



Space Coast Transportation Planning Organization (SCTPO) GOVERNING BOARD MEETING

Andrea Young, SCTPO Chair, Presiding

DATE: Thursday, March 14, 2024
TIME: 1:30 p.m.
LOCATION: Center for Collaboration
1100 Rockledge Blvd., Rockledge, FL 32955



Wireless Access Available
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Password: GuestWifi

AGENDA

1. Call to Order and Pledge of Allegiance

2. Public Comment (non-agenda items only)

Anyone wishing to make a comment on an item not on the agenda should complete a "speaker card" at the sign-in desk. For items on the agenda, please fill out a "speaker card" and you will be called upon when the item is discussed. Comments are limited to three minutes.

3. Reports

- A. Executive Director's Report (Pg. 3)
- B. Technical and Citizen's Advisory Committees (TAC/CAC) Report (Pg. 10)
- C. Bicycle, Pedestrian, and Trails Advisory Committee (BPTAC) Report (Pg. 22)
- D. Transportation Disadvantaged Local Coordinating Board Report (Pg. 27)
- E. Florida Department of Transportation (FDOT) Report (Pg. 28)

4. Consent Agenda

(The entire Consent Agenda will be passed in one motion and read aloud for the record)

- A. Approval RE: TPO Governing Board Meeting Minutes – February 8, 2024 (Pg. 50)
- B. Approval RE: Committee Appointments (Pg. 61)
- C. Finance and Budget (Pg. 65)
 - 1. Resolution 24-15, FY 23-24 Unified Planning Work Program Amendment
 - 2. FY 24 Operating Budget Amendment
 - 3. Operating Budget FY 23 Q4 and FY 24 Q1 Reports
- D. FY 2023 Community Transportation Coordinator Evaluation (Pg. 71)

5. Action Items

- A. Approval RE: Transmittal of Draft FY 25 – FY 26 Unified Planning Work Program (UPWP) (Pg. 73)
- B. Approval RE: Resolution 24-16, FY 24-28 Transportation Improvement Program Amendment (Pg. 77)

6. Presentations

- A. Emerging Trends in Transportation by Gil Ramirez (Pg. 82)

7. Adjourn

Glossary of Terms/Governing Board Strategic Plan Reference Sheet

UPCOMING MEETINGS:

TAC/CAC: April 8, 2024, 9:30 a.m., Center for Collaboration,
1100 Rockledge Blvd., Rockledge, FL 32955

GOVERNING BOARD: April 11, 2024, 1:30 p.m., Center for Collaboration,
1100 Rockledge Blvd., Rockledge, FL 32955

BPTAC: April 29, 2024, 5:30 p.m., Viera Government Center
Building C, 3rd Floor, Florida Room
2725 Judge Fran Jamieson Way, Melbourne, FL 32940

Public Comment: Comments will be heard on items that do not appear on the agenda of this meeting. Public comments are solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Note, however, that state law and administrative rules prevent the TPO from taking any formal action on any item discussed at this time. The TPO may schedule such items as regular agenda items and act upon them in the future. The Chair is authorized to limit discussion, as necessary, with each commentary limited to 3 minutes.

Appeal: Any person who desires or decides to appeal any decision made by this agency with respect to any matter considered at this meeting or hearing will need a record of the proceedings. For such purpose, such person may need to ensure that a verbatim record of the proceedings is made, at his own expense, which record includes testimony and evidence upon which the appeal is to be based. Any questions about this meeting should be directed to TPO staff, (321) 690-6890 or e-mail: tpostaff@sctpo.com

Accessibility: In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this proceeding or persons who require translation services (free of charge) should contact the Space Coast TPO Office no later than 48 hours prior to the meeting at (321) 690-6890 for assistance.

The SCTPO is actively working to increase the accessibility of our meeting materials and in doing so, adhere to many of the available standards and guidelines, when applicable. Should you encounter any inaccessible material, please contact Abby Hemenway, Public Involvement Officer and Title VI Coordinator, (321) 690-6890 or e-mail: abby.hemenway@sctpo.com

Live Broadcast: The TPO meeting will be broadcast live on Space Coast Government Television on Spectrum Networks cable channel 499, Comcast (North Brevard) Channel 51, Comcast (South Brevard) Channel 26. SCGTV will also replay the meeting during the coming month. Check the SCGTV website for daily program updates, (<http://www.scgtv.org>).

***** PLEASE SILENCE ALL ELECTRONIC DEVICES *****

Space Coast TPO
2725 Judge Fran Jamieson Way
Building B, Room 105
Viera, FL 32940
Phone: 321-690-6890

<http://spacecoasttpo.com/>



REPORTS
ITEM NUMBER 3A
Executive Director's Report

*For further information, please contact: Georganna.Gillette@sctpo.com
Strategic Plan Emphasis Area: Leadership*

DISCUSSION

Georganna Gillette, SCTPO Executive Director, will advise the Governing Board of any pertinent items not covered on the agenda, including the 2024 Legislative Session, Transportation Bills, and upcoming Law Enforcement tours to discuss safety.

REQUESTED ACTION

As desired by the Space Coast TPO Governing Board.

ATTACHMENTS

- Public Outreach & Engagement Report: Feb/March 2024, **Attachment A**



Modal Partner Stakeholder Meeting



Modal Partner Participation:

- Space Launch Delta 45
- FDOT Central Florida
- NASA's Kennedy Space Center
- Florida's Space Coast
- Port Canaveral
- Space Florida
- Space Coast Area Transit



Training Traffic Safety Advocates

Helmet Fit Certification Class
in Partnership w/Health First



Helmet Fit Certification Class
in Partnership w/FDOT D5 Safety Office



Traffic Safety Outreach & Partnerships

Brevard's First Operation BFF:
Crosswalk Enforcement Recap



Ride It Down 2024 - Titusville Community Bike Ride
February 2024



[Home](#) [About](#) [Events](#) [Prizes](#) [Log Minutes](#) [Contact Us](#)

IT'S TIME FOR THE 2024 SPRING INTO FITNESS CHALLENGE!

Our mission is to inspire a healthier
and happier Brevard County!

Dates: February 3 - March 16

let's celebrate
FLORIDA BIKE MONTH





VISIT:
WWW.SPACECOASTTPO.COM

Florida Bike Month Safety Outreach




Social Media Topics:

- 2024 SF Challenge
- Bike Laws
- Trail Videos
- Road Markings
- Helmet Fit

Outreach Events:

- 3/5: Helmet Fit Event - Discovery Elementary
- 3/9: Adult Bike Skills Class
- 3/15: College Internship Program Safety Workshop
- 3/18-3/19: Roosevelt Elementary Community Rides
- 3/30: Grant-Valkaria Day

3/25-3/29:
SPRING BREAK
Youth Bike Safety
Social Media Campaign

women's history month



WOMEN WHO PAVED THE WAY IN TRANSPORTATION



Upcoming Social Media Topics



3/4-3/10:

Vehicle Safety Recalls Week



3/11-3/17:

St. Patrick's Day: Safety
Buzzed Driving is Drunk Driving



April 2024:

National Distracted Driving
Awareness Month



Stay Connected



@SCTPO



@SPACECOASTTPO



SPACE COAST TPO



SCTPO



WWW.SPACECOASTTPO.COM

REPORTS
ITEM NUMBER 3B
Technical Advisory Committee / Citizens Advisory Committee
(TAC/CAC) Report

*For further information, please contact: Georganna.Gillette@sctpo.com
Strategic Plan Emphasis Area: Leadership*

DISCUSSION

Staff will report on the actions taken by the Technical Advisory and Citizens Advisory Committees at their meeting on March 11, 2024.

REQUESTED ACTION

Acknowledge receipt of the draft TAC/CAC meeting minutes of February 5, 2024.

ATTACHMENTS

- Draft TAC/CAC Meeting Minutes from February 5, 2024, **Attachment A**
- 2024 TAC/CAC Attendance Record, **Attachment B**
- Summary of Actions from the March 11, 2024, meeting (*to be distributed at meeting*)

**Space Coast Transportation Planning Organization (SCTPO)
Technical Advisory Committee (TAC)
Citizens Advisory Committee (CAC)**



Center for Collaboration
1100 Rockledge Blvd., Rockledge, Florida 32955

Meeting Date: February 5, 2024

MEETING MINUTES

Agenda

- 1. Call to Order and Pledge of Allegiance**
- 2. Public Comment**
- 3. Executive Director's Report**
- 4. Consent Agenda**
(The entire Consent Agenda will be passed in one motion and read aloud for the record)
 - A. Approval RE: TAC/CAC Meeting Minutes – December 11, 2023
 - B. Approval RE: Resolution 24-14, Acceptance and Approval to Execute SUN Trail Grant Award, Work Order 24-10K, North Merritt Island Pioneer Trail Scope of Services, and FY 24 Operating Budget Amendment
 - C. Approval RE: Resolution 24-12, SCTPO Performance Measure Targets: Safety (PM1)
 - D. Approval RE: Work Order 24-11K, Ellis Road Sub Area Model Development Scope of Services
- 5. Actions**
 - A. Adoption RE: Resolution 24-13, SCTPO Vision Zero Action Plan Update
- 6. Presentations**
 - A. Member Orientation (Transportation Planning 101)
- 7. Reports**
 - A. Florida Department of Transportation (FDOT) Report
 - B. Bicycle, Pedestrian, and Trails Advisory Committee (BPTAC) Report
 - C. Space Coast Area Transit Report
 - D. Public Engagement Report
 - E. Local Government Report
- 8. Adjourn**

Technical Advisory Committee Members Present:

Black, Karen (ALT); *Brevard County School Board*
 Bostel, Steven (ALT); *Space Florida*
 Corwin, Todd (ALT); *City of Melbourne*
 Eliadis, Chris; *BoCC Emergency Management*
 Fischer, Christy (ALT); *City of West Melbourne*
 Francis, Jared; *City of Cocoa Beach*
 Graham, Cliff; *Melbourne Orlando Airport*
 Harley, Ken; *Space Coast Area Transit*
 Jarusiewick, Michael (ALT); *City of Rockledge*
 Mahaney, Jason; *Town of Grant-Valkaria*
 Miller, Lexi; *City of Cape Canaveral*
 Morgan, Abigail (ALT); *City of Cocoa*
 Musser, Robert (ALT); *Canaveral Port Authority*
 Ofosu, Kwabena; *City of Titusville*
 Possinger, Lauren (ALT); *BoCC Emergency Management*
 Szabo, Steve; *Space Florida*
 Swanson, Devin; *Brevard County Public Works*
 Watanabe, Frank (ALT); *City of Palm Bay*

Citizen Advisory Committee Members Present:

DeBlauw, Arlyn (ALT); *North Beaches Coalition*
 Fielding, Eric; *City of Melbourne*
 Fusscas, Peter; *BoCC District 4*
 Friedlander, Terri (ALT); *BoCC District 4*
 Honeycutt, Rodney; *BoCC District 1*
 Gautreaux, Mike; *Canaveral Port Authority*
 Morin, Henry; *City of Palm Bay*
 Petyk, Pete; *City of Titusville*
 Ramirez, Gil; *City of West Melbourne*
 Stoll, Greg; *City of Cocoa*
 Tucker, Guy; *City of Melbourne*
 Twigg, Ginger; *BoCC District 5*
 Vinci, Dana; *BoCC District 4*
 Vollmer, Bill; *BoCC District 2*
 Weinberg, Philip; *City of Palm Bay*
 Wrazen, Michael; *Canaveral Port Authority*

Others Present:

Carter, Laura; *Space Coast TPO staff*
 Cannon, Jim; *SJRWMD*
 Flynn, Debbie; *Space Coast TPO staff*
 Gillette, Georganna, *Space Coast TPO staff*
 John, Jillian; *Space Coast TPO staff*
 Koppernolle, Chuck; *FDOT*

Kohler, Rich; *Town of Malabar*
Kraum, Sarah; *Space Coast TPO staff*
McNeely, Zoe; *Space Coast TPO staff*
Villatoro, Shelby; *Space Coast TPO staff*
Zuhlic, Morgan; *Cocoa Beach*

Agenda Items:

Item 1. Call to Order of the Technical and Citizen Advisory Committees and Pledge of Allegiance

Technical Advisory Committee Chair, Cliff Graham, called the meeting to order at 9:30 a.m. and welcomed those in attendance. All stood for the Pledge of Allegiance.

Item 2. Public Comment

None.

Item 3. Executive Director's Report

Georganna Gillette, SCTPO Executive Director, advised the Committees of any pertinent items not covered on the agenda. Perfect attendance for the 2023 TAC/CAC meetings was acknowledged. The TAC members were Bob Musser, Jared Francis, Frank Watanabe, KB Ofosu, and Cliff Graham. The CAC members were Rodney Honeycutt, Adam Kohler, Peter Fuscas, Michael Wrazen, and Arlyn Deblauw.

The SCTPO offered technical assistance to Brevard County to apply for an Infrastructure Grant for the widening of Ellis Road, the SCTPO's top priority. Brevard County did not receive this award. SCTPO will assist with another application for the grant this year. SCTPO is coordinating with Brevard County and consultants to update modeling information that will help the development of the application.

Gillette provided an update on the carbon reduction program funding. The state of Florida has told the US DOT that it will not comply with setting performance targets for greenhouse gas emissions and developing a carbon reduction plan. This may affect Brevard County because Florida was set to get roughly \$320 million from the federal government from the infrastructure bill for the carbon reduction program. SCTPO's budget has carbon reduction funds programmed on quite a few projects. SCTPO receives roughly \$1.5 million per year from the infrastructure bill and has been very aggressively programming it on various projects. SCTPO will continue to work with DOT partners and seek guidance from DOT District 5 office. February 1st was the deadline for the department to set those targets and it has now been extended to March 29th. MPOs have 180 days to set targets after the DOT adopts their target. The DOT does not plan on adopting a target which means the MPOs will have to discuss how to move forward.

Gillette wanted to highlight a transportation bill, Senate bill 1032. It is a very broad transportation bill. This bill has significant impacts to MPOs and statewide transportation planning. This will require the DOT to review each MPOs long range transportation plan to ensure there is connectivity between people and freight and to ensure that it is

progressively implemented. If the plan is found to be unsatisfactory, the DOT will return the plan to the MPO for revision. It will also require DOT to set policy performance metrics and a minimum acceptable score to rate each MPOs service to its communities, taking into consideration traffic congestion, the utilization rate of multimodal transportation facilities, resident satisfaction, and efficiency of the transportation system. Any MPO that does not achieve the minimum acceptable score could potentially be taken over by the DOT secretary who would appoint a new Executive Director and a new Chair of the TPO Governing Board, potentially restructure the Governing Board, and potentially merge MPOs. If the MPO gets the top score, they will receive a \$5 million prize to go toward any project. The bill would also abolish the MPO Advisory Council and the Florida Transportation Commission that recommends the DOT secretary to the Governor. This house bill is moving through several committees. No one knows where this bill is coming from, but it is being discussed in detail.

Pete Petyk commented about a potential financial motive behind the bill.

Christy Fischer asked if FDOT is being held accountable similar to the MPOs? Gillette replied that this bill would put DOT in a terrible position. Gillette stated, as MPOs we control some federal funding but certainly not all funding. There is a very long priority list with projects that are not moving, majority of them on state road. The department is not taking a position on this, but it is hard to imagine that DOT would want to take over an MPO. Florida has one of the best transportation systems in the country because of the collaboration between MPOs and the department.

Philip Weinberg recommended that if any members of the TAC/CAC have interactions with any legislative delegation to express total opposition to SB 1032.

Ginger Twigg asked if anyone has spoken to the Senator that proposed the bill. Gillette replied that letters have been sent to the Senator and that Mark Reichert met with Representative McFarland but was not able to get any information. If someone knows where this bill is coming from, they are not saying. It is possible that the bill could be from a lack of understanding MPOs contributions.

Consent Agenda:

Cliff Graham read aloud the Consent Agenda. The entire Consent Agenda will be passed in one motion and read aloud for the record.

Item 4A. Approval RE: TAC/CAC Meeting Minutes – December 11, 2023

Item 4B. Approval RE: Resolution 24-14, Acceptance and Approval to Execute SUN Trail Grant Award, Work Order 24-10K, North Merritt Island Pioneer Trail Scope of Services, and FY 24 Operating Budget Amendment

Item 4C. Approval RE: Resolution 24-12, SCTPO Performance Measure Targets: Safety (PM1)

Item 4D. Approval RE: Work Order 24-11K, Ellis Road Sub Area Model Development Scope of Services

TAC motion by Christy Fischer, second by Frank Guertin, to approve all items of the Consent Agenda. CAC motion by Arlyn Deblauw, second by Henry Morin, to concur with the TAC motions. Hearing no objections, the CAC motion passed unanimously. The TAC motion passed unanimously.

Action Items:

Item 5A. Adoption RE: Resolution 24-13: SCTPO Vision Zero Action Plan Update

The SCTPO's vision of providing a safe, multimodal, innovative, and resilient transportation system for all requires improving the safety of Brevard County's transportation system. The SCTPO has a long history of supporting safety efforts to increase awareness, including the adoption of resolution of support for Vision Zero and the development of the 2020 Vision Zero Action Plan in 2019.

Vision Zero's philosophy is that traffic fatalities and serious injuries can be prevented, and the absolute minimum acceptable number is zero. Vision Zero is a data driven, multi-disciplinary approach bringing together diverse and necessary stakeholders to address this complex problem and requires a fundamental change in the way we think about traffic safety and planning.

As the 2020 Vision Zero Action Plan strategies and goals were accomplished, the SCTPO began the task of updating the Plan. This 2024 Vision Zero Action Plan focuses on the next phase of efforts to achieve zero fatalities and serious injuries on our roadways, and better serves our community through the development of new strategies, targets, and best practices identified in recent years.

TPO staff have prepared a resolution adopting the updated 2024 Vision Zero Action Plan to further guide their efforts towards zero traffic deaths and serious injuries on Brevard County roads. The resolution serves as a commitment to the 2024 Action Plan, establishes the SCTPO's first target goal of 2050, and encourages local municipalities to consider developing and adopting Action Plans for their respective jurisdictions.

A full draft of the 2024 Vision Zero Action Plan can be reviewed at:
www.spacecoasttpo.com/what-we-do/planning/vision-zero.

Christy Fischer commented that inexpensive things can be done to intersections with paint and if working with the County is possible to implement this type of improvement. Shelby Villatoro replied that this is something that TPO encourages but it falls to the agencies to implement.

Gregg Stoll commented that he would like to see a safety pop-up in relation to rail crossing safety. He asked if Georganna Gillette if she could speak to any potential grants for additional safety measures to implement at the crossings that meet FRA specifications but could be enhanced. Georganna Gillette replied that the SCTPO is in contact with Brightline. There is an item for the TPO Governing Board, with their approval the SCPTO is going to potentially take the lead on applying for a grant for safety improvements on the ten rail crossing locations that do not have certain safety improvements. The SCTPO is in coordination with Brevard County, the City of Melbourne, and the City of Cocoa but we must wait for the Grant Opportunity to come

out. There is also a RAISE grant where DOT and Brightline partnered together that is in the works to add delineators and low cost improvements.

Pete Petyk commented that he would like to see more pedestrian crossings and pavement markings. He also commented that there should be strict enforcement against those who do not stop for pedestrians in a crosswalk. Gillette commented that enforcement is a big part of safety. Engineering and education are important, but people have potentially trespassed across rail crossing for years and the problem now is that the train is moving too fast to get away with that.

Eric Fielding asked if the Vision Zero Action Plan is published annually. Villatoro replied that the SCTPO uses the Action Plan to do an annual report that provides updates on the tracked progress and the Action Plan is updated as needed.

