



## Space Coast Transportation Planning Organization (TPO)

Brevard County Government Center  
2725 Judge Fran Jamieson Way, Melbourne, Florida  
Florida Room, Building C, 3<sup>rd</sup> Floor

Meeting Date: February 9, 2017

### APPROVED MEETING MINUTES

1. **Call to Order of the Space Coast Transportation Planning Organization Governing Board**
2. **Pledge of Allegiance**
3. **Approval of Minutes – December 8, 2016**
4. **Reports from Committees**
  - A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)
  - B. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
  - C. Regional Coordination Report
5. **Consent Agenda**
  - A. Approval RE: Committee Appointments
  - B. Approval RE: Finance & Budget
6. **Action Items**
  - A. Approval RE: General Planning Consultant Selection (GPC)
  - B. Approval RE: 2017 Strategic Plan
7. **Reports and Presentations**
  - A. 2015 State of the System (SOS)
  - B. Pedestrian Safety Planning and Outreach Discussion
  - C. Staff Report
  - D. Local Government Report
  - E. Florida Department of Transportation Report
8. **Public Comment**
9. **Adjourn**

#### Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority		Present
Council Member Jeff Bailey	City of Palm Bay	Absent	
Commissioner Jim Barfield	BOCC District 2	Absent	
Deputy Mayor Don Boisvert	City of Cocoa		Present
Deputy Mayor Stuart Glass	South Beaches Coalition		Present
Council Member Tres Holton	City of Palm Bay	Absent	
Commissioner Kristine Isnardi	BOCC District 5		Present
Mayor Walt Johnson	City of Titusville		Present
Council Member Teresa Lopez	City of Melbourne	Absent	
Chairwoman Kathy Meehan	City of Melbourne	Absent	
Council Member Betty Moore	City of Melbourne		Present
Council Member Jo Lynn Nelson	City of Titusville		Present
Council Member Pat O'Neill	City of Rockledge		Present
Commissioner Rita Pritchett	BOCC District 1		Present
Council Member Harry Santiago, Jr.	City of Palm Bay		Present
Council Member Barbara Smith	City of West Melbourne		Present
Commissioner Curt Smith	BOCC District 4		Present
Commissioner John Tobia	BOCC District 3		Present
Commissioner Skip Williams	North Beaches Coalition	Absent	
Council Member Paul Alfrey (ALT)	City of Melbourne		Present
Council Member Brendan McMillin (ALT)	North Beaches Coalition		Present
Janna Taylor (non-voting)	Florida Department of Transportation		Present
Paul Gougelman (non-voting advisor)	Space Coast TPO Legal Counsel		Present

#### Others Present:

Lisa Hickman	Space Coast TPO staff
Carol Holden	Space Coast TPO staff
Sarah Kraum	Space Coast TPO staff

Georganna Gillette	Space Coast TPO staff
Laura Carter	Space Coast TPO staff
Steven Bostel	Space Coast TPO staff
Kim Smith	Space Coast TPO staff
Wiley Page	Atkins Global
Kellie Smith	FDOT
Travis Mills	Kittelson and Associates, Inc.
Pat Woodard	District 4 Staff
Dan D'Antonia	HNTB Corporation
Nathan Silva	PB
Mo Hassan	FDOT
Ginger Twigg	Citizen
Robert Musser	Canaveral Port Authority
Steve Martin	FDOT
Randy Farwell	Tindale Oliver
Adam Lougjay	FDOT
Het Patel	RS&H
Jim Liesenfelt	Space Coast Area Transit (SCAT)
Amanda Day	Bike/Walk Central Florida
Erin Sterk	Brevard County Planning & Development
Sarah Ayers	District 3 Staff
Barbara Williams	LWVSC
Homayoon Barekat	City of Palm Bay Staff
Carol Scott	FDOT/Turnpike

### **Item 1. Call to Order of the Space Coast TPO Board**

Vice Chair, T. Pat O'Neill, called the meeting to order at 9:00 a.m.

### **Item 2. Pledge of Allegiance**

### **Item 3. Approval of Minutes – December 8, 2016**

***Motion by Mr. Boisvert , second by Ms. Moore, to approve the TPO minutes of December 8, 2016.  
Hearing no objections, the motion passed unanimously.***

Ms. Gillette introduced Steve Martin as the new FDOT District 5 Secretary.

Mr. Martin stated he is looking forward to working with the TPO, meeting everyone and he will be available after the meeting for questions.

### **Item 4A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)**

- Approved December 5, 2016 meeting minutes.
- Approved General Planning Consulting Selection Committee's recommendation to award GPC contracts to Kittelson & Associates, Inc., Tindale Oliver, Atkins North America, Inc., HNTB Corporation and approve the Professional Service Agreements with each.
- Approved the 2017 Draft Strategic Priorities.

