



**Space Coast Transportation Planning Organization (TPO)
Technical Advisory Committee/Citizens Advisory Committee**

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Space Coast Room, Building C, 2nd Floor

Meeting Date: February 6, 2017

APPROVED MEETING MINUTES

AGENDA

1. Call to Order of the Space Coast Transportation Planning Organization Technical and Citizens Advisory Committees
2. Approval of Minutes – December 5, 2016
3. Space Coast Transportation Planning Organization (TPO) Actions
4. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
5. Regional Coordination Report
6. Approval RE: General Planning Consultant Selection (GPC)
7. Approval RE: 2017 Strategic Plan
8. Florida Transportation Plan and Complete Streets Update, FDOT
9. Pedestrian Safety Planning and Outreach Discussion
10. Staff Report
11. Local Government Report
12. Florida Department of Transportation Report
13. Public Comment
14. Adjourn

Technical Advisory Committee Members Present:

Conroy Jacobs(alt)
Erin Sterk
Devin Swanson
David Lindemann
Todd Morley
Ed Wegerif
Scott Nickle
Jenni Lamb
Michael Jarusiewicz (alt)
Courtney Barker
Brad Parrish
Cliff Graham
Jim Liesenfelt
Steve Szabo
Don Krieger
Timothy Day
Dona Wayman
Janna Taylor

Brevard County Planning & Development
Brevard County Planning & Development
Brevard County Public Works
Brevard County School Board
City of Cape Canaveral
City of Cocoa
City of Indian Harbour Beach
City of Melbourne
City of Rockledge
City of Satellite Beach
City of Titusville
Melbourne Airport Authority
Space Coast Area Transit
Space Florida
Town of Malabar
Town of Melbourne Beach
Van Pool Services, Inc.
Florida Department of Transportation (non-voting)

Citizens Advisory Committee Members Present:

James McCarthy
Bob Klaproth
Philip Weinberg
Pete Petyk
Sandra Michelson
Rodney Honeycutt
Bob Baugher
Bill Vollmer (alt)
George Bovell
Leeanne Saylor
John Price

City of Cocoa
City of Melbourne
City of Palm Bay
City of Titusville
City of West Melbourne
BOCC District 1
BOCC District 2
BOCC District 2
BOCC District 4
BOCC District 5
North Beaches Coalition

Others Present:

Bob Kamm	Space Coast TPO Staff
Lisa Hickman	Space Coast TPO Staff
Carol Holden	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Georganna Gillette	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Sarah Kraum	Space Coast TPO Staff
James Boothroyd	City of Palm Bay
Carol Scott	FDOT/Turnpike
Amanda Day	Best Foot Forward, Central Florida
Robert Musser	Canaveral Port Authority
Kellie Smith	FDOT
William Ferrell	Friends of the Parkway
John Scott	Brevard County Emergency Management
Dan Spradling	City of Melbourne

Item 1. Call to Order

TAC-Vice-Chair, Jenni Lamb called the meeting to order at 9:33 a.m.

Item 2. Approval of Minutes – December 5, 2016

Ms. Michelson noted the meeting adjourned at 12:28 p.m. not 12:40.

TAC motion by Mr. Swanson, second by Mr. Graham, to adopt the meeting minutes of December 5, 2016.

CAC motion by Mr. Baugher, second by Mr. Honeycut, to concur with the TAC motion.

Hearing no objections, the CAC motion passed unanimously.

The TAC motion passed unanimously.

Item 3. Space Coast TPO Planning Organization (TPO) Actions

Mr. Kamm stated the actions taken at the December 8, 2016 TPO Board meeting are summarized in the TAC/CAC agenda package and include:

- Elected officers, Mayor Kathy Meehan, Chairman; Councilman Pat O'Neil, Vice-Chairman; Councilman Tres Holton, Secretary
- Approved the Public Participation Plan
- Approved the Wickham Road Operational Analysis Work Order
- Approved the Aurora Road Corridor Study Work Order
- Reviewed the draft Tentative Work Program

Mr. Kamm stated the Governor's press release and news article was not clear about the 57 million dollars for the Ellis Road Project. Mr. Kamm explained the funding for the full right of way construction for the interchange has been in the work program for many years. This is not new money for the project and it will be in the current version of the work program and the FY17 budget.

Item 4. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC)

Updates were given on a trail proposed in Melbourne along the riverside, Florida Greenways and Trails, Dangerous By Design Report and outreach initiatives by the Space Coast TPO. A motion was made to ask the Space Coast TPO Board to consider all eligible funding sources to advance construction on the Coast To Coast Trail in Downtown Titusville. The motion passed unanimously. The trail is fully funded; the intent is to move the construction forward. It is funded in FY 2022 from Canaveral Avenue to the Max Brewer Causeway. The

BPTAC will meet again on March 20, 2017 and will be taking nominations for awards. If the TAC/CAC knows of anyone making great strides in bicycle pedestrian safety and deserves recognition to please nominate them. TAC – Ms. Sterk stated that the BPTAC motion was relevant and the intent is to advance the project.

Item 5. Regional Coordination Report

Mr. Kamm reported that Representative Goodson has filed bill (HB299) authorizing the Central Florida Expressway Authority to include a representative from Brevard County. On Tuesday, the Board of County Commissioners plans to adopt a resolution supporting the inclusion of Brevard County as a member on the Central Florida Expressway Board. The Chairman would appoint a member of the commission to serve a two year term. The TPO has received a request from the County Commission to consider a resolution of the same.