Shelby Villatoro commented to Petyk's comment about enforcement and mentioned that the County just partnered with Best Foot Forward to do crosswalk enforcement and will be deliberately going out and writing tickets for people that do not stop at crosswalks.

TAC motion Devin Swanson, second by Christy Fischer to adopt the SCTPO Vision Zero Action Plan Update. CAC motion by Gregg Stoll, second by Arlyn Deblauw, to concur with the TAC motions. Hearing no objections, the CAC motion passed unanimously. The TAC motion passed unanimously.

Presentations:

Item 6A. Member Orientation (Transportation Planning 101)

Each year, the SCTPO provides a Member Orientation to familiarize new and existing members with functions, priorities, and strategic plan objectives.

SCTPO Executive Director Georganna Gillette will provide an overview of the nature of SCTPO, what we do, and your role as a member of the committee or governing board.

Pete Petyk commented on homeless citizens losing their lives near railroad crossings. Gillette replied that the SCTPO is coordinating with local governments about the grant mentioned, the county or the cities will have to provide a 20% non-federal match and once the improvements are put in, upon receipt of an award, they are also going to have to maintain those improvements.

Ginger Twigg asked about remote attendance and if it will be offered in the future. Gillette replied that during the COVID-19 pandemic, remote meetings took place, but it was a process to set up the equipment and found that there was not a lot of participation in Brevard County, most members wanted to meet in person.

Reports:

Item 7A. Florida Department of Transportation (FDOT) Report

Chuck Koppernolle, FDOT MPO Liaison, reported to the Space Coast TPO Governing Board the status of various construction projects and engineering studies currently in progress in Brevard County.

Ginger Twigg asked if any LPI signals will be included in the intersections that have right turn lane additions. Koppernolle will find out and report back.

Jared Francis commented that at a recent Commission meeting in Cocoa Beach, it was voted to remove the raised crosswalks except for Northbound at South 21st Street.

Pete Petyk commented that raised crosswalks are intended to slow drivers down and he is disappointed that the City of Cocoa Beach is removing something that would benefit the pedestrians because of political expediency.

Item 7B. Bicycle, Pedestrian and Trails Advisory Committee (BPTAC) Report

Sarah Kraum reported on Bicycle, Pedestrian, & Trails Advisory Committee (BPTAC) and related Space Coast TPO activities.

At the most recent BPTAC Meeting of December 4th, the annual election of officers was held, the Long-Range Transportation Plan goals and objectives were presented, and the annual member orientation was held for the BPTAC. An upcoming visioning workshop was discussed and will be held on February 26, 2024.

Item 7C. Space Coast Area Transit Report

Space Coast Area Transit provided an update on recent activities and any changes of the transit system. Ken Harley reported that there have been increases in fixed route ridership. The Community Transportation Coordinator annual evaluation with Space Coast TPO was recently completed.

Item 7D. Public Engagement Report

The Space Coast TPO's Public Involvement Officer, Abby Hemenway, was absent from the meeting but the agenda package includes the updates on public participation efforts and initiatives.

Item 7E. Local Government Report

Reports on transportation related topics within any jurisdiction of interest to other jurisdictions or agencies may be presented under this item.

Item 8. Adjourn

Meeting adjourned at 10:53 am. The next meeting is March 11, 2024, at 9:30 a.m.

Space Coast TPO Citizens Advisory Committee (CAC) 2024 Attendance Record

Jurisdiction	Member Name	FEB 5	MAR 11	APRIL 8	MAY 6	JULY 8	SEPT 9	OCT 7	DEC 9	Total
Brevard County District 1										
Member #1	Rodney Honeycutt	1								1
Member #2	Hunter Lucier									0
Alternate #1	Adam Kohler									0
Alternate #2	Vacant									0
Brevard County District 2										
Member #1	Bill Vollmer	1								1
Member #2	Vacant									0
Alternate #1	Jennifer Thompson									0
Alternate #2	Vacant									0
Brevard County District 3										
Member #1	Vacant									0
Member #2	Vacant									0
Alternate #1	Vacant									0
Alternate #2	Vacant									0
Brevard County District 4										
Member #1	Dana Vinci	1								1
Member #2	Peter Fusscas	1								1
Alternate #1	Terri Friedlander	1								1
Alternate #2	VACANT									0
Brevard County District 5										
Member #1	Martin Lamb									0
Member #2	Ginger Twigg	1								1
Alternate #1	Vacant									0
Alternate #2	Vacant									0
Canaveral Port Authority										
Member #1	Michael Wrazen	1								1
Alternate #1	Mike Gautreaux	1								1
City of Cocoa										
Member #1	Gregg Stoll	1								1
Alternate #1	Sara Ann Conkling									0
City of Melbourne										
Member #1	David Neuman									0
Member #2	Guy Tucker	1								1
Member #3	Eric Fielding	1								1
Alternate #1	Vacant									0
Alternate #2	Vacant									0
Alternate #3	Vacant									0

Space Coast TPO Citizens Advisory Committee (CAC) 2024 Attendance Record

Jurisdiction	Member Name	FEB 5	MAR 11	APRIL 8	MAY 6	JULY 8	SEPT 9	OCT 7	DEC 9	Total
City of Palm Bay										
Member #1	Tom Gaume									0
Member #2	Philip Weinberg	1								1
Member #3	Henry Morin	1								1
Alternate #1	Vacant									0
Alternate #2	Vacant									0
Alternate #3	Vacant									0
City of Rockledge										
Member #1	Eugene Sims									0
Alternate #1	Josiah Gattle									0
Alternate #1	Vacant									0
City of Titusville										
Member #1	Vacant									0
Member #2	Pete Petyk	1								1
Alternate #1	Vacant									0
Alternate #2	Vacant									0
City of West Melbourne										
Member #1	Gil Ramirez	1								1
Alternate #1	Sandra Michelson									0
North Beaches Coalition										
Member #1	Vacant									0
Alternate #1	Arlyn DeBlauw	1								1
South Beaches Coalition										
Member #1	Vacant									0
Alternate #1	Vacant									0
Total # in Attendance		16	0	0	0	0	0	0	0	16

Space Coast TPO Technical Advisory Committee (TAC) 2024 Attendance Record

Jurisdiction	Member Name	FEB 5	MAR 11	APRIL 8	MAY 6	JULY 8	SEPT 9	OCT 7	DEC 9	Total
Brevard County Emergency Management										
Member	Chris Eliadis	1								
Alternate	Lauren Possinger	1								1
Brevard County Planning & Development										
Member	Jeffrey Ball									0
Alternate	Stephen Swanke									0
Brevard County Public Works										
Member	Devin A. Swanson	1								1
Alternate	VACANT									0
Brevard County School Board										
Member	Dave Lindemann									0
Alternate	Karen Black	1								1
Canaveral Port Authority										
Member	Veronica Narvaez-Lugo	1								1
Alternate	Robert Musser	1								1
City of Cape Canaveral										
Member	Lexi Miller	1								1
Alternate	Kyle Harris									0
City of Cocoa										
Member	VACANT									0
Alternate	Abigail Morgan	1								1
City of Cocoa Beach										
Member	Jared Francis	1								1
Alternate	Tanja McCoy									0
Alternate	Wayne Carragino									0
City of Indian Harbour Beach										
Member	Frank Guertin	1								1
Alternate	Hamilton Boone									0
City of Melbourne										
Member	Jenni Lamb									0
Alternate	Todd Corwin	1								1
City of Palm Bay										
Member	Suzanne Sherman									0
Alternate	Frank Watanabe	1								1
City of Rockledge										
Member	Victor (VJ) Karycki									0
Alternate	Michael Jarusiewicz	1								1
City of Satellite Beach										
Member	Courtney Barker									0
Alternate	Erica Ehly									0
City of Titusville										
Member	Kwabena Ofosu	1								1
Alternate	Brad Parrish									0

Space Coast TPO Technical Advisory Committee (TAC) 2024 Attendance Record

Jurisdiction	Member Name	FEB 5	MAR 11	APRIL 8	MAY 6	JULY 8	SEPT 9	OCT 7	DEC 9	Total
City of West Melbourne										
Member	Tim Rhode									0
Alternate	Christy Fischer	1								1
Melbourne Airport Authority										
Member	Cliff Graham	1								1
Alternate	VACANT									0
Space Coast Area Transit										
Member	Ken Harley	1								1
Alternate	Jim Scherff									0
Space Florida										
Member	Steve Szabo	1								1
Alternate	Steven Bostel	1								1
St. John River Water Mgmt District										
Member	Mike McMunigal									0
Alternate	Melisa Diolosa									0
Titusville-Cocoa Airport Authority										
Member	Kevin Daugherty									0
Alternate	VACANT									0
Town of Grant Valkaria										
Member	Jason Mahaney	1								1
Alternate	Mayor Del Yonts									0
Town of Indialantic										
Member	Michael Casey									0
Alternate	Scott Glaubitz									0
Town of Malabar										
Member	Richard Kohler									0
Alternate	Lisa Morrell									0
Town of Melbourne Beach										
Member	VACANT									0
Alternate	VACANT									0
Valkaria Airport										
Member	Stephen Borowski									0
Alternate	VACANT									0
Van Pool Serv., Inc										
Member	VACANT									0
Alternate	VACANT									0
Total # in Attendance		20	0	0	0	0	0	0	0	20

REPORTS
ITEM NUMBER 3C

Bicycle, Pedestrian, and Trails Advisory Committee (BPTAC) Report

For further information, please contact: Sarah.Kraum@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

Staff will report on Bicycle, Pedestrian, & Trails Advisory Committee (BPTAC) and related Space Coast TPO activities.

The BPTAC met on Monday, February 26, 2024 with the following major agenda items:

- Approval Re: Transmittal of SUN Trails Regional Trail Prioritization Letter of Support
- Strategic Visioning Workshop

The Southern Brevard Trails Master Plan has kicked off with their Working Group meeting on February 22, 2024 and the North Merritt Island Pioneer Trail Feasibility Study grant agreement and notice to proceed has been issued.

The next BPTAC meeting will be held April 29, 2024 at 5:30pm at the Viera Government Center.

REQUESTED ACTION

As desired by the Space Coast TPO Governing Board.

ATTACHMENTS

- Draft February 26, 2024, BPTAC Meeting Minutes, **Attachment A**



Bicycle, Pedestrian, and Trails Advisory Committee

Viera Government Center
Florida Room, Bldg. C, 3rd Floor



Meeting Date: Monday, February 26, 2024
5:30 P.M.

MEETING MINUTES

Agenda

1. **Call to Order and Pledge of Allegiance**
2. **Public Comment (non-agenda items only)**
3. **Consent Agenda** (The entire Consent Agenda will be passed in one motion and read aloud for the record)
 - A. Approval RE: SCTPO BPTAC Meeting Minutes – December 4, 2023
4. **Action Items**
 - A. Approval RE: Work Order 24-10K: North Merritt Island Pioneer Trail Feasibility Study
 - B. Approval RE: Transmittal of SUN Trails Regional Trail Prioritization
5. **Workshop**
 - A. BPTAC Strategic Visioning Workshop
6. **Adjourn**

BPTAC Committee Members Present:

Tim Craven, *BoCC Planning & Development*
 John Cooper, *City of Rockledge*
 Todd Corwin, *City of Melbourne*
 Nicholas Gow, *City of Titusville*
 Murray Hann, *Trail Partners*
 Carl Kaiserman, *Citizen of Melbourne*
 Wesley Park, *Citizen of Cocoa*
 Pete Petyk, *Citizen of Titusville*
 Jim Scherff, *Space Coast Area Transit*
 Craig Smith, *Town of Grant-Valkaria*
 Devin Swanson, *BoCC Public Works*
 Drew Thompson, *Citizen of Malabar*
 Alan Woolwich, *BoCC Housing & Human Services*

Others Present:

Laura Carter, *Space Coast TPO Staff*
 Sarah Davis, *BoCC Planning & Development Intern*
 Debbie Flynn, *Space Coast TPO Staff*
 Georganna Gillette, *Space Coast TPO Staff*
 Sarah Kraum, *Space Coast TPO Staff*
 Vince Lamb, *Citizen*
 Zoe McNeely, *Space Coast TPO Staff*
 Stephanie Moss, *FDOT*
 Ginger Twigg, *Revolutions Cyclery*

Item 1. Call to Order and Pledge of Allegiance

Alan Woolwich, Vice-Chair, called the meeting to order at 5:30 p.m. All participated in the Pledge of Allegiance.

Item 2. Public Comment

Ginger Twigg commented about an email from one of her customers asking about where to ride off the roads near Norfolk Parkway and has requested suggestions on how to answer her customer.

Consent Agenda

Item 3A. Approval SCTPO BPTAC Meeting Minutes – December 4, 2023

Staff has prepared draft minutes for the Bicycle, Pedestrian, and Trails Advisory Committee (BPTAC) from their meeting conducted on December 4, 2023.

Motion by Carl Kaiserman, seconded by Devin Swanson to approve BPTAC meeting minutes from December 4, 2024. Hearing no objections, the motion passed unanimously.

Action Items

Item 4A. Approval RE: Work Order 24-10K: North Merritt Island Pioneer Trail Feasibility Study

Sarah Kraum presented Work Order 24-10K: North Merritt Island Pioneer Trail Feasibility Study for approval. Kraum summarized the project including the SUN Trails funding, maintaining agency of Brevard County Parks & Recreation, and tasks included under the work order. Kraum stated the State Funded Grant Agreement has been executed, but minor changes could still be made to the scope of work.

Murray Hann asked about the length of the trail. Sarah Kraum will follow up with a measurement.

Motion by Craig Smith, seconded by Murray Hann to approve Work Order 24-10K: North Merritt Island Pioneer Trail Feasibility Study. Hearing no objections, the motion passed unanimously.

Item 4B. Approval RE: Transmittal of SUN Trails Regional Trail Prioritization Letter of Support

Sarah Kraum presented the details regarding the need to transmit a letter to the Florida Greenways and Trails Committee requesting the prioritization of the Coast to Coast Trail, St. Johns River to Sea Loop, and East Coast Greenway. She summarized the new legislation and submittal of new regional trails that has spurred the reranking of regional trails, as they relate to FDOT SUN Trail funding.

Pete Petyk commented that Southern Brevard is at a disadvantage with funding eligibility. Sarah Kraum replied that the SCTPO is trying to improve that with the Southern Brevard Trails Master Plan.

Drew Thompson asked if there is dialogue with Indian River County because of what they have worked on in the south and Grant-Valkaria's success in the past. Sarah Kraum replied that in 2020, a regional trail alignment was approved in partnership with Indian River County MPO. Indian River County will be engaged with the development of the Southern Brevard Trails Master Plan and the 2050 Long Range Transportation Plan.

Carl Kaiserman commented that it would be beneficial to have an alignment identified for the East Coast Greenway. Sarah Kraum replied that two alternatives were developed for the East Coast Greenway, but it needs the support of municipalities to carry the segments forward. Sarah Kraum mentioned that the East Coast Greenway BPTAC representative may be able to present and share ideas on how to be an advocate for East Coast Greenway.

Motion by Murray Hann, seconded by Drew Thompson to approve the transmittal of SUN Trails Regional Trail Prioritization Letter of Support. Hearing no objections, the motion passed unanimously.

Item 5. Workshop

Item 5A. BPTAC Strategic Visioning Workshop

SCTPO Staff led BPTAC members through a Strategic Visioning Workshop for the purpose of developing the vision, direction, and actions for the BPTAC.

Workshop consisted of three parts:

1. Icebreaker – What if you had a blank check for transportation funding? What would you spend it on?
2. Governing Board Strategic Plan Activity – How can the BPTAC help advance the goals and objectives of the Governing Board Strategic Plan?
3. Vision Statement Development – What is the BPTAC's vision?

Sarah Kraum discussed the next steps in relation to developing the BPTAC vision and strategic initiatives, as well as upcoming meeting activities in relation to the 2050 Long Range Transportation Plan.

Item 6. Adjourn

Hearing no further comment the meeting was adjourned by Alan Woolwich at 6:48 p.m.

REPORTS
ITEM NUMBER 3D

Transportation Disadvantaged Local Coordinating Board (TDLCB) Report

For further information, please contact: Debbie.Flynn@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

Space Coast Area Transit will report on Transportation Disadvantaged Local Coordinating Board (TDLCB) and transit activities. The TDLCB met on February 12, 2024. Meeting highlights included:

- Approval of the Grievance Procedure
- The appointments of two new members to the Grievance Committee
- Approval of the Annual By-Laws; Policy PLC-8, TDLCB
- Approval of the FY 2023 Community Transportation Coordinator (CTC) Evaluation
- Transit Development Plan (TDP) Stakeholder Interview of the TDLCB

The next TDLCB Meeting is scheduled for Monday, May 13, 2024 at the Viera Government Center, Bldg. C, Space Coast Room, 10:30 a.m. to 12:00 p.m.

REQUESTED ACTION

As desired by the Space Coast TPO Governing Board.

ATTACHMENTS

- None

REPORTS
ITEM NUMBER 3E

Florida Department of Transportation (FDOT) Report

For further information, please contact: Charles.koppernolle@dot.state.fl.us
Strategic Plan Emphasis Area: Leadership

DISCUSSION

FDOT Staff will report to the Space Coast TPO Governing Board the status of various construction projects and engineering studies currently in progress in Brevard County.

REQUESTED ACTION

As desired by the Space Coast TPO Governing Board.

ATTACHMENTS

- FDOT Project Status Report, February 29, 2024, **Attachment A**



Florida Department of Transportation

RON DESANTIS
GOVERNOR

719 South Woodland Boulevard
DeLand, Florida 32720-6834

JARED W. PERDUE, P.E.
SECRETARY

Brevard County Project Status Update As of February 29, 2024

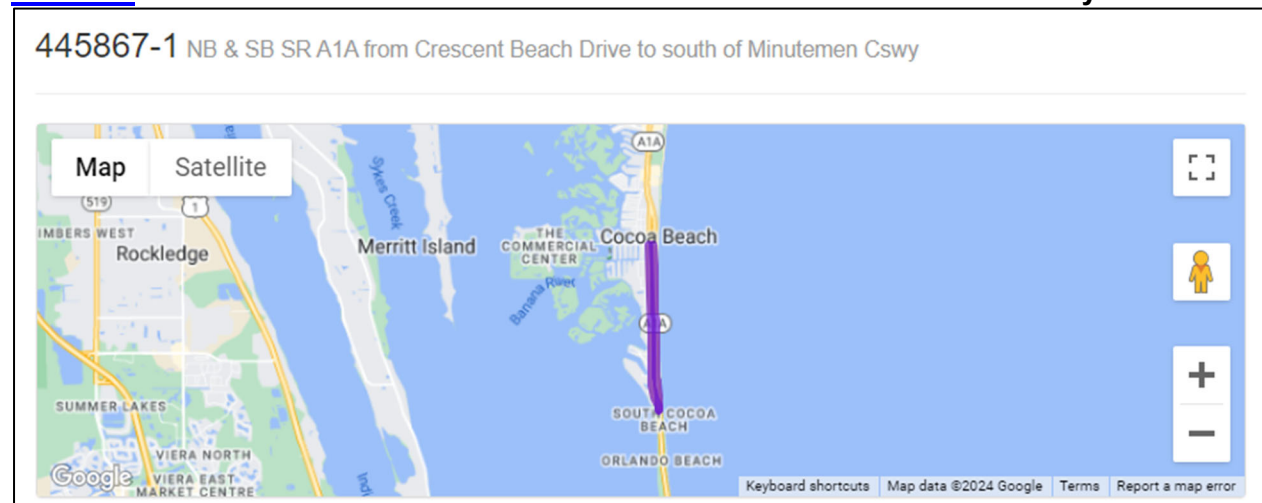
The following is a brief status update on major FDOT road construction projects in Brevard County as of the February cutoff. The next cutoff date is March 31, 2024. Information is also available on www.cflroads.com. For questions, please contact Jonathan Scarfe at 386-943-5791 or via email at D5-MPOLiaisons@dot.state.fl.us.