### **Item 4B. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC)**

Updates were given on a trail proposed in Melbourne along the riverside, Florida Greenways and Trails, Dangerous By Design Report and outreach initiatives by the Space Coast TPO. A motion was made to ask the Space Coast TPO Board to consider all eligible funding sources to advance construction on the Coast To Coast Trail in Downtown Titusville. The motion passed unanimously. The trail is fully funded; the intent is to move the construction forward. It is funded in FY 2022 from Canaveral Avenue to the Max Brewer Causeway. The

BPTAC will meet again on March 20, 2017 and will be taking nominations for awards. If the TAC/CAC knows of anyone making great strides in bicycle pedestrian safety and deserves recognition to please nominate them.

#### **Item 4C. Regional Coordination Report**

Ms. Gillette reported that the Central Florida Expressway Authority is currently comprised of members from Orange, Osceola, Seminole and Lake Counties. Representative Goodson has filed a bill (HB299) authorizing the Central Florida Expressway Authority to include a member from Brevard County. On Tuesday, the Board of County Commissioners adopted a resolution supporting the inclusion of Brevard County as a member on the Central Florida Expressway Board. The Chairman would appoint a member of the commission to serve a two year term. The TPO has received a request from the County Commission to consider a resolution of the same.

***Motion by Mr. Allender, second by Mr. Smith, to approve the Space Coast Transportation Planning Organization Board to adopt a resolution supporting the inclusion of Brevard County as a member of the Central Florida Expressway Authority.  
Hearing no objections, the motion passed unanimously.***

#### **Consent Agenda:**

Mr. O'Neill read aloud the consent agenda.

#### **Item 5A. Approval RE: Committee Appointments**

#### **Item 5B. Approval RE: Finance & Budget**

***Motion by Mr. Boisvert , second by Ms. Moore , to approve the consent agenda.  
Hearing no objections, the motion passed unanimously.***

#### **Item 6A. Approval RE: General Planning Consultant Selection (GPC)**

Ms. Carter, presented a detailed PowerPoint presentation on the General Planning Consultant Selection.

- The SCTPO currently has two General Planning Consulting firms under contract, Kittelson & Associates, Inc. and Renaissance Planning, expiring March 11, 2017.
- The SCTPO Board authorized the formation of a selection committee in September 2016
  - Stuart Buchanan (TAC), Jim Liesenfelt (TAC), Pete Petyk (CAC), Betty Moore (TPO) and Georganna Gillette (TPO Staff).
- The selection committee recommended the following:
  - Kittelson & Associates, Inc., Tindale Oliver, Atkins North America, Inc., and HNTB Corporation.
- Agreements have been developed with each of the four firms and have been reviewed by Legal Counsel.

***Motion by Mr. McMillin, second by Mr. Johnson, to approve the General Planning Consulting Selection Committee's recommendation to award GPC Contracts to Kittelson & Associates, Inc., Tindale Oliver, Atkins North America, Inc., HNTB Corporation and approve Professional Service Agreements with each.  
Hearing no objections, the motion passed unanimously.***

#### **Item 6B. Approval RE: 2017 Strategic Plan**

Ms. Carter presented the SCTPO 2016 Strategic Plan Achievements from the following categories:

- Trail Development
- Corridor Safety Analysis Program
- Complete Streets
- Administration and Finance Program
- Bicycle and Pedestrian Safety Education Program
- Passenger Rail System Coordination

- Public Outreach
- Milestones for Priority Projects
- Corridor Studies
- Performance Monitoring Program
- Intelligent Transportation Systems
- Transit Services Coordination

Ms. Carter presented the SCTPO 2017 Strategic Plan. Five new strategies have been added, four strategies have been removed due to completion and five strategies have been reworded.

***Motion by Mr. Allender, second by Ms. Nelson, to approve the 2017 draft strategic priorities. Hearing no objections, the motion passed unanimously.***

#### **Item 7A. 2015 State of the System**

Mr. Travis Hills, Kittelson and Associates, Inc., presented a summary of the 2015 State of the System report. He reviewed the county wide facilities, corridor performance, existing conditions and trends.

Betty Moore requested more information on the Transit Ridership Data on Eau Gallie Blvd from Pineapple to State Road A1A. The map and the report have conflicting information.

Mr. Hills replied that he will look into it and give her an answer.

Mr. McMillin asked why there is a negative 20% in freight on 528 and a 25% increase in cargo from the port, the freight has to travel 528?

Mr. Hills responded that the data reported bigger drops west of 95 that cancelled out what was going on with the east side. The portion of 95 to the port stayed the same but the portion that went into Orange County was so much lower it skewed the numbers.

