type: none"> • Attendance at coordination meetings that advance priority projects • Conduct Dixon Blvd Complete Street Study (Summer '24 - Fall '25) • Bicycle/Pedestrian/Trail project implementation • Participation on FDOT Corridor Studies • Support of Specific Priority Projects in PD&E, Design, ROW & CST phases • Implementation of TSM&O (ITS) projects • Coordination and implementation of safety initiatives & projects • Coordination and implementation of Vision Zero Action Plan • Coordination of passenger rail initiatives (Quiet Zones) • Coordination/support of grant applications to implement priority projects • Conduct Resiliency Corridor Studies • Mobility on Demand pilot program – before/after study

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6.0 ENGAGE	
 <p>Project outreach support Development of informational brochures; E-News Website development and maintenance Social Media Bicycle Helmet Program Safety Education Program; School Crossing Guard School Based Programs Community Based Programs</p>	<ul style="list-style-type: none"> • Update Public Participation Plan (Dec 2025) • Coordinate Annual Bike and Walk to School Days • Coordination of helmets and education materials distribution • Monitor and Maintain SCTPO Website & Social Media • Publish Public Outreach Reports; Annual Report • Rodeo Events; Safety Education Events; Walking School Bus; Walk and Bike to School Days; Partners in Education • Presentations/Participation at HOA's; Chambers; Walk Wise; Senior Events; Special Needs; Millenials; local councils