BREVARD COUNTY

Upcoming Projects:

448636-1: S.R. A1A Safety Project

445867-1: S.R. A1A from Crescent Beach Dr to South of Minutemen Causeway

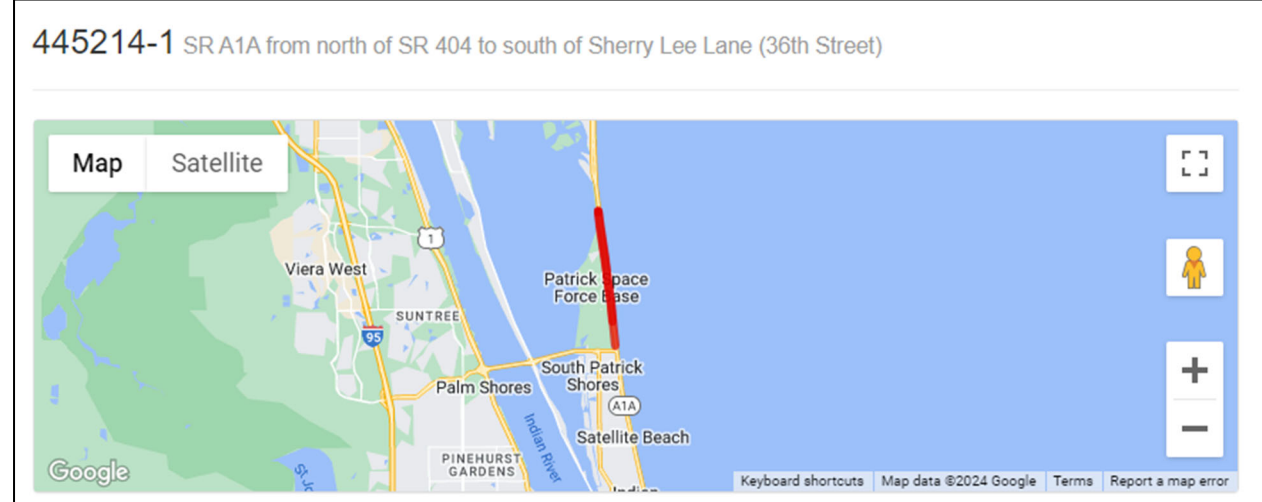


- Contract: T5759
- Contractor: Carr Construction, LLC
- Safety Project
- Project Cost: \$4 Million
- Estimated Start: Spring 2024
- Estimated Completion: Late 2024
- **Description:** The purpose of this project is to enhance pedestrian safety along State Road (S.R.) A1A from Crescent Beach Drive to south of Minutemen Causeway. In this area, S.R. A1A is split, with S.R. A1A northbound known as Atlantic Avenue and S.R. A1A southbound known as Orlando Avenue. The project proposes to construct 12 pedestrian crossings along S.R. A1A. Two of the crossings - on northbound and southbound S.R. A1A at South 1st Street -- will be equipped with Pedestrian Hybrid Beacons (PHBs).
- **Update:** The project team is still waiting on the revised project schedule and the revised project plans.

Improve Safety, Enhance Mobility, Inspire Innovation

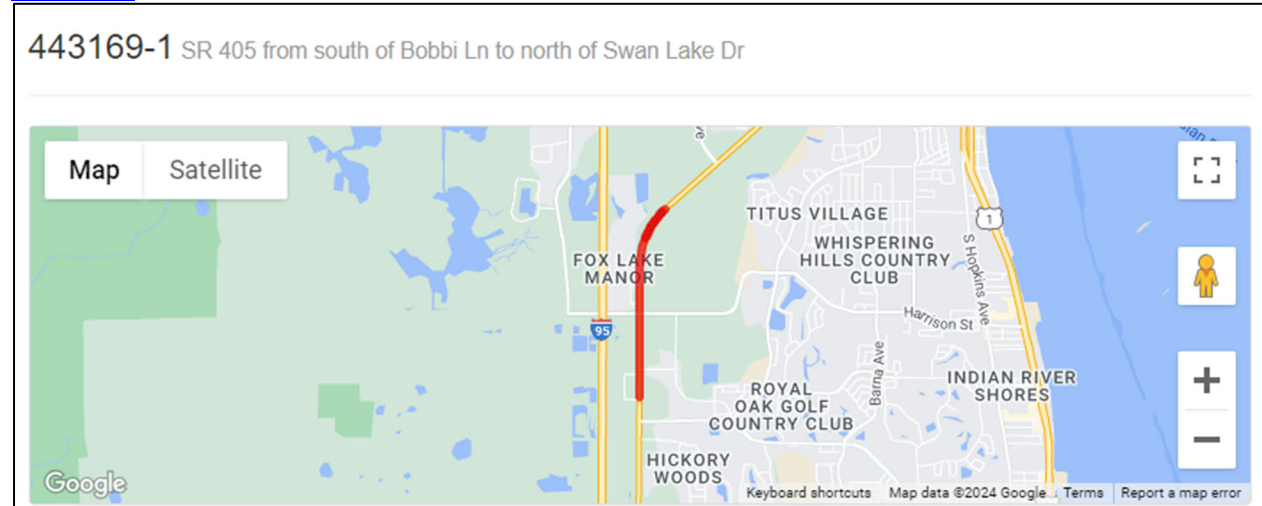
www.fdot.gov

445214-1: S.R. A1A from North of S.R. 404 to South of Sherry Lee Lane (36th Street)



- Contract: E54B3
- Contractor: OHLA USA, Inc.
- Milling and Resurfacing
- Project Cost: \$4.9 Million
- Estimated Start: March 2024
- Estimated Completion: Late 2024
- **Description:** The purpose of this project is to enhance operations and safety along State Road (S.R.) A1A (Atlantic Avenue) beginning just north of Pineda Causeway (S.R. 404) to south of Sherry Lee Lane (36th Street), primarily adjacent to Patrick Space Force Base. The project will repave this nearly 4-mile segment of S.R. A1A to extend the life of the existing roadway. Proposed safety improvements include constructing a new grassed median within the existing center two-way left turn lane from near the entrance to Pineda Beach Park to north of School Avenue. Access to Pineda Beach Park will not be impacted and an improved left turn lane into the park from southbound S.R. A1A will increase safety for beachgoers.
- **Update:** A Pre-Construction Meeting for this project was held February 22, 2024.

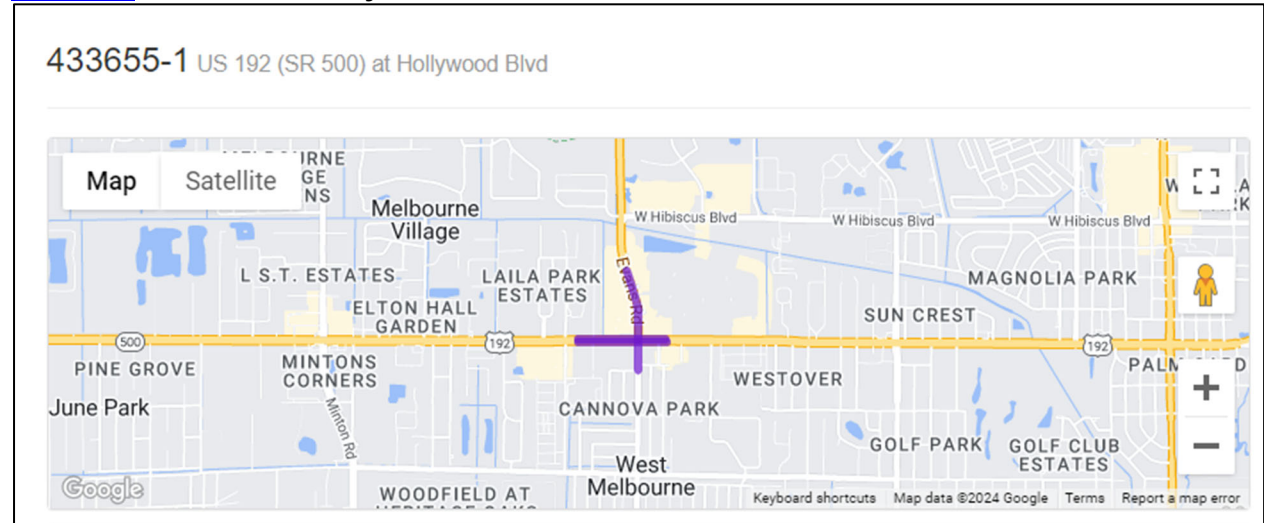
443169-1: S.R. 405 from South of Bobbi Lane to North of Swan Lake Drive



- Contract: E50F5
- Contractor: VA Paving, Inc.
- Milling and Resurfacing
- Project Cost: \$4.8 Million
- Estimated Start: Spring 2024
- Estimated Completion: Late 2024
- **Description:** The intent of this project is to resurface South Street (State Road 405) from south of Bobbi Lane to north of Swan Lake Drive to extend the life of the roadway. Pedestrian safety improvements include replacing the existing 6-foot-wide sidewalk with an 8-foot-wide path along the west side of South Street, which will extend the existing 8-foot-wide path from Fox Lake Road to North of Swan Lake Drive. A new 6-foot-wide sidewalk will also be constructed along the east side of South Street from Fox Lake Road to North of Joe Murell Drive.
- **Update:** A Pre-Construction Meeting for this project was held March 4, 2024.

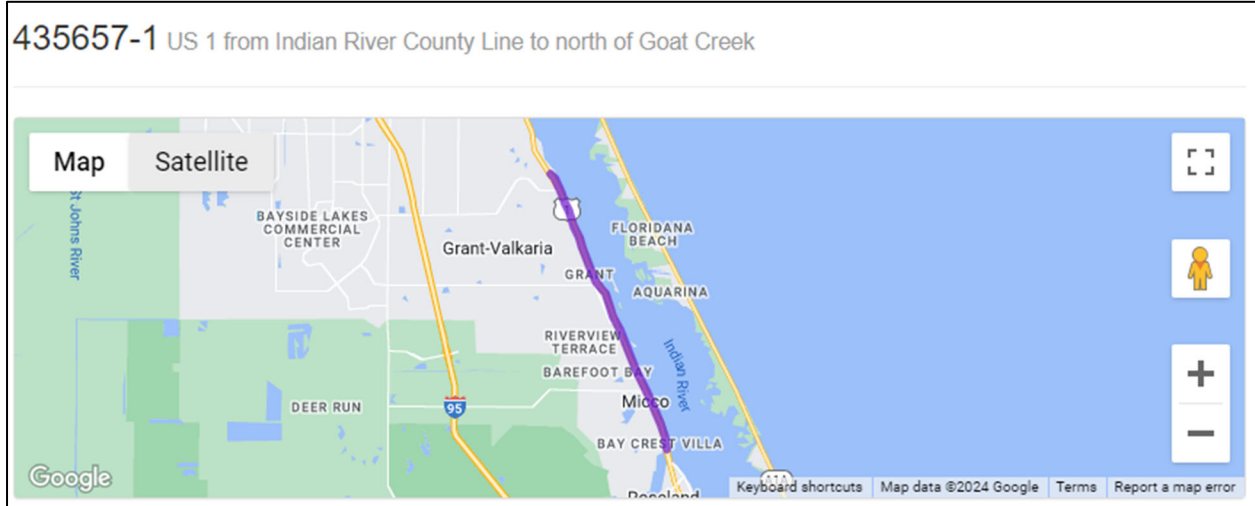
Current Projects:

433655-1: S.R. 500 at Hollywood Boulevard



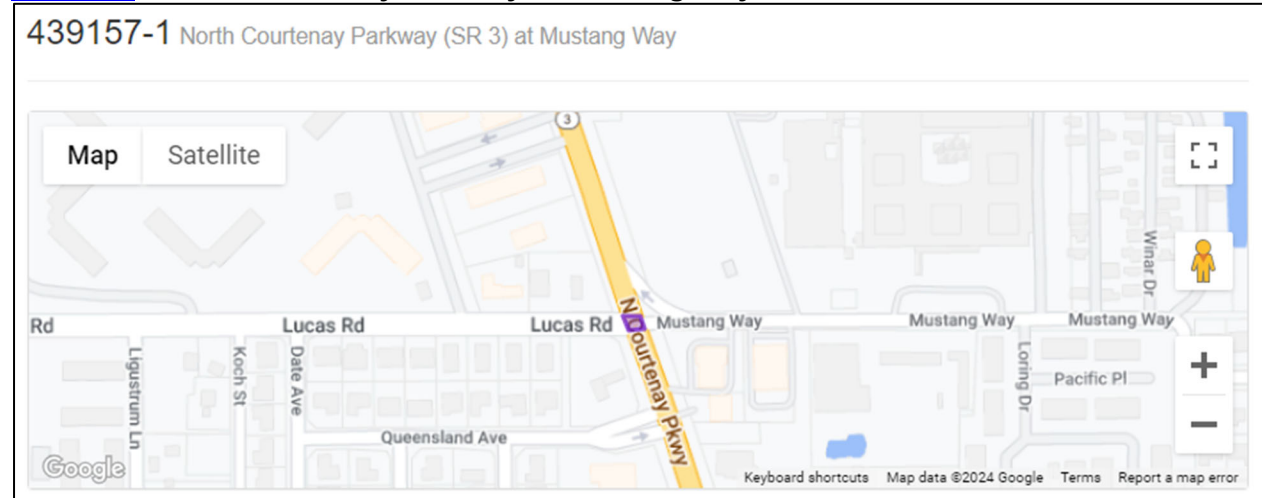
- Contract: T5791
- Contractor: Masci General Contractors, Inc.
- Intersection Improvements
- Project Cost: \$5.4 Million
- Project Start: January 2024
- Estimated Completion: Spring 2025
- **Description:** The U.S. 192 (State Road (S.R.) 500) at Hollywood Boulevard/Evans Road project consists of pavement widening to accommodate additional turn lanes along U.S. 192 and Hollywood Boulevard/Evans Road. Other improvements include milling and resurfacing, replacing existing mast arms, upgrading signing and pavement markings, upgrading pedestrian features to meet Americans with Disabilities Act (ADA) requirements, and drainage and Intelligent Transportation System (ITS) improvements.
- **Update:** The contractor is working on drainage, curbs, and they are grading, prepping, and pouring sidewalks.

[435657-1](#): S.R. 5/ U.S. 1 from Indian River County Line to north of Goat Creek



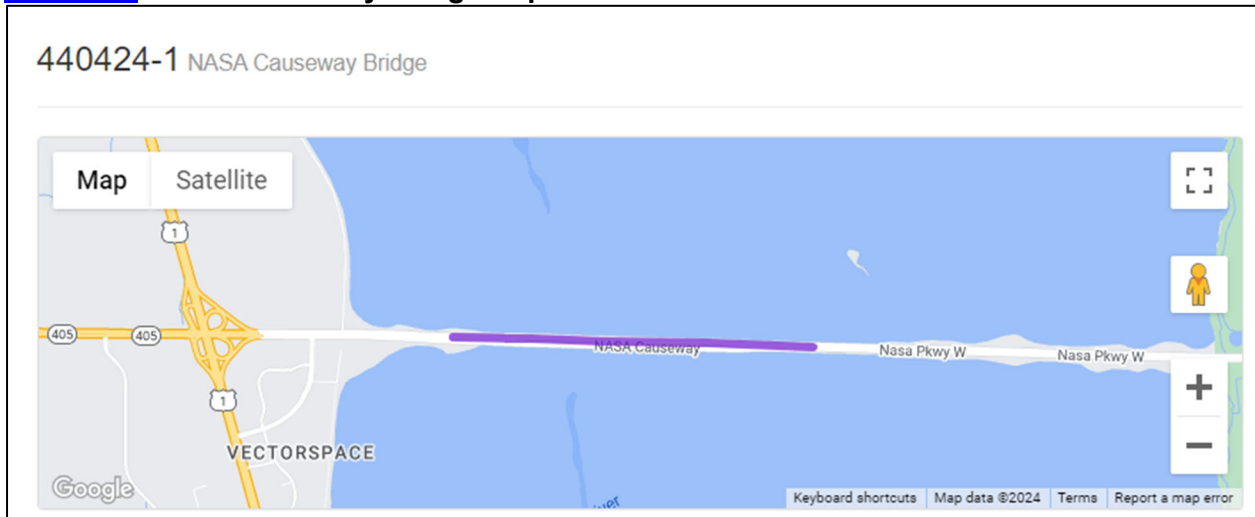
- Contract: T5729
- Contractor: Preferred Materials, Inc.
- Milling and Resurfacing
- Project Cost: \$10.6 Million
- Project Start: October 2022
- Estimated Completion: Early 2024
- **Description:** The purpose of the project is to provide safety and operational improvements along the corridor. The project will resurface U.S. 1 from the Indian River/Brevard County line to Goat Creek. Improvements at the intersection with Micco Road include replacing and upgrading the traffic signal, lighting upgrades, and adding a southbound left turn lane to make it safer for vehicles making U-turns at the intersection. At Barefoot Bay Boulevard, the project proposes to replace and upgrade the traffic signals and upgrade the lighting. Work will also include guardrail upgrades and necessary drainage enhancements. Pedestrian curb ramp reconstruction in compliance with current Americans with Disabilities Act (ADA) standards at signalized crosswalks, and construction of bicycle through lanes at the intersections are also planned.
- **Update:** This project underwent a final walkthrough on February 22, 2024.

[439157-1: S.R. 3/ Courtenay Parkway at Mustang Way Intersection](#)



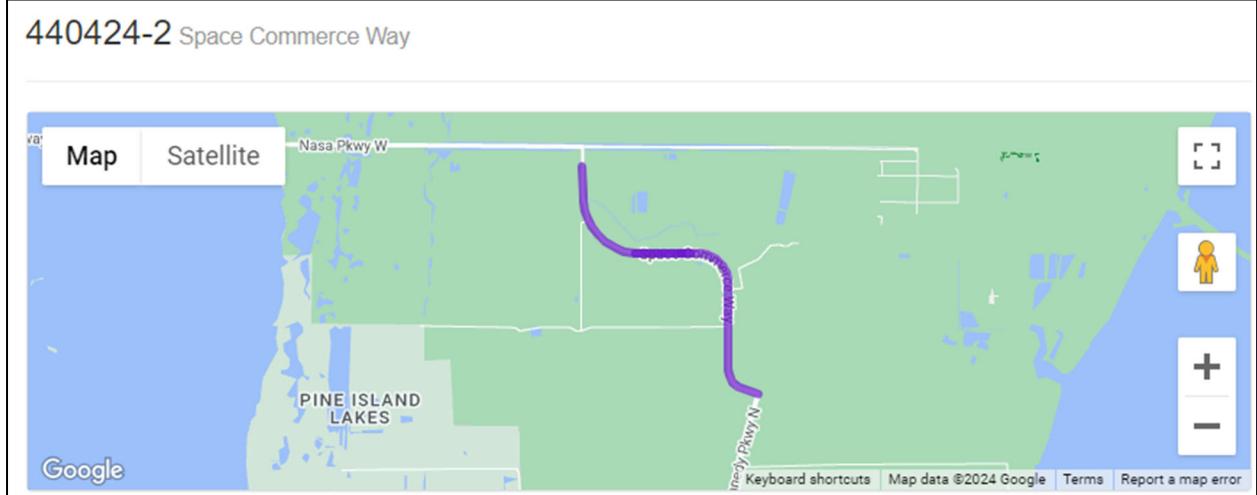
- Contract: T5746
- Contractor: Carr Construction, LLC
- Milling and Resurfacing
- Project Cost: \$1.5 Million
- Project Start: April 2023
- Estimated Completion: Early 2024
- **Description:** This project will enhance safety for pedestrians and drivers by constructing improvements at the intersection of North Courtenay Parkway (State Road 3) and Lucas Road/Mustang Way in Merritt Island. Safety improvements include reconstructing and upgrading the traffic signals and installing new accessible pedestrian safety signals at all corners. The accessible signals provide verbal indications and have raised markings on the signal buttons to accommodate people with visual challenges. Pedestrian safety also will be improved by realigning all crosswalks, adding high-visibility pavement markings, and upgrading lighting. A raised concrete island with a pedestrian signal and crosswalk will be constructed beside the right turn lane from Mustang Way to North Courtenay Parkway. Other improvements include adding sidewalk along southbound North Courtenay Parkway south of the intersection, upgrading sidewalk curb ramps to comply with current Americans with Disabilities Act (ADA) standards, drainage improvements, and repaving the roadway within the project limits.
- **Update:** This project underwent a final walkthrough on February 21, 2024.