Mr. Johnson stated that the corridor from SR 406 from I-95 to Singleton is all residential so, it will not have high tech jobs.

Mr. Hills responded that the corridors will have mixed land use since they range from 5-20 miles long. That specific corridor did show up without high paying jobs because it is all residential.

#### **Item 7B. Pedestrian Safety Planning and Outreach Discussion**

Ms. Gillette stated that in January Smart Growth of America released the Dangerous By Design Report.

Ms. Smith presented an overview of the bicycle/pedestrian challenges and culture changes that should happen.

Ms. Kraum reviewed the Dangerous By Design study and the current/local pedestrian safety programs.

Mr. O'Neill stated that the pedestrian crash report age categories are broad 1-19 to 20 and up. It is hard to figure out what age group you need to target.

Ms. Kraum replied that the board can recommend a more thorough analysis, specifically with age groups.

Mr. Gougleman asked how to compute the Pedestrian Danger Index?

Ms. Kraum stated this is the Smart Growth of America's formula. Average annual pedestrian fatalities divided by total population, multiplied by 100,000 and divided by the percentage of commuters who walk to work.

Ms. Moore asked about the bicycle markings on the new pavement on Nasa near the airport.

Ms. Smith replied sharrows is a shared-lane marking indicating where a cyclist has the right to ride. When there is not a bike lane or when the road lane is too narrow, the cyclist should take the full lane to encourage safe passing and reduce the chance of being hit. If the lane is wide enough the cyclist should ride on the right side and the motorist should give the cyclist 3 feet between them.

Ms. Moore stated that there should be more education on sharrows.

Mr. Johnson stated that the bike lanes going through Titusville are painted green so everyone knows where the bike and the car are supposed to be on the road. It makes it very clear.

Commissioner Smith stated that he has a concern that it isn't safe for cyclists to be traveling down the center of a lane on Nasa Blvd. since it is such a busy road.

Mr. McMillin stated that roads are a multi modal form of transportation for both cars and bicycles and this is the culture shift we need to think about.

Amanda Day, Bike Walk Central Florida, presented ideas on making walking and biking normal.

- Complete Streets
- Best Foot Forward

- Coast To Coast Connector

Mr. O'Neill asked, should we and is it possible for the Space Coast TPO to join Bike Walk Florida?

Ms. Day replied Yes.

Ms. Gillette asked if there is a membership fee and if so, it may be difficult for the TPO to join since Federal funds cannot be used for membership?

Ms. Day replied yes, \$5,000.00 there may also be additional fees depending on the needs of the county.

Mr. O'Neill asked what the TPO would need to do to join?

Ms. Day replied a form, copy of your logo and someone to participate on the board or advisory committee.

Mr. O'Neill asked how the TPO would benefit by joining?

Ms. Day replied that sharing resources and not duplicating efforts.

Mr. O'Neill asked if there is a commitment?

Ms. Day replied that they would like someone to participate on the Board which meets the first Monday of the month in Orlando.

Mr. Gougleman asked what percentage of deaths is contributed to jay walking?

Ms. Day replied that the way our streets are designed and the law it is hard to say.

Ms. Gillette stated that we are looking for recommendation to a very complex issue.

Ms. Smith stated that the TPO has the resources and staff to do what Best Foot Forward has presented. The TPO can create a program and present it to any local groups.

Mr. O'Neill stated that Mr. Kamm would like to bring this discussion back to discuss any recommendations.

#### **Item 7C. Staff Report**

Executive Board will meet March 9, 2017 after the TPO Board meeting.

#### **Item 7D. Local Government Report**

Ms. Gillette stated the TDLCB Calendar is in the package.

#### **Item 7E. FDOT Report**

Ms. Janna Taylor, FDOT Liaison, provided an update on current projects and upcoming FDOT meetings in Brevard County.

- I-95 New Interchange at St. Johns Heritage Parkway SE, design kick off meeting February 9, 2017.
- Status of Contracts Report, December 18, 2016
- Check [www.cflroads.com](http://www.cflroads.com) for any road closures or new projects in your area.

Ms. Gillette asked if Ranger Construction was awarded the south interchange project and when will construction start?

Ms. Taylor responded Ranger was awarded the project and they are just beginning the design.

#### **Item 8. Public Comment**

Ginger Twigg, Revolutions Cyclery stated that she is disappointed in the lack of knowledge on proper bicycle signage on our roads and would like to see further education. Becky Alfonso, Executive Director of Florida Bicycle Association will be speaking at Revolutions Cyclery on February 21, 2017 from 5:30-7:00 p.m.

There being no further discussion, the meeting adjourned at 11:16 a.m.