TAC motion by Ms. Sterk, second by Mr. Nickle, to approve the Space Coast Transportation Planning Organization Board to adopt a resolution supporting the inclusion of Brevard County as a member of the Central Florida Expressway Authority.

CAC motion by Mr. McCarthy, second by Mr. Petyk, to concur with the TAC motion.

Hearing no objections, the CAC motion passed unanimously.

The TAC motion passed unanimously.

Item 6. Approval RE: General Planning Consultant Selection (GPC)

Ms. Carter presented a detailed PowerPoint presentation on the General Planning Consultant Selection.

- The SCTPO currently has two general planning consulting firms under contract, Kittelson & Associates, Inc. and Renaissance Planning, expiring March 11, 2017.
- The SCTPO Board authorized the formation of a selection committee in September 2016
 - Stuart Buchanan (TAC), Jim Liesenfelt (TAC), Pete Petyk (CAC), Betty Moore (TPO) and Georganna Gillette (TPO Staff).
- The selection committee recommended the following:
 - Kittelson & Associates, Inc., Tindale Oliver, Atkins North America, Inc., and HNTB Corporation.
- Agreements have been developed with each of the four firms and have been reviewed by legal counsel.

Mr. Szabo asked if a work order is issued, can you send them to multiple firms for pricing.

Ms. Carter replied yes.

Ms. Lamb asked if the firms listed their multipliers.

Ms. Carter responded that they have loaded hourly rates.

TAC motion by Mr. Swanson, second by Mr. Krieger, to approve the General Planning Consulting Selection Committee's recommendation to award GPC contracts to Kittelson & Associates, Inc., Tindale Oliver, Atkins North America, Inc., HNTB Corporation and approve Professional Service Agreements with each.

CAC motion by Mr. Baugher, second by Mr. Price, to concur with the TAC motion.

Hearing no objections, the CAC motion passed unanimously.

The TAC motion passed unanimously.

Item 7. Approval RE: 2017 Strategic Plan

Ms. Carter presented the SCTPO 2016 Strategic Plan Achievements from the following categories:

- Trail Development
- Corridor Safety Analysis Program
- Complete Streets
- Administration and Finance Program
- Bicycle and Pedestrian Safety Education Program
- Passenger Rail System Coordination
- Public Outreach
- Milestones for Priority Projects
- Corridor Studies

- Performance Monitoring Program
- Intelligent Transportation Systems
- Transit Services Coordination

Ms. Carter presented the SCTPO 2017 Strategic Plan. Five new strategies have been added, four strategies have been removed due to completion and five strategies have been reworded.

Mr. Swanson acknowledged that Mr. Kamm and staff are doing a great job.

Mr. Petyk stated that public outreach is a hurdle for all organizations.

Ms. Saylor stated she is happy the TPO is becoming more involved in Space Coast Area Transit. Communication is important and each member on the TAC/CAC is responsible to communicate with our constituents who appointed us.

TAC motion by Mr. Graham, second by Mr. Swanson, to approve the 2017 draft strategic priorities.

CAC motion by Mr. McCarthy, second by Mr. Baugher, to concur with the TAC motion.

Hearing no objections, the CAC motion passed unanimously.

The TAC motion passed unanimously.

Item 8. Florida Transportation Plan and Complete Streets Updates, FDOT

Janna Taylor, FDOT District 5 Liaison, reviewed recent activities related to FDOT's development of the Florida Transportation Plan and Complete Streets Handbook.

Mr. Kamm requested the district and TPO hold a general meeting for municipal and county staff to explain the processes of integrating complete streets and how this will be handled at the district level with specifics.

Ms. Sterk requested an update on freight.

Item 9. Pedestrian Safety Planning and Outreach Discussion

Mr. Kamm stated in January the Smart Growth of America released the Dangerous By Design Report. The results are not surprising to the TPO and we know there is a lot of work to be done. A list of suggestions will be compiled for further review.

Ms. Kraum reviewed the Dangerous By Design study and the current/local pedestrian safety programs.

Mr. Vollmer asked if the TPO used performance metrics to measure the programs over the past years.

Mr Kamm replied no.

Amanda Day, Bike Walk Central Florida, presented ideas on making walking and biking normal.

- Complete Streets
- Best Foot Forward
- Coast To Coast Connector

Ms. Sterk asked Mr. Kamm for his recommendation on how to begin a partnership with Bike Walk Florida.

Mr. Kamm responded the Board could recommend the TPO to join in Bike Walk Florida.

Mr. Petyk suggested we teach drivers to look both ways and review speed limits.

Ms. Smith stated there are a lot of resources available that can help municipalities.

Ms. Lamb stated that Melbourne has implemented sign restrictions.

Mr. Vollmer stated he is not aware of any active education programs.

Item 10. Staff Report

Ms. Gillette stated the annual call for Project Priorities has been issued. The FDOT applications are due to the TPO on March 31, 2017. The Growth Management Sub Committee kick off meeting will be held February 28, 2017.

Ms. Kraum presented the Public Participation Report.

Item 11. Local Government Report

Mr. Kamm had nothing to add to the agenda items.

Item 12. Florida Department of Transportation Report

Ms. Janna Taylor, FDOT Liaison, provided an update on current projects and upcoming FDOT meetings in Brevard County.

- I-95 New Interchange at St. Johns Heritage Parkway SE, design kick off meeting February 9, 2017.
- Status of Contracts Report, December 18, 2016
- Check www.cflroads.com for any road closures or new projects in your area.

Item 13. Public Comment

No comments were heard.

Item 14. Adjourn

There being no further discussion, the meeting adjourned at 12:04 p.m.