[440424-1: NASA Causeway Bridge Replacement](#)



- Contract: T5735
- Contractor: Orion Marine Construction, Inc.
- Complete Bridge Replacement
- Project Cost: \$127 Million
- Project Start: December 2021
- Estimated Completion: Summer 2025
- **Description:** This project is replacing the NASA Causeway Bridge over the Indian River to support future growth and improve public and commercial mobility. The current NASA Causeway consists of twin bascule bridges constructed in 1964, which are being replaced with new twin high-level bridges that will provide improved movement for oversized vehicles to launch sites. The NASA Causeway Bridge is being reconstructed under a partnership between the FDOT, NASA, and Space Florida. The State of Florida secured a \$90 million Infrastructure For Rebuilding America (INFRA) Grant from USDOT. The grant will help to provide part of the funding needs for this bridge project as well as the widening of Space Commerce Way. With a taller and wider fixed bridge, spanning 4,025 feet over the Indian River Lagoon and rising 65 feet above the water, the new NASA Causeway Bridge will enhance the accessibility of this corridor, which includes Kennedy Space Center and the Cape Canaveral Spaceport.
- **Update:** Eastbound bridge completed in June. Westbound bridge construction is still underway. The contractor has completed concrete deck pours for 6/25 spans on the westbound bridge. 92/110 spans have been removed from the old bridge. The team is 26% ahead of schedule. Continuous coordination with NASA.

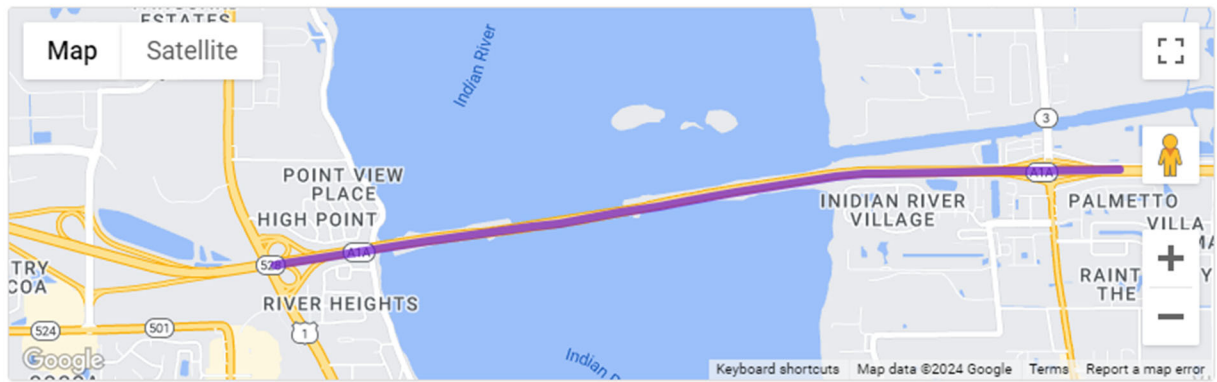
440424-2: Galaxy Way at Kennedy Parkway and varied locations along Space Commerce Way



- Contract: T5777
- Contractor: Jr. Davis Construction Company, Inc.
- Widening
- Project Cost: \$22.9 Million
- Project Start: July 2023
- Estimated Completion: Summer 2025
- **Description:** The purpose of this project is to widen Space Commerce Way to four lanes for approximately 2.7 miles from NASA Parkway West to Kennedy Parkway. This will support future growth and economic vitality by allowing the transportation of oversized space industry vehicles to launch sites, as well as regular public and commercial traffic between the mainland near Titusville and North Merritt Island (and other barrier islands in that vicinity). It will provide access for daily visitors to the Kennedy Space Center Visitor Complex, as well as support the manufacturing and research workforce of Exploration Park.
- **Update:** The contractor is still placing an asphalt base throughout the project limits, and they have converted traffic to the new asphalt base. The contractor is 18% ahead of schedule. Continuous coordination with the space centers.

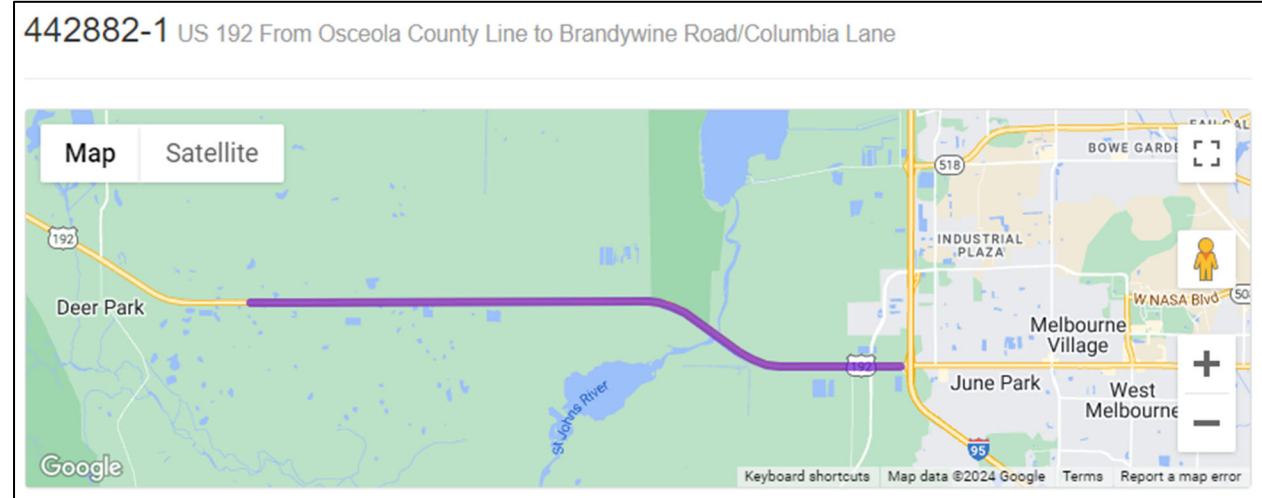
441016-1: S.R. 528/ Beachline Expressway from U.S. 1 to east of S.R. 3

441016-1 SR 528 from US 1 to SR 3



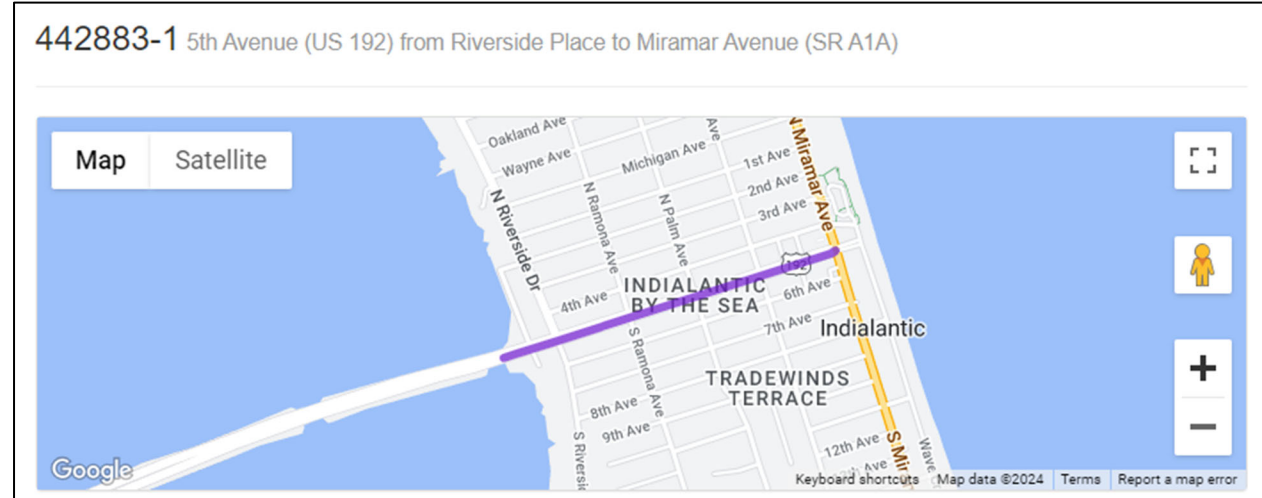
- Contract: T5767
- Contractor: Masci General Contractor, Inc.
- Milling and Resurfacing
- Project Cost: \$10.9 Million
- Project Start: June 2023
- Estimated Completion: Early 2025
- **Description:** This project will resurface State Road (S.R.) 528/S.R. A1A from U.S. 1 to S.R. 3. Concrete repairs, safety enhancements and deck sealing are included for the bridges over the Indian River and Banana River. The project also calls for installing median guardrail throughout the project, upgrading existing guardrail, closing unauthorized median crossovers, upgrading approved crossovers, and drainage improvements. The project will include ramps at the U.S. 1 and S.R. 3 interchanges and will require ramp closures and detours during construction.
- **Update:** The contractor is paving and striping, and installing sod and guardrails throughout the project limits.

442882-1: S.R. 500/ U.S. 192 from Osceola County Line to Brandywine/ Columbia Lane



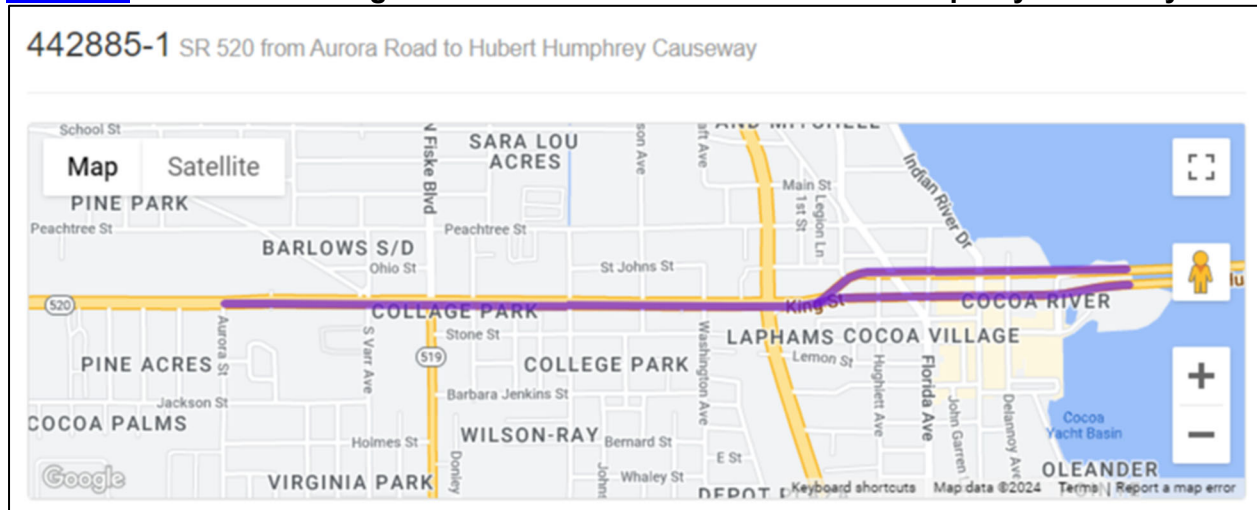
- Contract: T5741
- Contractor: OHLA USA, Inc.
- Milling and Resurfacing
- Project Cost: \$10.2 Million
- Project Start: May 2022
- Estimated Completion: Spring 2024
- **Description:** The purpose of this project is to mill and resurface U.S. 192 from the Osceola County line to Brandywine Road/Columbia Lane. Other improvements include converting the full median opening located approximately 1,000 feet west of Brandywine Lane into a westbound left/U-turn only and performing minor drainage work along the project limits.
- **Update:** The contractor is finalizing electrical work for the wrong-way detection and is waiting for power.

442883-1: S.R. 500/ U.S. 192 (5th Avenue) from Riverside Place to A1A



- Contract: E58A3
- Contractor: Chinchor Electric, Inc.
- Milling and Resurfacing
- Project Cost: \$4.1 Million
- Project Start: February 2023
- Estimated Completion: Spring 2024
- **Description:** The purpose of this project is to extend the life of the existing roadway by repaving the segment of 5th Avenue (U.S. 192) from Riverside Place to Miramar Avenue (State Road (S.R.) A1A) and to enhance pedestrian safety along the corridor. The project proposes to upgrade mid-block crossings and add pedestrian-activated lights known as Rectangular Rapid Flashing Beacons (RRFBs) to enhance visibility of the crosswalks. A new pedestrian signal will also be added at Palm Avenue. Other improvements include reconstructing pedestrian curb ramps and driveways to comply with current ADA standards, modifying existing drainage, and upgrading pedestrian lighting.
- **Update:** The contractor received the revised project plans, and they are developing a new schedule for the revisions. They are currently grounding and performing electrical work in traffic control cabinets.

[442885-1](#): S.R. 520/ W. King Street from Aurora Road to Hubert Humphrey Causeway

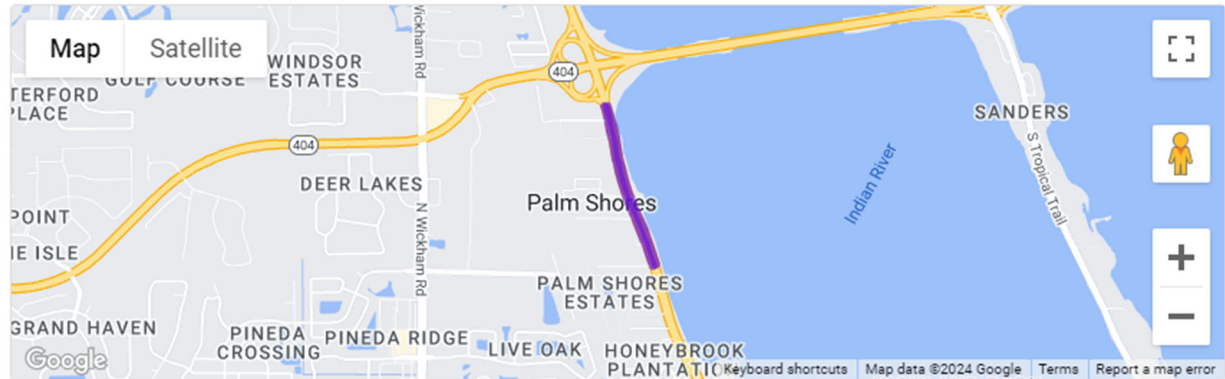


- Contract: T5773
- Contractor: P&S Paving, Inc.
- Milling and Resurfacing
- Project Cost: \$9.5 Million
- Project Start: May 2023
- Estimated Completion: Late 2024
- **Description:** The purpose of this project is to improve the roadway surface and enhance mobility and safety along State Road (S.R.) 520 from Aurora Street to the Hubert Humphrey Causeway in Cocoa. S.R. 520 splits east of U.S. 1, with eastbound traffic on King Street and westbound traffic on Willard Street. In addition to repaving the roadway, the project calls for widening bicycle lanes where possible and removing the auxiliary lane to accommodate a new 7-foot-wide parking lane on eastbound S.R. 520 east of U.S. 1, as well as improved right turn lanes. The free-flow eastbound right turn lane at the S.R. 520 intersection with U.S. 1 will also be brought under signal control. Pedestrian safety enhancements include reconstructing and extending curbs to shorten pedestrian crossing distance, improved crosswalks, and upgraded pedestrian signals. Sidewalk will be constructed to close gaps, and sidewalk curb ramps will be reconstructed to comply with current Americans with Disabilities Act (ADA) standards. The project will also upgrade existing traffic signals and modify existing medians and traffic separators. Other improvements include removing obsolete driveways and driveway reconstruction, and drainage adjustments.
- **Update:** The contractor is continuing to grade sidewalks, curbs, and gutters, and pour concrete for sidewalks and ramps.

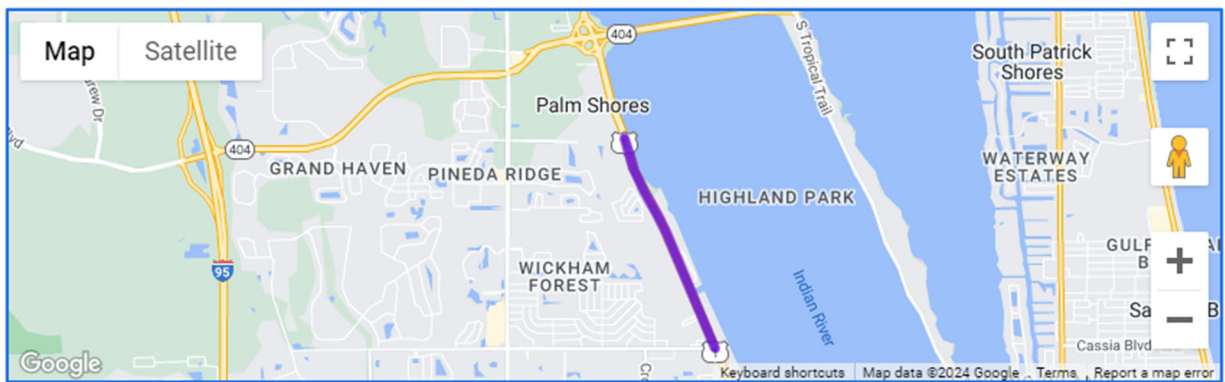
[444992-1: US 1 from Miller Cove Road to Pineda Causeway](#)

[445215-1: US 1 from Post Road to Miller Cove Road](#)

444992-1 US 1 (SR 5) from Miller Cove Road to the Pineda Causeway

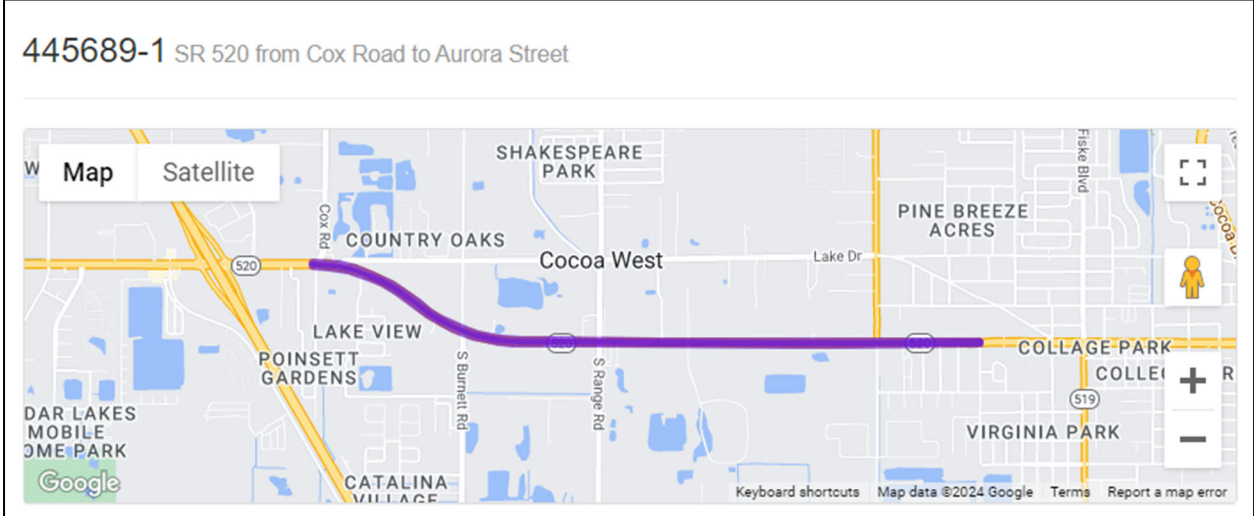


445215-1 US 1 (SR 5) from Post Road to Miller Cove Road



- Contract: E50B8
- Contractor: OHLA USA, Inc.
- Resurfacing/Drainage Work
- Project Cost: \$11.3 Million
- Project Start: December 2023
- Estimated Completion: Spring 2025
- **Description:** The purpose of this project is to resurface State Road (S.R.) 5/U.S. 1 from Miller Cove Road to the Pineda Causeway (S.R. 404) and to rehabilitate the existing drainage outfall to the Indian River on U.S. 1 at Madrid Drive, reconstructing the portions of the outfall that are beyond rehabilitation. The project will also repave the segment of U.S. 1 from Post Road to Pineda Causeway (State Road (S.R.) 404) in the Town of Palm Shores. Other improvements consist of interconnecting the traffic signals for approximately 1.8 miles south of the project between the signalized intersections of Lake Washington Road, Parkway Drive and Post Road. The interconnected signals allow the county to make coordinated updates in signal timing as needed to improve operation.
- **Update:** The contractor is continuing drainage work under project 444992-1 at the north end of the project. Sheet piles are being installed to support excavation for the drainage. The team is continuing their coordination with Castaway Marine because drainage structures run through their business. Milling and paving operations are ongoing.

445689-1: SR 520 from Cox Road to Aurora Street

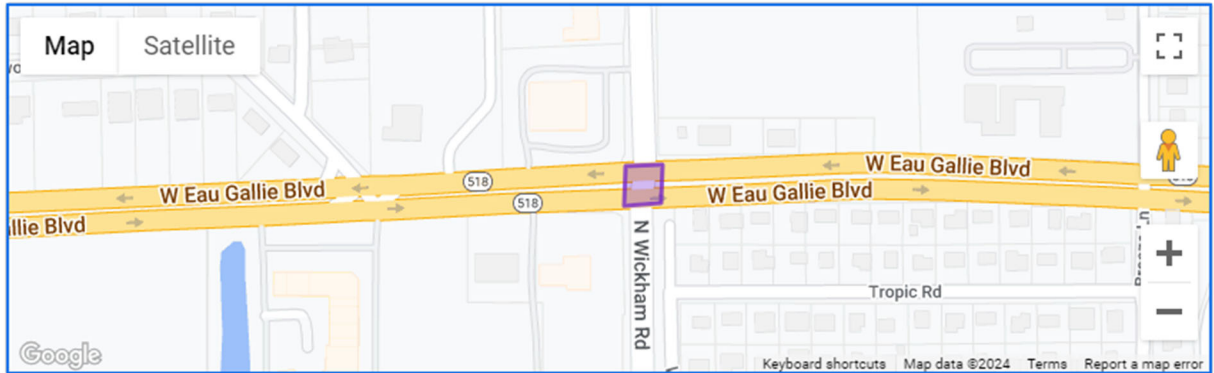


- Contract: T5797
- Contractor: Masci General Contractor, Inc.
- Safety Project
- Project Cost: \$4.6 Million
- Estimated Start: February 2024
- Estimated Completion: Spring 2025
- **Description:** The purpose of this project is to enhance safety through access management improvements along State Road (S.R.) 520 (West King Street) from Cox Road to Aurora Street in Cocoa West. The project is based on recommendations in the Access Management Safety Study completed in June 2019. The goal of access management is to reduce the number and severity of crashes by reducing conflict points, or areas where vehicles can cross paths and potentially crash. The project calls for closing some median openings and constructing directional median openings at other locations. New left turn lanes will be added at several intersections, while others will be extended to provide more space for vehicles. The project will also repave turn lanes and upgrade existing traffic signals. Necessary drainage work and lighting upgrades are also planned.
- **Update:** The contractor is clearing and grubbing, and installing drainage structures throughout the project limits.

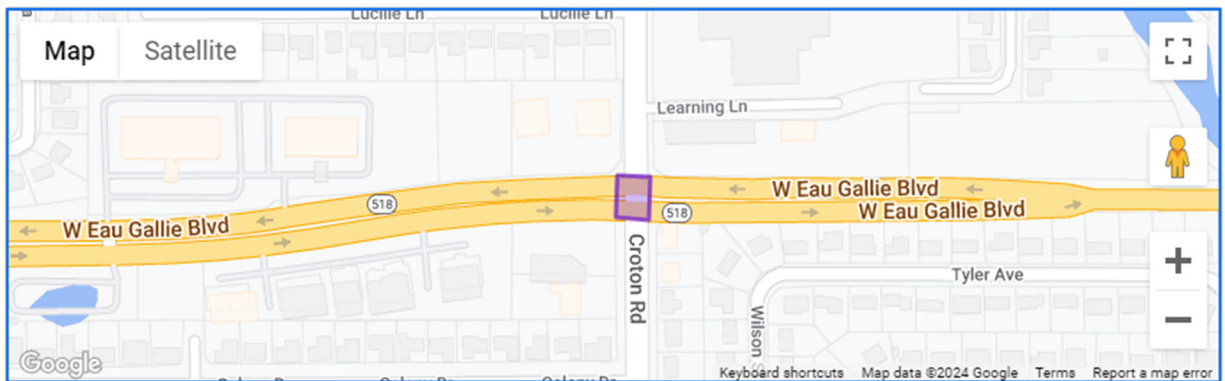
[445813-1](#): S.R. 518/ Eau Gallie Boulevard at Wickham Road

[445835-1](#): S.R. 518/ Eau Gallie Boulevard at Croton Road

445813-1 SR 518 (Eau Gallie Blvd) at Wickham Rd

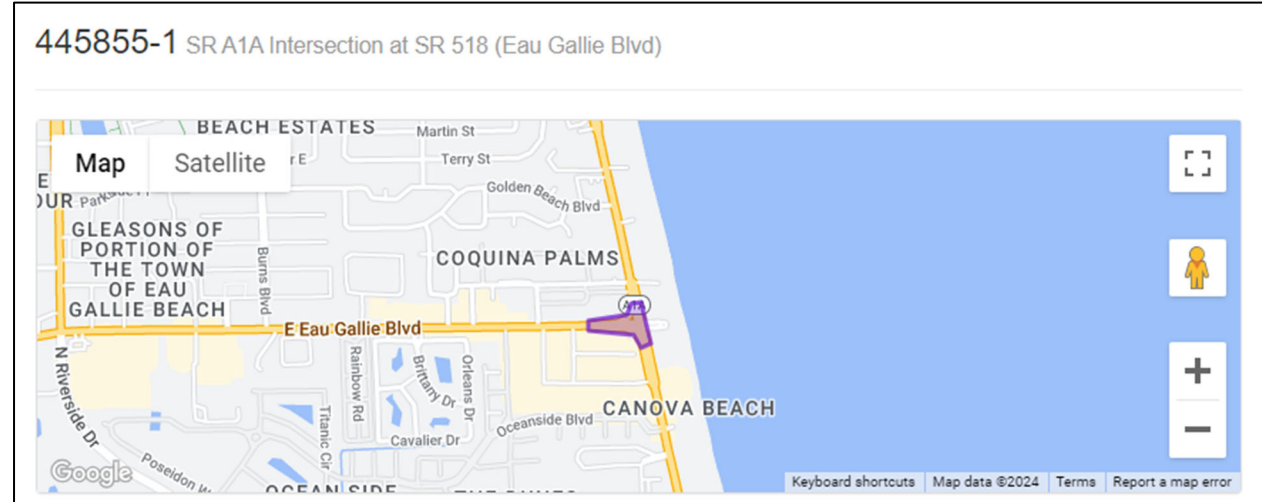


445835-1 SR 518 (Eau Gallie Blvd) at Croton Road



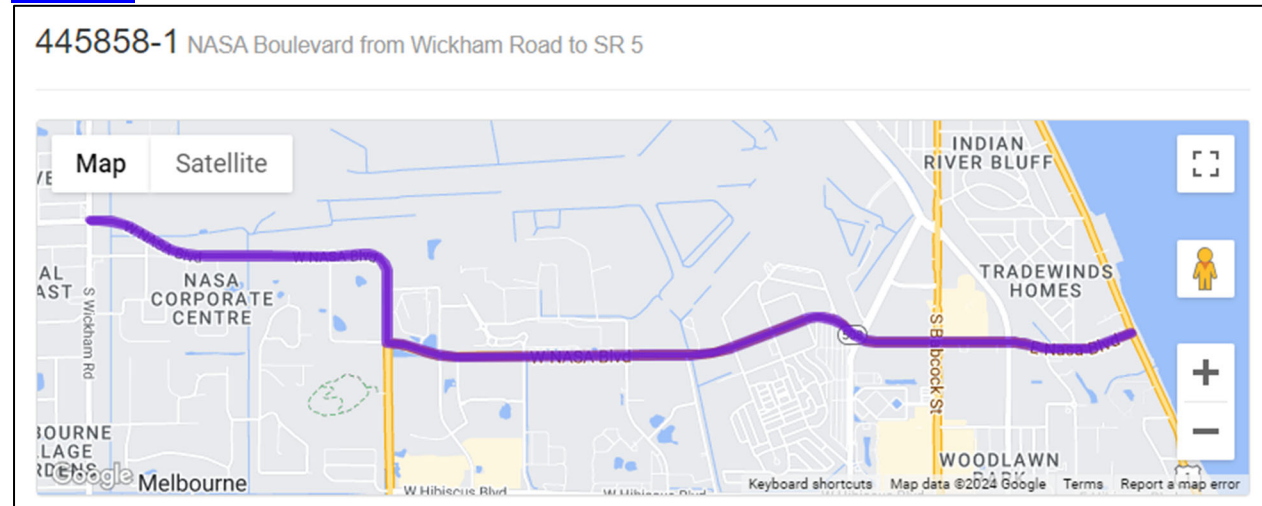
- Contract: T5764
- Contractor: Carr Construction, LLC
- Intersection Improvements
- Project Cost: \$5 Million
- Project Start: July 2023
- Estimated Completion: Summer 2024
- **Description:** This project will make safety improvements at the intersection of Eau Gallie Boulevard (State Road 518) and Wickham Road/Croton Road in Melbourne. The project will reconstruct the existing traffic signal at the intersection, upgrading to new signals and signal poles.
- **Update:** The contractor is beginning to install signal poles and they are continuing concrete work for the corners, ramps, and curbs.

[445855-1](#): SR A1A Intersection at SR 518 (Eau Gallie Boulevard)



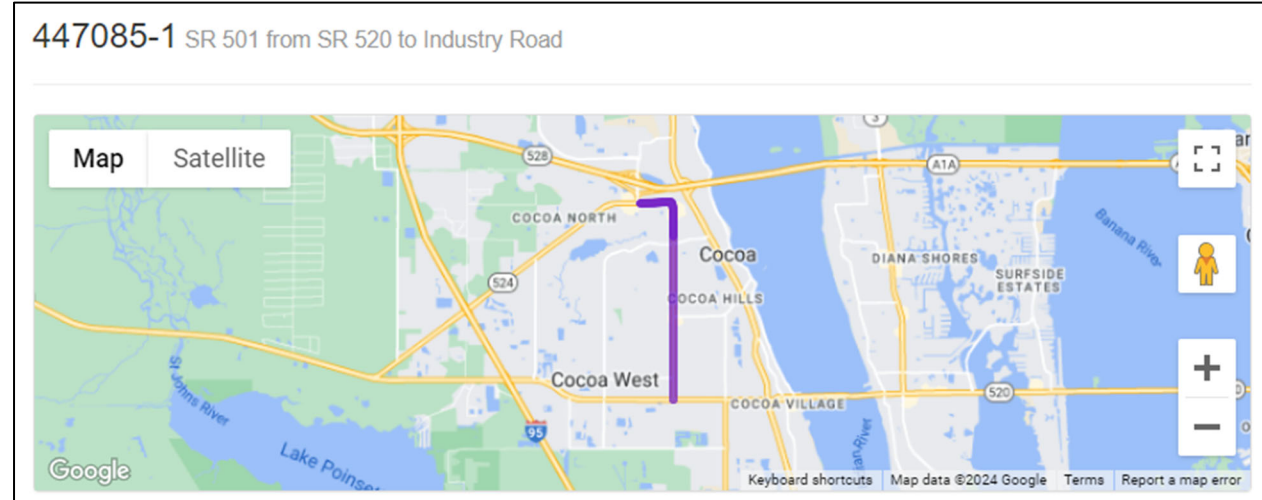
- Contract: T5800
- Contractor: Masci General Contractor, Inc.
- Safety Project
- Project Cost: \$3.7 Million
- Estimated Start: February 2024
- Estimated Completion: Spring 2025
- **Description:** This is a safety project at the intersection of State Road (S.R.) A1A and Eau Gallie Boulevard (S.R. 518) in Indian Harbour Beach. The proposed improvements will remove the existing free-flow right turn lanes and construct new right turn lanes that will be under signalized control. The project also will add a second westbound lane on S.R. 518, lengthen the left turn lane from eastbound S.R. 518 to northbound S.R. A1A, and create dual left turns from northbound S.R. A1A to Eau Gallie Boulevard. Improvements to enhance pedestrian safety include construction of a new midblock crossing just south of the intersection. Traffic signal upgrades are also planned.
- **Update:** The contractor has set up temporary striping and a temporary concrete barrier wall on the northbound outside lane on S.R. A1A to work on the sidewalk east of the project.

445858-1: ITS NASA Boulevard from Wickham Road to S.R. 5



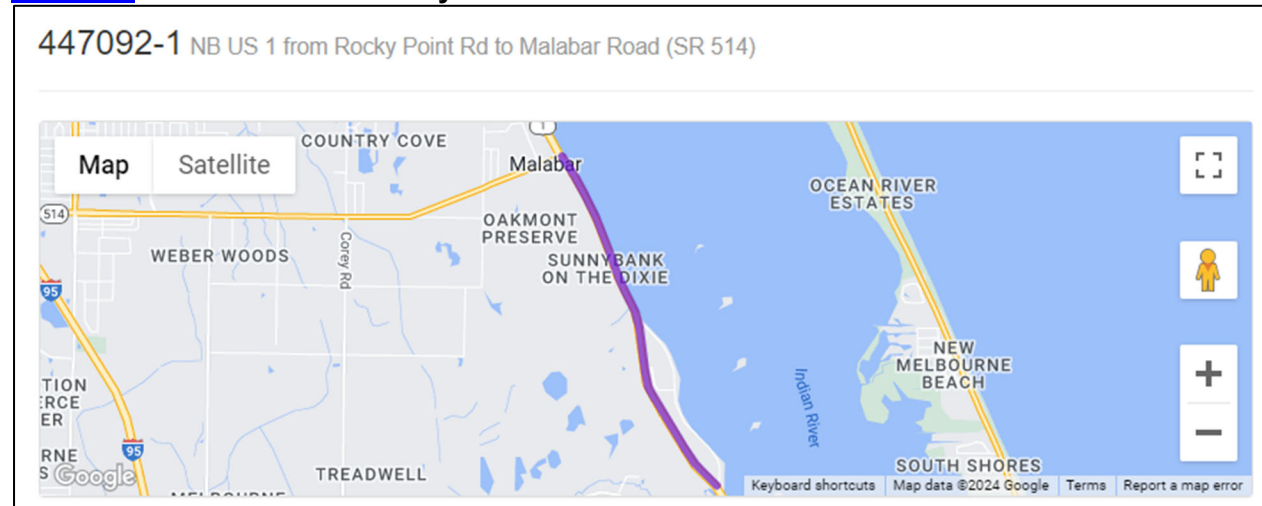
- Contract: T5780
- Contractor: Chinchor Electric, Inc.
- ITS Improvements
- Project Cost: \$1.7 Million
- Project Start: July 2023
- Estimated Completion: Spring 2024
- **Description:** This is an Intelligent Transportation Systems installation project in Brevard County. This project will improve the safety, mobility, and efficiency at various intersections along NASA Boulevard. The project will require daytime single lane closures where the work is occurring.
- **Update:** This project underwent a final walkthrough on March 5, 2024. The estimated completion date changed from Summer 2024 to Spring 2024 due to the contractor being ahead of schedule.

[447085-1: S.R. 501 from S.R. 520 to Industry Road](#)



- Contract: E57B7
- Contractor: Masci General Contractor, Inc.
- Safety Project
- Project Cost: \$13.1 Million
- Project Start: September 2023
- Estimated Completion: Summer 2025
- **Description:** This project will provide safety improvements along Clearlake Road (State Road (S.R.) 501) from S.R. 520 (W. King Street) to Industry Road in Cocoa. The project plans to repave Clearlake Road from S.R. 520 to Michigan Avenue. The project also is evaluating various techniques to encourage slower driving speeds to make travel safer for drivers, pedestrians, and bicyclists. Pedestrian safety elements include realigned and improved crosswalks, upgraded pedestrian signals, and reconstructed sidewalk and pedestrian curb ramps to meet current Americans with Disabilities Act (ADA) standards. The project also plans to upgrade existing traffic signals and pedestrian lighting and make necessary drainage adjustments.
- **Update:** The contractor is still working on curbs, gutters, and sidewalks on both the southbound side and northbound side of the project. They are installing drill shafts and drainage structures throughout the project limits.

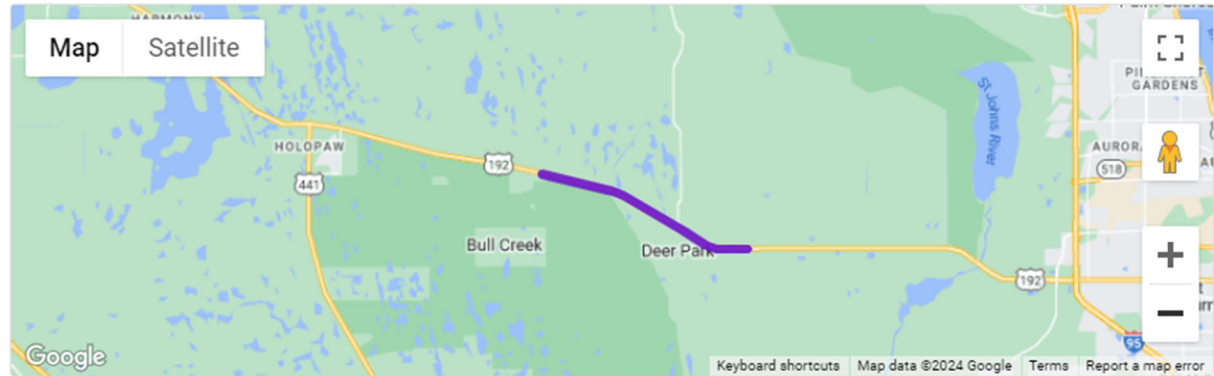
[447092-1: NB U.S. 1 from Rocky Point Road to Malabar Road](#)



- Contract: T5805
- Contractor: VA Paving, Inc.
- Milling and Resurfacing
- Project Cost: \$3.2 Million
- Project Start: January 2024
- Estimated Completion: Late 2024
- **Description:** The intent of this project is to repave northbound U.S. 1 (Indian River Lagoon National Scenic Byway) from north of Rocky Point Road to Malabar Road (State Road 514) in Brevard County to extend the life of the roadway. The proposed improvements would mill and resurface the northbound travel lanes and shoulders within the project limits. This project also includes adding 6-foot-wide sidewalk on the west side of U.S. 1 beginning south of Orange Avenue.
- **Update:** The contractor is working on the sidewalk that starts just south of Orange Avenue on the west side on US 1.

447099-1: S.R. 500 from Hibiscus Road to Osceola County Line

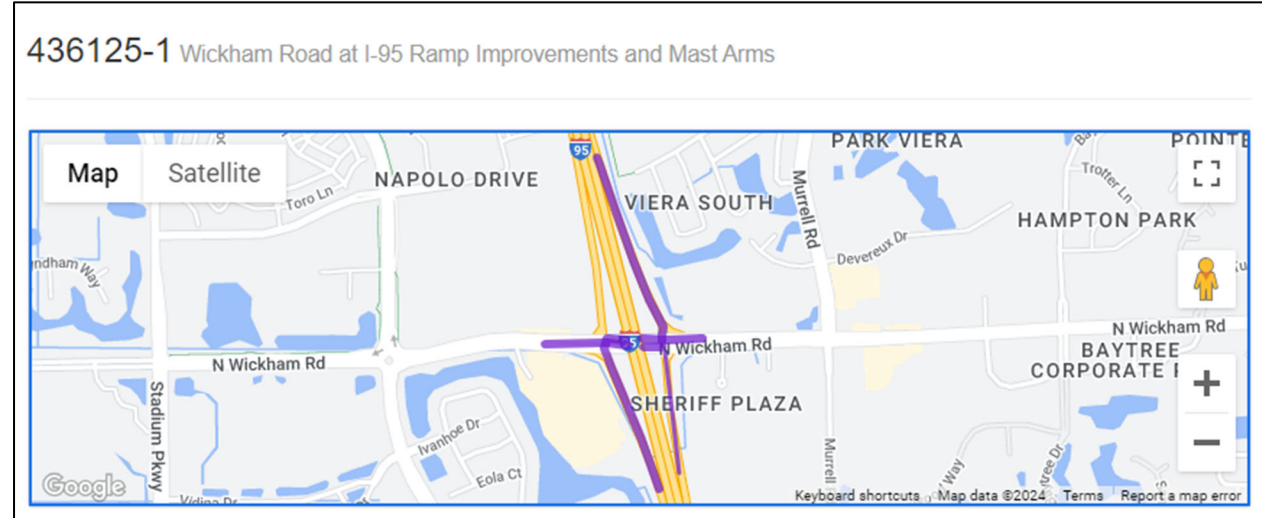
447099-1 SR 500 from Hibiscus Road to Brevard County Line



- Contract: E57B9
- Contractor: OHLA USA, Inc.
- Milling and Resurfacing
- Project Cost: \$8.5 Million
- Project Start: September 2023
- Estimated Completion: Summer 2024
- **Description:** The Florida Department of Transportation (FDOT) plans to repave U.S. 192 (State Road 500 / East Irló Bronson Memorial Highway) from Hibiscus Road to the Osceola/Brevard County line. The purpose of this 6.5-mile project is to extend the service life of the existing roadway and incorporate improvements that will enhance the safety of the corridor.
- **Update:** The contractor is placing sod and paving throughout the project limits.

Recently Completed Projects:

436125-1: Wickham Rd at I-95 Ramp Improvements and Mast Arms



- Contract: T5742
- Contractor: Masci General Contractor, Inc.
- Roadway and Interstate Ramp Widening and Resurfacing
- Project Cost: \$4.3 Million
- Project Start: November 2022
- Estimated Completion: Spring 2024
- **Description:** The purpose of this project is to provide dual left turn lanes onto Interstate 95 (I-95) in both the eastbound and westbound directions from Wickham Road. This project will also widen the northbound and southbound on-ramps to accommodate two lanes of turning and merging traffic. New mast arms will also be installed.
- **Update:** This project was final accepted on February 1, 2024.

CONSENT AGENDA

ITEM NUMBER 4A

Approval RE: TPO Governing Board Meeting Minutes

For further information, please contact: Zoe.Mcneely@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

Staff has prepared draft minutes for the Space Coast TPO Governing Board from their meetings conducted on February 8, 2024.

REQUESTED ACTION

Approve meeting minutes from February 8, 2024 Governing Board meetings.

ATTACHMENTS

- Draft February 8, 2024, SCTPO Governing Board Meeting Minutes, **Attachment A**
- 2024 SCTPO Governing Board Attendance Records, **Attachment B**

Space Coast Transportation Planning Organization (SCTPO) Governing Board Meeting



Center for Collaboration
1100 Rockledge Blvd., Rockledge, Florida 32955

Meeting Date: February 8, 2024

MEETING MINUTES

Agenda

- 1. Call to Order of the SCTPO Governing Board and Pledge of Allegiance**
- 2. Public Comment**
- 3. Reports**
 - A. Executive Director's Report
 - B. Technical and Citizen's Advisory Committees (TAC/CAC) Report
 - C. Bicycle, Pedestrian, and Trails Advisory Committee (BTPAC) Report
 - D. Space Coast Area Transit Report
 - E. Florida Department of Transportation (FDOT) Report
- 4. Consent Agenda**

(The entire Consent Agenda will be passed in one motion and read aloud for the record)

 - A. Approval RE: TPO Governing Board Meeting Minutes – October 12 and December 14, 2023
 - B. Approval RE: Committee Appointments
 - C. Approval RE: Resolution 24-09, Urbanized Area Boundaries
 - D. Approval RE: Work Order 24-09K, Mobility on Demand Scope of Services
 - E. Approval RE: 2024 Meeting Calendar
 - F. Approval RE: Resolution 24-14, Acceptance and Approval to Execute SUN Trail Grant Award, Work Order 24-10K, North Merritt Island Pioneer Trail Scope of Services, and FY 24 Operating Budget Amendment
 - G. Approval RE: 2050 Long Range Transportation Plan Goals and Objectives
 - H. Approval RE: Resolution 24-12, SCTPO Performance Measure Targets: Safety (PM1)
 - I. Approval RE: Work Order 24-11K, Ellis Road Sub Area Model Development Scope of Services
- 5. Actions**
 - A. Approval RE: Annual Election of Officers and Appointment of Representatives
 - B. Approval RE: Resolution 24-10: 2045 Long Range Transportation Plan Amendment No. 5
 - C. Approval RE: Resolution 24-11: FY 24 – 28 Transportation Improvement Program Amendment
 - D. Adoption RE: Resolution 24-13, SCTPO Vision Zero Action Plan Update
 - E. Approval RE: Brevard Rail Safety – Grant Opportunity
- 6. Presentations**
 - A. Member Orientation (Transportation Planning 101)
- 7. Adjourn**

SCTPO Board Members Present:

Commissioner Jerry Allender, *Canaveral Port Authority*
Mayor Michael Blake, *City of Cocoa*
Commissioner Rob Feltner, *BOCC District 4*
Councilmember Stuart Glass, *South Beaches Coalition*
Council Member Mimi Hanley, *City of Melbourne – Arrived 1:45 p.m.*
Council Member Kenny Johnson, *City of Palm Bay – Arrived at 1:45 p.m.*
Council Member Daniel McDow, *City of West Melbourne (Alternate)*
Mayor Rob Medina, *City of Palm Bay*
Vice Mayor Yvonne Minus, *City of Melbourne*
Vice Mayor Joe Robinson, *City of Titusville*
Commissioner Skip Williams, *North Beaches Coalition*
Council Member Don Willis, *North Beaches Coalition (Alternate)*
Council Member Andrea Young, *City of West Melbourne*

Others Present:

Gabrielle Bargerstock, *HSC Brevard*
Laura Carter, *Space Coast TPO staff*
Katie Delaney
Alison Dennington, *Town of Melbourne Beach*
Brenda Fettrow, *City of Rockledge*
Debbie Flynn, *Space Coast TPO staff*
Georganna Gillette, *Space Coast TPO staff*
Paul Gougelman, *SCTPO Legal Counsel*
Kenneth Harley, *Space Coast Area Transit*
Travis Hills, *KAI*
Jillian John, *Space Coast TPO staff*
Chuck Koppernolle, *FDOT*
Zoe McNeely, *Space Coast TPO staff*
Veronica Narvaez-Lugo, *Port Canaveral*
Gregg Stoll, *Citizen's Advisory Committee*
Sandra Sullivan
Shelby Villatoro, *Space Coast TPO staff*
Jim Wood, *Kimley Horn*

Agenda Items:

Item 1. Call to Order of the Space Coast TPO Governing Board and Pledge of Allegiance

SCTPO Governing Board Chair, Andrea Young called the meeting to order at 1:32 p.m. and welcomed those in attendance. All stood for the Pledge of Allegiance.

Item 2. Public Comment

Sandra Sullivan commented her concerns regarding funding for capacity projects and the need for county impact fees. She also commented concern regarding a bike lane installation project on the State Road 513 repaving. She mentioned her City of Satellite Beach requested a variance to allow golf carts to cross A1A and believes that golf carts/low speed vehicles need to be monitored.

Katie Delaney commented her concern that less than 5% of the FDOT budget goes to capacity needs. She believes the public should have an explanation as to why Space Florida is getting a large chunk of the FDOT budget. She commented that Highway 46 is one of the deadliest roads in North Brevard and believes that this road deserves some attention. She commented that she hopes to see more attendance from public officials at the SCTPO meetings and other transportation related meetings.

Reports:

Item 3A. Executive Director's Report

Georganna Gillette, SCTPO Executive Director, advised the Governing Board of any pertinent items not covered on the agenda. Perfect attendance for the 2023 TAC/CAC meetings was acknowledged. The members with perfect attendance were Councilmember Mimi Hanley, Vice-Mayor Yvonne Minus, Councilmember Don Willis.

Brevard County did not receive the INFRA Grant award for the Ellis Road widening. The only Florida project that was awarded was I-4 truck parking for \$180 million. There will be 917 truck parking spots along four sites on I-4. The SCTPO will work with consultants for when another INFRA grant opportunity is available.

There is correspondence in the agenda package explaining that the State of Florida has told USDOT that it will not comply with setting performance targets for greenhouse gas emissions and developing a carbon reduction plan. They believe that FHWA and the federal government has exhibited broad overreach in their implementation of the rule and has been left with no choice but to follow 20 other states and file a complaint in federal court requesting injunctive relief to the rule. FHWA has acknowledged the complaint and extending the deadline to set greenhouse gas emissions. TPO's are required to establish greenhouse gas targets no later than 180 days after the DOT. These are issues more national and political in nature but could affect Brevard County because we receive a percentage of the carbon reduction funding.

Gillette wanted to highlight a transportation bill, Senate bill 1032. It is a very broad transportation bill. This bill has significant impacts to MPOs and statewide transportation planning. This will require the DOT to review each MPO's long range transportation plan to ensure there is connectivity between people and freight and to ensure that it is

progressively implemented. If the plan is found to be unsatisfactory, the DOT will return the plan to the MPO for revision. It will also require DOT to set policy performance metrics and a minimum acceptable score to rate each MPOs service to its communities, taking into consideration traffic congestion, the utilization rate of multimodal transportation facilities, resident satisfaction, and efficiency of the transportation system. Any MPO that does not achieve the minimum acceptable score could potentially be taken over by the DOT secretary who would appoint a new Executive Director and a new Chair of the TPO Governing Board, potentially restructure the Governing Board, and potentially merge MPOs. If the MPO gets the top score, they will receive a \$5 million prize to go toward any project. The bill would also abolish the MPO Advisory Council and the Florida Transportation Commission that recommends the DOT secretary to the Governor. This house bill is moving through several committees. No one knows where this bill is coming from, but it is being discussed in detail.

Paul Gougelman commented that the latest word out of Tallahassee (the rumor) is that the revised version of SB 1032 is going to be combined with the DOT's transportation bill. If that happens then the MPOAC, which is the collective voice of all the MPOs in Florida, will be abolished July 1st resulting in more authority for FDOT. More talking points from Mr. Gougelman are in the agenda package.

Commissioner Feltner commented that a 7,000 level bill in the house is a committee bill so a committee bill doesn't move forward if the speaker does not want it to. If anyone is looking to see where it came from, it probably came from the fourth floor.

Mimi Hanley commented that it is her understanding that MPOs are federally mandated. Gillette replied that Paul Gougelman's legal opinion does describe this bill as against federal law. However, the MPOAC was created by Florida legislature. Gillette mentioned that this bill puts DOT in a terrible position especially regarding "customer satisfaction". MPOs do have authority over some federal funding but not all funding and not state funding; many of the problems are on state roads.

Item 3B. Technical and Citizen's Advisory Committees (TAC/CAC) Report

Georganna Gillette, SCTPO Executive Director – Space Coast TPO, reviewed the summary of actions taken at the February 5th TAC/CAC meeting.

Item 3C. Bicycle, Pedestrian and Trails Advisory Committee (BPTAC) Report

Sarah Kraum reported on Bicycle, Pedestrian, & Trails Advisory Committee (BPTAC) and related Space Coast TPO activities.

At the most recent BPTAC Meeting of December 4th, the annual election of officers was held, the Long-Range Transportation Plan goals and objectives were presented, and the annual member orientation was held for the BPTAC. An upcoming visioning workshop was discussed and will be held on February 26, 2024.

Item 3D. Space Coast Area Transit Report

Space Coast Area Transit provided an update on recent activities and any changes of the transit system. Terry Jordan reported that there is an increase in ridership over last year and Space Coast Area Transit continues to rebound after the pandemic. New

vehicles have been delivered and they are working on the Intelligent Transportation Systems to put the vehicles in service. Passengers can now access Wi-Fi and charge their mobile devices while the vehicle is in service. They are in the process of purchasing another new vehicle. They are expecting to have three Paratransit vehicles built and delivered by the end of the year. Space Coast Area Transit is collaborating with the SCTPO for the transit development plan. Space Coast Area Transit is also meeting regarding a Mobility on Demand study which will look at fine tuning service that is currently operating in certain areas.

Mimi Hanley requested that a garbage receptacle be reinstalled at the bus stop on the corner of Sarno Road and Croton Road. Jordan replied that he will work toward having a large receptacle installed at that location.

Joe Robinson asked about the criteria for a shelter to be installed at a bus stop. Jordan replied that they first determine if the location can accommodate a shelter. Shelters require a certain setback from the roadway. Secondly, they look at ridership at the location. They often partner with agencies to make sure that there is collaboration with the local municipality. Robinson asked if Space Coast Area Transit is still pursuing the implementation of electric buses. Jordan replied that SCAT has ordered hybrid electric vehicles which allows the diesel engine to recharge the batteries so there is not a need for charging infrastructure. Space Coast Area Transit is interested in hybrid vehicles, not fully electric, because of the charging infrastructure and the range of the vehicles.

Yvonne Minus requested a secure bench for a bus stop on University Boulevard in Melbourne across the street from Hickory Point Apartments. Minus also asked about transportation in Barefoot Bay. Jordan replied that he will investigate replacing the bench if it is on a concrete slab and belongs to SCAT. If the bench is on the private property of the apartments, then SCAT can work with the whomever to replace the bench. He commented that Barefoot Bay has a vehicle for the seniors that is operated by Barefoot Bay residents. It is a 14 passenger van that they have access to and may use it for grocery and shopping errands. He can provide further information to the individuals that may need it. He also commented that Indian River County also provides service to that area.

Public Comment: Sandra Sullivan commented on the state of benches and shelters in South Patrick Shores.

Item 3E. Florida Department of Transportation (FDOT) Report

FDOT Staff reported to the Space Coast TPO Governing Board the status of various construction projects and engineering studies currently in progress in Brevard County.

Skip Williams commented on the safety project on A1A from Crescent Beach to Minuteman Causeway. He also commented on flooding on State Road 520. Georganna Gillette commented that the SCTPO will be involved in the project on State Road 520 causeway vulnerability study.

Consent Agenda:

The entire Consent Agenda will be passed in one motion.

Item 4A. Approval RE: TPO Governing Board Meeting Minutes – October 12 and December 14, 2023

Item 4B. Approval RE: Committee Appointments

Item 4C. Approval RE: Resolution 24-09, Urbanized Area Boundaries

Item 4D. Approval RE: Work Order 24-09K, Mobility on Demand Scope of Services

Item 4E. Approval RE: 2024 Meeting Calendar

Item 4F. Approval RE: Resolution 24-14, Acceptance and Approval to Execute

SUN Trail Grant Award, Work Order 24-10K, North Merritt Island Pioneer Trail

Scope of Services, and FY 24 Operating Budget Amendment

Item 4G. Approval RE: 2050 Long Range Transportation Plan Goals and Objectives

Item 4H. Approval RE: Resolution 24-12, SCTPO Performance Measure Targets: Safety (PM1)

Item 4I. Approval RE: Work Order 24-11K, Ellis Road Sub Area Model

Development Scope of Services

Motion by Rob Medina, second by Yvonne Minus, to approve the Consent Agenda. Hearing no objections, the motion passed unanimously.

Actions:

Item 5A. Approval RE: Annual Election of Officers and Appointment of Representatives

Elections are held for the Space Coast TPO at the final meeting of the calendar year. All elected and appointed Officers will serve for the period 01/01/2024 – 12/31/2024.

Skip Williams nominated Andrea Young to retain her seat as the current SCTPO Governing Board Chair. The motion was made by Michael Blake. Jerry Allender nominated Yvonne Minus to retain her seat as the current SCTPO Governing Board Vice-Chair. The motion was made by Michael Blake. Yvonne Minus nominated Joe Robinson to retain his seat as the current SCTPO Governing Board Secretary. The motion was made by Michael Blake. Rob Medina nominated Jerry Allender to retain his position as an At-Large Board Member on the Executive Committee. The motion was made by Michael Blake. Kenny Johnson nominated Mimi Hanley for the vacant position as an At-Large Board Member on the Executive Committee. The motion was Michael Blake. Skip Williams made a motion to nominate all current Central Florida MPO Alliance SCTPO Representatives to retain their positions and Andrea Young to retain her position as Transportation Disadvantaged Local Coordinating Board Chair. Rob Medina seconded the motion with the amendment that Kenny Johnson replaces Randy Foster as a CFMPOA Representative Alternate.

Motion by Michael Blake to approve Andrea Young as the Governing Board Chair. Motion by Michael Blake to approve Yvonne Minus as the Governing Board Vice-Chair. Motion by Michael Blake to approve Joe Robinson as the Governing Board Secretary. Motion by Michael Blake to approve Jerry

Allender as an At-Large Board Member. Motion by Michael Blake to approve Mimi Hanley as an At-Large Board Member. Motion by Skip Williams to approve all current CFMPOA Representatives and approve Andrea Young as the Transportation Disadvantage Local Coordinating Board Chair, with an amendment by Rob Medina that Kenny Johnson replaces Randy Foster as a an alternate for the CFMPOA. Hearing no objections, the motion passed unanimously.

Item 5B. Approval RE: Resolution 24-10: 2045 Long Range Transportation Plan Amendment No. 5

There are occasionally times when the Space Coast Transportation Planning Organization may find it necessary to amend the Long Range Transportation Plan (LRTP), outside of the 5-year update cycle.

SR 524 Widening project has been updated to reflect a funding change in Table 11.2: Other Arterial (State/Federal Funds) Projects of the LRTP with an estimated cost of \$7.4 million for design in FY 25.

The amendment also includes a minor administrative update in Table 11:4 Mixed Funding Projects, Malabar Road Widening project of the LRTP with an estimated cost of \$9.975 million for design in FY 24. The changes will not impact the cost feasibility of current or future projects.

The SCTPO seeks to amend the 2045 LRTP by Resolution 24-10, 2045 Long Range Transportation Plan Amendment No. 5 to comply with planning consistency requirements.

This resolution was included on the SCTPO Governing Board's December 14, 2023, action items for approval. However, due to quorum not being established, no actions were approved. Waiting for the next regularly scheduled Governing Board meeting for approval would have caused unnecessary delays in FDOT operations.

On December 18, 2023, the SCTPO Executive Director approved Resolution 24-10: 2045 Long Range Transportation Plan Amendment No. 5. This approval was in accordance with SCTPO Policy, PLC-3, Section 7.0(C)(1) SCTPO Executive Director Approval Authority, Emergency Circumstances.

Motion by Rob Medina, second by Michael Blake, to approve Resolution 24-10: 2045 Long Range Transportation Plan Amendment No.5. Motion passed unanimously via roll call vote 11-0.

Approval RE: Resolution 24-11: FY 24 – 28 Transportation Improvement Program Amendment

The Florida Department of Transportation requested an amendment to the adopted FY 24 – FY 28 Transportation Improvement Program to align with the Department's Work Program.

A project must be included in the approved TIP and State Transportation Improvement Program (STIP) for the FHWA and the FTA to participate in the cost of any federally funded transportation project.

The TIP reflects the TPO's priorities, consistent with port and aviation master plans, transit development plans and local government comprehensive plans, and are selected in part based on the public comment received under the TPO's Public Participation process.

This resolution was included on the SCTPO Governing Board's December 14, 2023, action items for approval. However, due to quorum not being established, no actions were approved. Waiting for the next regularly scheduled Governing Board meeting for approval would have caused unnecessary delays in FDOT operations.

On December 18, 2023, the SCTPO's Executive Director approved Resolution 24-11: FY 24 – 28 TIP Amendment No. 2. This approval was in accordance with SCTPO Policy, PLC-3, Section 7.0(C)(1) SCTPO Executive Director Approval Authority, Emergency Circumstances.

***Motion by Michael Blake, second by Yvonne Minus, to approve Resolution 24-11: FY 24 – 28 Transportation Improvement Program Amendment.
Motion passed unanimously via roll call vote 11-0.***

Item 5D. Adoption RE: Resolution 24-13, SCTPO Vision Zero Action Plan Update

The SCTPO's vision of providing a safe, multimodal, innovative, and resilient transportation system for all requires improving the safety of Brevard County's transportation system. The SCTPO has a long history of supporting safety efforts to increase awareness, including the adoption of resolution of support for Vision Zero and the development of the 2020 Vision Zero Action Plan in 2019.

Vision Zero's philosophy is that traffic fatalities and serious injuries can be prevented, and the absolute minimum acceptable number is zero. Vision Zero is a data driven, multi-disciplinary approach bringing together diverse and necessary stakeholders to address this complex problem and requires a fundamental change in the way we think about traffic safety and planning.

As the 2020 Vision Zero Action Plan strategies and goals were accomplished, the SCTPO began the task of updating the Plan. This 2024 Vision Zero Action Plan focuses on the next phase of efforts to achieve zero fatalities and serious injuries on our roadways, and better serves our community through the development of new strategies, targets, and best practices identified in recent years.

TPO staff have prepared a resolution adopting the updated 2024 Vision Zero Action Plan to further guide their efforts towards zero traffic deaths and serious injuries on Brevard County roads. The resolution serves as a commitment to the 2024 Action Plan, establishes the SCTPO's first target goal of 2050, and encourages local municipalities to consider developing and adopting Action Plans for their respective jurisdictions.

A full draft of the 2024 Vision Zero Action Plan can be reviewed at:

www.spacecoasttpo.com/what-we-do/planning/vision-zero.

Public Comment: Sandra Sullivan commented that electric micro mobility devices and vehicle, specifically golf carts, should be included in the educational programs of the SCTPO.

Motion by Joe Robinson, second by Michael Blake, to adopt Resolution 24-13, SCTPO Vision Zero Action Plan Update. Hearing no objections, the motion passed unanimously.

Item 5E. Approval RE: Brevard Rail Safety – Grant Opportunity

Initial discussions have begun with stakeholders to begin early coordination to apply for a discretionary grant from the Federal Railroad Administration (FRA). Through the Bipartisan Infrastructure Law (BIL), several grant opportunities are expected in the coming months.

Brightline has installed all the required safety improvements through their construction phase for the intercity passenger rail. Additional improvements were awarded through a RAISE grant that include signage, delineators and other supplemental safety measures that would improve safety along the Florida East Coast Rail Corridor including Brevard County. Construction of these improvements are forthcoming.

Through a potential new grant opportunity, additional safety improvements will be evaluated at 10 crossing locations in Brevard County. In order to be prepared and ready to submit for this or any other future grant opportunities, it is being requested that the SCTPO Executive Director be granted authorization to utilize consultant services via work orders for grant development support and be authorized to execute all documentation related to grant submission and award of such that would provide additional supplemental safety improvements along the FEC Rail corridor.

Motion by Rob Medina, second by Michael Blake, to authorize SCTPO Executive Director to execute consultant Work Orders for grant development and submission support and all subsequent documentation regarding Discretionary Grant Submissions and Award related to rail safety. Hearing no objections, the motion passed unanimously.

Presentations:

Item 6A. Member Orientation (Transportation Planning 101)

Each year, the SCTPO provides a Member Orientation to familiarize new and existing members with functions, priorities, and strategic plan objectives.

SCTPO Executive Director Georganna Gillette provided an overview of the nature of SCTPO, what we do, and your role as a member of the committee or governing board. Michael Blake commented as a new member, that he is happy to a part of the SCTPO, and he will abide by all policies and procedures, and he believes in the organization.

Item 7. Adjourn

The next Governing Board Meeting is March 14th, 2024, 1:30 p.m. at the Center for Collaboration in Rockledge. Hearing no further discussion, Ms. Young adjourned the meeting at 3:06pm.

Space Coast TPO Governing Board

2024 Attendance Record

Jurisdiction	Member Name	FEB 8	MAR 14	APRIL 11	MAY 16	JULY 11	SEPT 12	OCT 10	DEC 12	Total
Brevard County District 1										
Member	Rita Pritchett									0
Brevard County District 2										
Member	Tom Goodson									0
Brevard County District 3										
Member	John Tobia									0
Brevard County District 4										
Member	Rob Feltner	1								1
Brevard County District 5										
Member	Jason Steele									0
Canaveral Port Authority										
Member	Jerry Allender	1								1
Alternate	Micah Loyd									0
City of Cocoa										
Member	Michael Blake	1								1
Alternate	James "Alex" Goins									0
City of Melbourne										
Member	Mimi Hanley	1								1
Member	Yvonne Minus	1								1
Member	Julie Kennedy									0
Alternate	Mark LaRusso									0
Alternate	VACANT									0
City of Palm Bay										
Member	Rob Medina	1								1
Member	Donny Felix									0
Member	Kenny Johnson	1								1
Alternate	Randy Foster									0
Alternate	VACANT									0
City of Rockledge										
Member	Frank Forester									0
Alternate	Tom Price									0
City of Titusville										
Member	Joe Robinson	1								1
Member	Herman Cole Jr.									0
Alternate	Jo Lynn Nelson									0
Alternate	Sarah Stoeckel									0
City of West Melbourne										
Member	Andrea Young	1								1
Alternate	Daniel McDow	1								1
North Beaches Coalition										
Member	Skip Williams	1								1
Alternate	Don Willis	1								1
South Beaches Coalition										
Member	Stu Glass	1								1
Alternate	Steve Osmer									0
Totals		13	0	0	0	0	0	0	0	13

CONSENT AGENDA

ITEM NUMBER 4B

Approval RE: Committee Appointments

For further information, please contact: zoe.mcneely@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

The following committee appointments(s) have been requested:

Name	Committee	Appointing Agency
Laura Whitten	CAC – Member	City of Titusville
Rebecca Stapleton	CAC – Alternate	BOCC District 1
Rich Ware	CAC – Member	BOCC District 2

REQUESTED ACTION

Approve requested committee appointment(s).

ATTACHMENTS

- Wanda Wells, Titusville City Clerk, to Georganna Gillette, SCTPO Executive Director, January 31, 2024, **Attachment A**
- Kimberly Powell, BOCC Clerk to the Board, to Rebecca Stapleton, February 21, 2024, RE: Appointment as Alternate to the Transportation Planning Organization Citizens Advisory Committee, **Attachment B**
- Kimberly Powell, BOCC Clerk to the Board, to Rich Ware, February 21, 2024, RE: Reappointment to the Transportation Planning Organization Citizens Advisory Committee, **Attachment C**

City of Titusville

"Gateway to Nature and Space"

555 SOUTH WASHINGTON AVENUE
TITUSVILLE, FLORIDA 32796-3584
POST OFFICE BOX 2806 (32781-2806)



RECEIVED
FEB 06 2023
SPACE COAST TPO

Office of the City Clerk
(321)-567-3686
Fax (321)-383-5704
www.titusville.com

January 31, 2024

Ms. Georganna Gillette
Executive Director
Space Coast Transportation Planning Organization
2725 Judge Fran Jamieson Way
Building B, Room 105
Viera, FL 32940

Dear Ms. Gillette,

At its regular meeting on **January 23, 2024**, the Titusville City Council appointed Laura Whitten as Titusville's representative to the Space Coast Transportation Planning Organization Citizens' Advisory Committee. Please forward all of Laura Whitten's correspondence to:

Ms. Laura Whitten
1445 Thoreau Street
Titusville, FL 32780
(904) 669-0096

If I can assist you in any way, please call the City Clerk's Office at (321) 567-3775.

Sincerely,

Wanda F. Wells

Wanda F. Wells, MMC
City Clerk

WFW/ec

cc: Brad Parrish, Community Development Director
Kevin Cook, Public Works Director



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

February 21, 2024

Rebecca Stapleton
5548 Meadow Oaks Avenue
Titusville, FL 32780

Dear Ms. Stapleton:

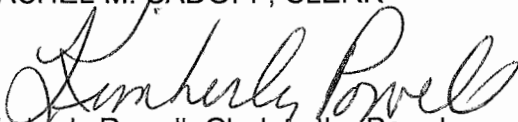
Re: Appointment as Alternate to the Transportation Planning Organization Citizens Advisory Committee

On the recommendation of Commissioner Rita Pritchett, the Board of County Commissioners, in regular session on February 20, 2024, acknowledged your appointment as alternate to the Transportation Planning Organization Citizens Advisory Committee, replacing Christopher Reynolds. Said term of appointment expires December 31, 2024. Enclosed are memorandums explaining the Sunshine Law and changes to Voting Conflict Law for your information.

Your willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/tr

Encls. (2)

cc: Commissioner Pritchett
Transportation and Planning Director
Support Services Coordinator



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

February 21, 2024

Rich Ware
2625 Driftwood Drive
Titusville, FL 32780

Dear Mr. Ware:

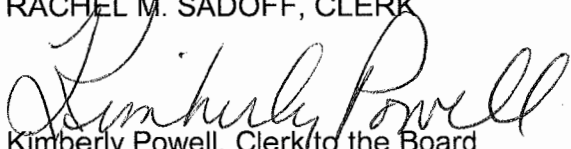
Re: Reappointment to the Transportation Planning Organization Citizens Advisory Committee

On the recommendation of Commissioner Tom Goodson, the Board of County Commissioners, in regular session on February 20, 2024, acknowledged your reappointment to the Transportation Planning Organization Citizens Advisory Committee. Said term of appointment expires December 31, 2024.

Your continued willingness to serve the citizens of Brevard County in this capacity is appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/tr

cc: Commissioner Goodson
Transportation Planning Director
Support Services Coordinator

CONSENT AGENDA

ITEM NUMBER 4C

Approval RE: Finance and Budget

1. Resolution 24-15, FY 24 Unified Planning Work Program (UPWP) Amendment
2. FY 23 Operating Budget Amendment
3. Operating Budgets Quarterly Reports

For further information, please contact: laura.carter@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

1. The current Unified Planning Work Program (UPWP) expires on June 30, 2024. A few projects have been funded with FY 24 SU grant funds that will not be completed until after the June 30th deadline, along with some that are being deferred until the new fiscal year. Therefore, a de-obligation of funds must be processed in order for the funds to be “rolled forward” into the new fiscal year and be available without interruption to projects. Projects that are in progress or being initiated prior to July 1, 2024 include: 2050 Long Range Transportation Plan/Transit Development Plan, Southern Brevard Trails Master Plan, Dixon Blvd. Complete Street Study and annual State of the System Report. The requested amount of FY 24 SU funds to de-obligate is \$416,553. The de-obligated funds will be reflected in the upcoming final FY 25-26 UPWP.

2. The closeout of FY 23 Operating Budget (October 1, 2022-September 30, 2023) has been completed. A balance forward in the amount of \$13,762 needs to be recognized and programmed in the current FY 23 operating budget in order to be expended. Adjustments to reflect actual grant balances as of October 1, 2023 are also included in the amendment along with the above adjustment to de-obligate FY 24 SU funds. Total adjustment to operating budget is a net reduction of \$172,864.

3. The final quarterly report for FY 23 (Q4) and the first quarterly report for FY 24 (Q1) have been completed. Revenues and Expenditures are as anticipated.

REQUESTED ACTION

Approve Resolution 24-15, FY 24 Unified Planning Work Program Amendment;
Approve amending FY 23 Operating Budget and include balance forward;
Acknowledge receipt of FY 23 Q4 and FY 24 Q1 financial reports.

ATTACHMENTS

- Resolution 24-15, FY 24 UPWP Amendment, De-obligation of FY 24 SU funds, **Attachment A**
- FY 24 Operating Budget Amendment, **Attachment B**
- FY 23 Operating Budget Fourth Quarterly Report, **Attachment C**
- FY 24 Operating Budget First Quarterly Report, **Attachment D**



RESOLUTION # 24-15

Unified Planning Work Program De-Obligation Amendment

A RESOLUTION, amending the FY 22/23 – FY 23/24 Unified Planning Work Program budget of the FY 24 Surface Transportation (SU) funds to reflect de-obligation of unspent project balances.

WHEREAS, the Space Coast Transportation Planning Organization is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urbanized Areas; and

WHEREAS, this urban transportation planning process includes the development of a biannual work program and budget described by work tasks, of activities to be undertaken during the fiscal year, known as the Unified Planning Work Program (UPWP); and

WHEREAS, a UPWP was developed and approved for FY 22/23 – FY 23/24, for the period of July 1, 2022 through June 30, 2024; and

WHEREAS, the FY 23/24 budget requires an amendment to de-obligate \$416,553 of the FY 24 Surface Transportation (SU) funds to allow projects funded with these funds to not be interrupted; and

WHEREAS, the de-obligated funds will be reauthorized and made available in FY 25; and

WHEREAS, the new FY 25 – FY 26 UPWP, effective July 1, 2024 will reflect this de-obligation and include the completion of projects using these funds.

NOW THEREFORE, BE IT RESOLVED by the Space Coast Transportation Planning Organization:

1. Approves the de-obligation of FY 24 funds and amended budget for the adopted FY 22/23 – FY 23/24 Unified Planning Work Program; and
2. Authorizes amending the associated Planning Grant Agreement, reflecting the amended funding amounts for FY 24.



Space Coast Transportation Planning Organization

Passed and duly adopted at a regular meeting of the Space Coast Transportation Planning Organization Governing Board on the 14th day of March, 2024.

Certificate

The undersigned duly qualified as Chair of the Space Coast Transportation Planning Organization Governing Board certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Space Coast Transportation Planning Organization Governing Board.

By: _____

Andrea Young
Space Coast TPO Governing Board Chair

By: _____

Joe C. Robinson
Space Coast TPO Governing Board Secretary



SPACE COAST TRANSPORTATION PLANNING ORGANIZATION

FY 24 Budget Change Request #3

Date: March 14, 2024

SAP Document #: _____

Fund: 7999

Cost Center(s): 400105 (County Services); 400146 (FY 23 SU); 400149 (FY 24 SU); 400153 (FY 25 SU)

Type of Request: Amendment

Revenue Change:		Expenditure Change:	
Intergovernmental	-\$196,449	Consultant Services	-\$186,625
Statutory Reduction	\$9,823	Operating Supplies	\$13,762
FY 23 Balance Frwd	\$13,762		
Total:	-\$172,864	Total:	-\$172,864

Justification:

Establish revenue and expenditures budget for FY 23 balance forward (\$13,762) and adjust grants to reflect actuals.

Approval:

3/14/2024

Georganna Gillette, SCTPO Executive Director

Date

If Required:

Approved by SCTPO Board on March 14, 2024, Agenda Item 4F



Space Coast Transportation Planning Organization
FY 23 Operating Budget - October 1, 2022 through September 30, 2023
Fourth Quarterly Report - 7/1/2023 - 9/30/2023

FY 22/23 Budget	2022 Oct - Dec Quarter 1	2023 Jan - Mar Quarter 2	2023 Apr - June Quarter 3	2023 July - Sept Quarter 1	Y-T-D	Balance
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REVENUES

FEDERAL

Consolidated Planning Grants	\$ 1,391,054	\$ 236,939	\$ 326,000	\$ 356,936	\$ 288,137	\$ 1,208,012	\$ 183,042
Surface Transportation (SU)	\$ 998,642	\$ 76,162	\$ 182,004	\$ 303,027	\$ 321,095	\$ 882,287	\$ 116,355
Transit (FTA)	\$ 44,743	\$ 44,742				\$ 44,742	\$ 1

STATE

Intermodal Study Grant	\$ 50,000	\$ -	\$ -		\$ 39,871	\$ 39,871	\$ 10,129
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LOCAL

County	\$ 60,000	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 60,000	\$ -
Balance Forward	\$ 9,005		\$ -	\$ 9,005		\$ 9,005	\$ -
Misc. Surplus Sale	\$ -		\$ -	\$ 8		\$ 8	\$ (8)

TOTAL REVENUES	\$ 2,553,444	\$ 357,843	\$ 508,004	\$ 698,976	\$ 679,103	\$ 2,243,926	\$ 309,519
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EXPENDITURES

Salary & Benefits	\$ 1,083,970	\$ 217,492	\$ 260,692	\$ 227,032	\$ 236,834	\$ 942,050	\$ 141,920
Contingency	\$ 51,580	\$ 51,580	\$ -	\$ -		\$ 51,580	\$ 0
Contracts & Service Agreements	\$ 169,349	\$ 19,509	\$ 31,892	\$ 85,203	\$ 44,270	\$ 180,874	\$ (11,525)
Consultant Services	\$ 1,092,485	\$ 63,814	\$ 218,167	\$ 307,997	\$ 364,053	\$ 954,031	\$ 138,454
Audit	\$ 15,750	\$ -	\$ -	\$ 15,250		\$ 15,250	\$ 500
Travel	\$ 26,700	\$ 196	\$ 854	\$ 3,102	\$ 7,887	\$ 12,039	\$ 14,661
Operating	\$ 94,610	\$ 8,985	\$ 9,117	\$ 15,526	\$ 25,828	\$ 59,456	\$ 35,154
Office Supplies	\$ 11,500	\$ -	\$ 2,237	\$ 10,252	\$ 1,761	\$ 14,249	\$ (2,749)
Equipment/Software	\$ 7,500	\$ -	\$ -	\$ -	\$ 634	\$ 634	\$ 6,866

TOTAL EXPENDITURES	\$ 2,553,444	\$ 361,576	\$ 522,957	\$ 664,361	\$ 681,268	\$ 2,230,163	\$ 323,281
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BALANCE	\$ -	\$ (3,733)	\$ (14,954)	\$ 34,615	\$ (2,165)	\$ 13,762	\$ (13,762)
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Balance Forward to FY 24						\$ 13,762	
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Space Coast Transportation Planning Organization
FY 24 Operating Budget - October 1, 2023 through September 30, 2024
First Quarterly Report - 10/1/2023 - 12/31/2023

FY 23/24 Budget	2023 Oct - Dec Quarter 1	2024 Jan - Mar Quarter 2	2024 Apr - June Quarter 3	2024 July - Sept Quarter 4	Y-T-D	Balance
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REVENUES

FEDERAL						
Consolidated Planning Grant (CPG)	\$ 1,360,886	\$ 195,168				\$ 195,168 \$ 1,165,718
Surface Transportation (SU)	\$ 1,423,569	\$ 123,117				\$ 123,117 \$ 1,300,452
Carbon Reduction (CARU)	\$ 120,433	\$ -				\$ - \$ 120,433

STATE						
Intermodal Grant	\$ 300,000	\$ -				\$ - \$ 300,000

LOCAL						
County	\$ 60,000	\$ -				\$ - \$ 60,000
Other Contributions	\$ 500	\$ -				\$ - \$ -
Balance Forward						\$ - \$ -

TOTAL REVENUES	\$ 3,265,388	\$ 318,286	\$ -	\$ -	\$ -	\$ 318,286 \$ 2,946,602
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EXPENDITURES

Salary & Benefits	\$ 1,053,760	\$ 242,712				\$ 242,712 \$ 811,048
Contingency	\$ 60,000	\$ -				\$ - \$ 60,000
Contracts & Service Agreements	\$ 175,198	\$ 33,277				\$ 33,277 \$ 141,921
Consultant Services	\$ 1,829,488	\$ 68,344				\$ 68,344 \$ 1,761,144
Audit	\$ 15,500	\$ -				\$ - \$ 15,500
Travel	\$ 33,242	\$ 781				\$ 781 \$ 32,461
Operating	\$ 70,200	\$ 1,317				\$ 1,317 \$ 68,883
Office Supplies	\$ 19,000	\$ -				\$ - \$ 19,000
Equipment/Software	\$ 9,000	\$ -				\$ - \$ 9,000
TOTAL EXPENDITURES	\$ 3,265,388	\$ 346,431	\$ -	\$ -	\$ -	\$ 346,431 \$ 2,918,957

BALANCE	\$ -	\$ (28,145)	\$ -	\$ -	\$ -	\$ (28,145) \$ 27,645
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CONSENT AGENDA

ITEM NUMBER 4D

Approval RE: FY 2023 Community Transportation Coordinator (CTC) Evaluation Report

For further information, please contact: debbie.flynn@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

Space Coast Transportation Planning Organization (TPO) initiated the annual Community Transportation Coordinator (CTC) evaluation on November 9, 2023. The evaluation is required per FAC 41-2.012 (5)(b) of the Commission for the Transportation Disadvantaged. The Space Coast TPO serves as the Designated Official Planning Agency (DOPA), which facilitates the evaluation of the CTC's performance in general and relative to the Commission's and local standards as referenced in rule 41-2.006, FAC. The evaluation must also be in compliance with the applicable provisions of Chapter 427, Rule 41-2 and 14-90.

The evaluation ensures the most cost-effective, efficient, and appropriate transportation services are provided to the entire transportation disadvantaged population of Brevard County. The evaluation documented the CTC's performance from July 1, 2022 through June 30, 2023.

The evaluation was conducted utilizing the Commission for the Transportation Disadvantaged CTC Evaluation Workbook. The workbook outlined the formal process for the CTC Evaluation.

To view the FY 2023 CTC Evaluation, please visit the SCTPO website at:

<https://www.spacecoasttpo.com/what-we-do/planning/transit-plans>

REQUESTED ACTION

Approve FY 2023 Community Transportation Coordinator (CTC) Evaluation.

ATTACHMENTS

- Summary of Recommendations, **Attachment A**

FY 2023 CTC Evaluation Recommendations

1. Space Coast Area Transit must ensure that there are eligibility applications and supporting documents for each client.
2. Space Coast Area Transit must ensure that each Coordination Contractor provide the data for the Annual Operating Report on a quarterly basis. This needs to be done starting with the new State Fiscal Year in July 2024.
3. Space Coast Area Transit should establish a goal in the next Transportation Disadvantaged Service Plan update to transfer a certain percentage of clients from the door-to-door service to the fixed route.
4. Space Coast Area Transit to provide a local toll-free number for complaints or grievances in all vehicles that are used to transport TD riders.
5. Space Coast Area Transit must provide a strategy to address the client hold time within the next 120 days.
6. Space Coast Area Transit needs to inform TD clients when their ride is running late.

ACTION ITEMS
ITEM NUMBER 5A

Approval RE: Transmittal of Draft FY 25 – FY 26 Unified Planning Work Program (UPWP)

For further information, please contact: laura.carter@sctpo.com

Strategic Plan Emphasis Area: Leadership

DISCUSSION

Every two years the TPO must develop and approve a Unified Planning Work Program (UPWP) that identifies the TPOs activities in which the TPO will engage in over the next two fiscal years. The draft is submitted to state and federal agencies, along with the public for review, and upon approval in June, becomes effective on July 1st and is the basis for the award of the TPO’s planning grant funding for the next two fiscal years.

Staff has developed a draft UPWP that defines the planning activities to be undertaken in fiscal years 2025 (July 1, 2024 to June 30, 2025) and 2026 (July 1, 2025 to June 30, 2026).

Staff will present a summary of the significant work tasks that are included in the draft UPWP along with the estimated funding allocations for the TPO grants. A full copy of the draft UPWP is available upon request will be posted on the TPO website by March 15, 2024.

Comments on the draft UPWP will be accepted until April 15, 2024 and should be sent to the TPO office at 2725 Judge Fran Jamieson Way, Bldg. B, MS 82, Viera, FL 32940 via USPS or can be e-mailed to laura.carter@sctpo.com.

The final FY 25-26 UPWP, that will include addressing all comments, will be brought back to the board for adoption in May.

REQUESTED ACTION

Authorize staff to transmit the draft FY 25 – FY 26 Unified Planning Work Program to reviewing agencies and post for public comment.



ATTACHMENTS

- FY 25 – FY 26 UPWP Summary of Work Products, ***Attachment A***


FY 25 - 26 UPWP SUMMARY OF WORK PRODUCTS
July 1, 2024 - June 30, 2026

Task # and Title	General Activities	Key Projects and Products to be Developed
<p>1.0 MANAGE</p> 	<p>Personnel (HR) and Policies Training/Travel Board & Committee Administration Strategic Planning Develop and Monitor UPWP Finance: Operating Budget and Audit Contract Management Annual Certifications</p>	<ul style="list-style-type: none"> • Board and Committee agendas and minutes • Develop and monitor Strategic Plans; Quarterly Reports • Provide trainings, staff development, travel • Maintain TPO Policies and Procedures • Maintain Records, Memberships and Attendance • Monitor, Modify, Amend as needed FY 25-26 UPWP • Develop FY 27-28 UPWP - Spring 2026 • Develop, monitor, amend FY 24 - FY 26 Operating Budgets • Conduct FY 24, FY 25 Audits • Monitor and Maintain TPO contracts & agreements • Annual FDOT Certifications - Feb 2025, FHWA May 2026 • Coordination of move to TMC - 2026
<p>2.0 MONITOR</p> 	<p>Traffic Data Count Program Crash Data Geographic Information Systems Data (GIS) Central FL Regional Planning Model Data (CFRPM) Functional Classifications; Urbanized Area info Demographic; Environmental; Census data analysis Survey Data State of the System Report Performance Measures, monitoring and reporting</p>	<ul style="list-style-type: none"> • Conduct Annual Traffic Count Program-publish counts by each June • Monitor, coordinate, distribute crash system info/data • Annually prepare and publish State of the System Report (Oct) • Conduct travel surveys • Adopt and monitor Performance Measures • Update SOS Data Dashboard • Expand Data Dashboard
<p>3.0 PRIORITIZE</p> 	<p>Transportation Improvement Program (TIP) Project Priorities Development, Monitoring and Amending TIP</p>	<ul style="list-style-type: none"> • Annually Adopt Project Priorities (July) • Annually Adopt Transportation Improvement Program (July) • Annual FDOT Work Program (Each Fall) • Develop, Monitor and Amend TIP (on-going) • Annual Legislative Priorities - Oct • Develop new TIP tool

FY 25 - 26 UPWP SUMMARY OF WORK PRODUCTS
July 1, 2024 - June 30, 2026

Task # and Title	General Activities	Key Projects and Products to be Developed
4.0 PLAN		
	<p>Long Range Transportation Planning Modal Agency's Master Planning Intelligent Transportation Systems Bicycle/Pedestrian/Trails Planning Freight Planning Regional Planning Regional and Agency Coordination and Planning</p>	<ul style="list-style-type: none"> • Regional Corridor and Trails Planning • Adopt Transit Development Plan (TDP) - Sept '24 • Complete Intermodal Station Study (Oct '24) • Complete Southern Brevard Trails Master Plan (Dec '24) • Adopt 2050 LRTP - July 2025 • Initiate Bike/Ped Master Plan Gap Analysis (2025) • Conduct School Transportation Master Plan (2025)
5.0 IMPLEMENT		
	<p>Implementation of Plans (LRTP; ITS; Bike/Ped, etc.) Complete Streets Feasibility/Corridor Studies PD&E Studies Design and Right of Way Phases Construction TSM&O Strategies and projects Bicycle; Pedestrian; Trails; Transit; Passenger Rail; Space; Ports (Air & Sea); Roadway network Safety Projects and Programs</p>	<ul style="list-style-type: none"> • Attendance at coordination meetings that advance priority projects • Conduct Dixon Blvd Complete Street Study (Summer '24 - Fall '25) • Bicycle/Pedestrian/Trail project implementation • Participation on FDOT Corridor Studies • Support of Specific Priority Projects in PD&E, Design, ROW & CST phases • Implementation of TSM&O (ITS) projects • Coordination and implementation of safety initiatives & projects • Coordination and implementation of Vision Zero Action Plan • Coordination of passenger rail initiatives (Quiet Zones) • Coordination/support of grant applications to implement priority projects • Conduct Resiliency Corridor Studies • Mobility on Demand pilot program – before/after study

FY 25 - 26 UPWP SUMMARY OF WORK PRODUCTS
July 1, 2024 - June 30, 2026

Task # and Title	General Activities	Key Projects and Products to be Developed
6.0 ENGAGE 	Project outreach support Development of informational brochures; E-News Website development and maintenance Social Media Bicycle Helmet Program Safety Education Program; School Crossing Guard School Based Programs Community Based Programs	<ul style="list-style-type: none"> • Update Public Participation Plan (Dec 2025) • Coordinate Annual Bike and Walk to School Days • Coordination of helmets and education materials distribution • Monitor and Maintain SCTPO Website & Social Media • Publish Public Outreach Reports; Annual Report • Rodeo Events; Safety Education Events; Walking School Bus; Walk and Bike to School Days; Partners in Education • Presentations/Participation at HOA's; Chambers; Walk Wise; Senior Events; Special Needs; Millenials; local councils

ACTION ITEMS
ITEM NUMBER 5B

**Approval RE: Resolution 24-16, FY 24 – 28 Transportation Improvement
Program Amendment**

*For further information, please contact: georganna.gillette@sctpo.com
Strategic Plan Emphasis Area: Linking Land Use with Transportation*

DISCUSSION

The Florida Department of Transportation requested an amendment to the adopted FY 24 – FY 28 Transportation Improvement Program to align with the Department’s Work Program.

A project must be included in the approved TIP and State Transportation Improvement Program (STIP) for the FHWA and the FTA to participate in the cost of any federally funded transportation project.

The TIP reflects the TPO’s priorities, consistent with port and aviation master plans, transit development plans and local government comprehensive plans, and are selected in part based on the public comment received under the TPO’s Public Participation process.

REQUESTED ACTION

Approve Resolution 24-16, amending the FY 24 – FY 28 Transportation Improvement Program **via roll call vote.**

ATTACHMENTS

- Resolution 24-16, TIP Amendment, ***Attachment A***



RESOLUTION # 24-16

Transportation Improvement Program (TIP)

A RESOLUTION, adopting the Space Coast Transportation Planning Organization’s Fiscal Year 2023/24 to 2027/28 Transportation Improvement Program (TIP) for the Palm Bay-Melbourne and Titusville Urbanized Areas.

WHEREAS, the Space Coast Transportation Planning Organization is the designated and constituted body responsible for the urban transportation planning and programming process for the Palm Bay-Melbourne and Titusville Urbanized Areas; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized areas; and

WHEREAS, the Transportation Improvement Program (TIP) is hereby endorsed as an accurate representation of the areas priorities as developed through the planning process carried on cooperatively by the state and local communities in accordance with the provisions of 23 U.S.C. 134.

WHEREAS, the BOARD’S registered Agent in Florida is Andrea Young, Space Coast TPO Chair. The registered Agent’s address is: 2725 Judge Fran Jamieson Way, Building B, Room 105, Melbourne, FL 32940; and

NOW THEREFORE, BE IT RESOLVED by the Space Coast Transportation Planning Organization approves the Transportation Improvement Program for Fiscal Year 24 to 28 and authorizes staff to submit all TIP amendments as identified in Attachment A, to all appropriate individuals and agencies.

Project Number	Project Name	Fiscal Year
452483-3	5310 Capital – Palm Bay Melbourne UZE – Brevard Alzheimer’s Foundation	2024
452484-2	5310 Dist CAP- Palm Bay Melbourne UZA – Space Coast Area Transit	2024



Space Coast Transportation Planning Organization

Passed and duly approved at a regular meeting of the Space Coast Transportation Planning Organization Governing Board on the 14th day of March 2024.

Certificate

The undersigned duly qualified as Chair of the Space Coast Transportation Planning Organization Governing Board certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Space Coast Transportation Planning Organization Governing Board.

By: _____

Andrea Young
Space Coast TPO Board Chair

By: _____

Joe C. Robinson
Space Coast TPO Board Secretary



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

February 6, 2024

Space Coast TPO
ATTN: Georganna Gillette, Executive Director
2725 Judge Fran Jamieson Way, Bldg. B
Viera FL 32940

RE: Request for Revisions to Fiscal Year (FY) 2023/24-2027/28 Transportation Improvement Program (TIP)

Dear Ms. Gillette:

Florida Department of Transportation requests Space Coast TPO make revisions to the TIP for FY 2023/24-2027/28.

Projects #452483-3 and #452484-2 are transit projects provided through the 5310 program to local transit providers for capital purchases such as buses and other equipment. Both projects can be added to the TIP through the **modification** process. A formal amendment is not required.

Please use the information in the table below to revise the TIP accordingly:

FM#	Project Description	Project Limits	Length	Phase	Fund Source	Amount	FY
452483-3	5310 Capital – Palm Bay Melbourne UZE- Brevard Alzheimer’s Foundation	N/A	N/A	CAP	DPTO DU LF Total	\$ 660 \$ 5,280 \$ 660 \$ 6,600	2024
452484-2	5310 Dist CAP-Palm Bay/	N/A	N/A	CAP	DPTO DU LF	\$ 51,661 \$ 413,289 \$ 51,661	2024

Resolution 24-16, Attachment A

	Melbourne UZA-Space Coast Area Transit				Total	\$ 516,612	
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As always, feel free to contact the Liaison Group at D5-MPOLiaisons@dot.state.fl.us if you would like to discuss further.

Sincerely,

DocuSigned by:


90ED5449530F49F...
Charles Koppernolle
MPO Liaison, FDOT

c: Jonathan Scarfe, FDOT
FDOT D5 MPO Liaisons
FDOT D5 Work Program

**PRESENTATIONS
ITEM NUMBER 6A**

Emerging Trends in Transportation

*For further information, please contact: Georganna.Gillette@sctpo.com
Strategic Plan Emphasis Area: Technology & Data*

DISCUSSION

Gil Ramirez, Chief Executive Officer, LTG Engineering and Planning, will present the latest trends and answer questions about the technologies that are quickly changing the transportation landscape.

Various topics include mobility electrification, mobility analysis, mobility automated and mobility connected.

REQUESTED ACTION

As desired by the Space Coast TPO Governing Board.

ATTACHMENTS

- Presentation will be emailed to members and posted to website when made available.



SPACE COAST TRANSPORTATION PLANNING ORGANIZATION GLOSSARY OF TERMS

Acronyms and Abbreviations

<u>Acronym</u>	<u>Full Name</u>
ADA	Americans with Disabilities Act
AMPO	Association of Metropolitan Planning Organizations
ATMS	Advanced Traffic Management System
BMBA	Brevard Mountain Bike Association
BOCC	Board of County Commissioners
BPTAC	Bicycle/Pedestrian and Trails Advisory Committee
CAC	Citizens Advisory Committee
CFMPO	Central Florida Metropolitan Planning Organization
CIGP	County Incentive Grant Program
CMS	Congestion Management System
CRA	Community Redevelopment Agency
CTST	Community Traffic Safety Team
ECFRPC	East Central Florida Regional Planning Council
ECRRT	East Central Florida Regional Rail Trail
EPA	Environmental Protection Agency
ETDM	Efficient Transportation Decision Making
FAST ACT	Fixing America's Surface Transportation Act
FDOT	Florida Department of Transportation
FEC	Florida East Coast Railroad
FHWA	Federal Highway Administration
FM	Financial Management
FS	Florida Statute
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GMSC	Growth Management Subcommittee
GPC	General Planning Consultant
G/W	Goes With
ITS	Intelligent Transportation System
LAP	Local Agency Program
LOGT	Local Option Gas Tax
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21 st Century
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
PD&E	Project Development & Environment
PPP	Public Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SCAT	Space Coast Area Transit
SJHP	St. John's Heritage Parkway
SJRWMD	St. Johns River Water Management District
SR	State Road
SU	Surface Transportation Block Grant Program Urban
TAC	Technical Advisory Committee
TDP	Transit Development Plan
TDLCB	Transportation Disadvantaged Local Coordinating Board
TIP	Transportation Improvement Program
TPO	Transportation Planning Organization
TRIP	Transportation Regional Incentive Program
UPWP	Unified Planning Work Program

MISSION: To plan a transportation system that enhances quality of life and economic development by engaging the community.

VISION: Provide a safe, multimodal, innovative, and resilient transportation system for all.

Leadership

Represent and promote the Space Coast TPO

Priority Actions:

- Report TPO actions and policies to Councils/Boards
- Share TPO social media posts and news
- Pursue leadership development opportunities

Performance Measure:

Implement Governing Board Strategic Plan



Safety

Implement a safe transportation system for all users

Priority Actions:

- Support implementation of Vision Zero Action Plan
- Support innovative safety counter measures

Performance Measure:

Prioritize a Safe System Approach Pilot Project on a High Injury Network Corridor



Linking Transportation & Land Use

Plan a network that provides transportation choices

Priority Actions:

- Participate in 2050 Long Range Transportation Plan development
- Explore opportunities to connect transportation hubs

Performance Measure:

Adopt Plans, Projects, and Programs that Increase Transportation Choices



Resiliency & Sustainability

Plan for a resilient and sustainable transportation system

Priority Actions:

- Participate and share Resiliency Public Engagement campaign and activities
- Keep utility departments and stakeholders informed

Performance Measure:

Adoption of Transportation Resiliency Master Plan



Technology & Data

Implement technology to enhance reliability of the transportation system

Priority Actions:

- Continue funding support of TSMO
- Encourage municipalities to develop transportation technology and data sharing policies

Performance Measure:

Launch Data Dashboard

